This course deals with the concept of Bureaucracy and its development in varied forms; The process of debureaucratization and the emergence of modern organizations, its features and characteristics are examined in the context of development, change and culture.

1. The Concept of Bureaucracy – Max Weber and Criticisms of Ideal Type- Marx on Bureaucracy.

2. The debureaucratization process – its relevance and rationale; Issues in Bureaucratic Culture and behaviour.

3. Theories of Organization – features of Open and Closed models.

4. Organizational Change and development – Organization Behaviour and Culture; Group theory and management of conflicts.

Selected Readings:

1. Lane, Jan Erik (ed)., Bureaucracy and Public Choice.
The nature, scope, constitutional role, functions and contemporary issues in state and district administration are the areas covered in this course.


2. Structure and functions of the State Secretariat- Role of the Board of Revenue, State Finance Commissions, Boards and Authorities.


Selected Readings:

2. Mishra, B.B., District Administration in India.
3. Shukla, J.D., State and District Administration in India.
This course introduces the basic principles and objectives of the Financial Management in Government.


4. Financial Relations between the Union and the states – Role of the Finance and Planning Commissions in devolution of resources to states.

Selected Readings:

PA-C-09 Social Policy and Administration:

Social Administration – Nature, Scope and Principles – Administration at the Central and State levels Social Policy and Welfare has been the backbone of the Welfare State in India. This course deals with the issues and problems in the area of Social Welfare in the context of LPG.

1. Social Administration – Nature, Scope and Principles – Administration at the Central and State levels

2. Social policy in India – Constitutional Provisions, development and planning under successive plans in India. Social legislations in India

3. Methods of Social Administration. Role of Voluntary Agencies in social work.


Selected Readings:

PA-C-10 Administrative Law:


3. Principles of Natural Justice or Faireness.

4. Administrative Adjudication, Review of Administrative acts and redress of grievances – Vigilance and Control

Selected Readings:

3. Indian Law Institute: Delegated Legislation in India.