

VEER NARMAD SOUTH GUJARAT UNIVERSITY, SURAT
(PROFORMA FOR UNIVERSITY AFFILIATION – NURSING COLLEGE.)
REPORT OF THE INSPECTION FOR ESTABLISHMENT / RENEWAL/ SEATS
ENHANCEMENT

Programme under Inspection: 1. Basic B.Sc. (N) 2. Post basic B.Sc. (N) 3. M.Sc. (N)

GENERAL INFORMATION

1. Name of the Institution : _____
2. Full Address with pin code : _____
3. Telephone Number of the Institution : _____
4. Principal Office : _____ Resi. : _____ Mobile : _____
5. Fax : _____ E-Mail : _____ Website: _____
6. Year of Starting : _____ Intake _____
7. Administrative Control :
8. Government 2. University 3. Municipal Corporation
 Mission / Society 5. Private/ Public Trust 6. Army

PART- A

I- Area of The Institution

<u>S</u> <u>No</u>	<u>Particulars</u>		Deficiency noticed during Inspection	5	4	3	2	1	0
1	Separate teaching block	Yes/No							
2	Total Land in acres / Sq. Mts								
	a. College	23700 Sq. Ft.							
	b. Hostel	21100 Sq. Ft.							
3	Is the institution? a. Owned b. Rented c. Leased								

If owned, proof of ownership of building be enclosed. (Annexure No. _____)

If leased – copy of lease / rent contract be enclosed. (Annexure No. _____)

- Period of lease contract _____

Note- sr no 2. 5= >90%, 4=80- 90%, 3= 70- 80%, 2= 50-69%, 1= 30-49%, 0- <30 %

Grading- 5=Excellent, 4 =Very Good, 3 =Good, 2 =Average, 1 = Poor, 0 =No facility available/less than minimum.

II- Physical facilities of College Building:

	Teaching Block	Area (Figures in Sq. feet)	Deficiency noticed during Inspection	5	4	3	2	1	0
1	Lecture Hall	4 @ 900 = 3600							
2	Nursing foundation lab	1500							
3	CHN	900							
4	Nutrition	900							
5	OBG and Paediatrics Lab	900							
6	Pre-clinical science lab	900							
7	Computer Lab	1500							
8	Multipurpose Hall	3000							
9	Common Room (Male & Female)	1000							
10	Staff Room	800							
11	Principal Room	300							
12	Vice Principal Room	200							
13	Library	2400							
14	A.V. Aids Room	600							
15	One room for each Head of Departments	5 @ 200 = 1000							
16	Faculty Room	2300							
17	Provisions for Toilets	1000							
	Total	23700 Sq. Ft.							

III- Hostel Facility

Hostel Block	Area (Figures in Sq. Feet)	Deficiency noticed during Inspection	5	4	3	2	1	0
1. Single Room	12000 (50 sq. ft. for each students)							
2. Sanitary	One latrines & one Bath room (For 5 Students) 600 X 4 = 2400							
3. Visitors Room	500							
4. Reading Room	250							
5. Store	500							
6. Recreation Room	500							
7. Dining Hall	3000							
8. Kitchen & Store	1500							
9. Warden's Room	450							
Total	21100 Sq. Ft.							

IV- Library & Other Facility

Library Facilities	Deficiency noticed during Inspection	5	4	3	2	1	0
1. No. of chair and table							
2. Total No. of Books (Attach the list)							
3. Purchase of latest addition in last years							
4. No. of journals subscribed – Indian Foreign No of News Paper							
5. Photocopier facilities – Available / Not Available							
6. Internet Facilities – Available / Not Available							
7. Drinking Water – Satisfactory / Not Satisfactory							
8. Toilet – ladies Gents							
9. Duplicate / Xerox room Yes/ No							
10. Record Room Yes / No							
11. A.V.Aids– numbers in working condition							
12. Transport facilities : Jeep / Minibus/ Bus / Car							

IX. Clinical Facilities

1. Hospital Facility

Parent Hospital Yes No

If yes, give following information:

Name and Address	No. of beds (Total Capacity)	Average occupancy (taken from last 6 months)	Distance from School / College	Deficiencies	5	4	3	2	1	0

2. Number of Affiliated Hospital(s)

If yes, furnish the following details of each affiliated Hospital

Sr. No.	Name & Address	No. of beds (Total Capacity)	Average occupancy (taken from last 6 months)	Distance from School / College	Deficiencies	5	4	3	2	1	0
1											
2											
3											
4											
5											

Attach Copy of M.O.U with hospitals.

3. Nursing Staff in Hospital.

Hospital	Nursing Superintendent		Dy. Nursing Superintendent		Head Nurse		Staff Nurse							
	Sanct.	Filled	Sanct.	Filled	Sanct.	Filled	Sanct.	Deficiencies	5	4	3	2	1	0
Parent Hospital														
Affiliated 1.														
Affiliated 2.														
Affiliated 3.														
Affiliated 4.														
Affiliated 5.														
Total														

4. Out Patient Department

O.P.D.	Parent Hospital	Affiliated Hospitals					Remark
		1	2	3	4	5	
1. Average attendance per day 2. Injection room 3. Dressing room							

PART- B

Teaching learning Activities

1. Curriculum planning & Committees

1. Copy of Indian Nursing Council/ University syllabus - Available / Not Available
2. Annual Plan of teaching learning Activities * (Annexure No. _____)
3. Teaching System
 - a) Full block b) Partial Block c) Study Day
4. Weekly Plan- Clinical/ Theory
5. Lesson Plan – Yes/ No
6. Clinical Supervision
 - a) Nursing Tutor b) Lecturer
 - c) Clinical Supervisor d) Hospital Staff

College Committees:

Committees	Yes	No	Minutes Kept
Admission Committee			
Anti-ragging committee			
Curriculum Committee			
Library committee			
Discipline Committee			
S.N.A. Unit			
Advisory Committee			

Attach the list of members of committees. (Annexure No. _____)

2. Result of Examination – LAST YEAR

Year	200 - 200		
	Appeared	Pass	%
1 st Year			
2 nd Year			
3 rd Year			
4 th year			
TOTAL			

3. Staff welfare

- a. Salary & Allowances - State Govt Norm/ UGC Norm
- b. Service book- Yes/ No
- c. Following University Ordinance - Yes/ No

Note- Sr no 2- Total 10marks = >90% result, 9= 80- 90%, 7= 70- 79%, 5= 50-69%, 3= 30-49%, 1- <30 %

Budget

1. Separate budget allotted 1. Yes 2. No
2. Name and designations of the controlling authority : _____
3. Name and designations of the drawing and disbursing authority : _____
4. Mention the last year's expenditure.

Please attach last financial year's Audited income and expenditure statement of the Trust / Association and of the institution. Annexure No. _____

ASSESSMENT OF INSTITUTE

SR NO.	AREA	MARKS ALLOTMENT	OBTAINED MARKS
PART-A-I	Areas and type of Institute 1 & 2a & 2b 3a, 3b, 3c	6 X 5 = 30	
II	Physical facilities of college building 1- 17	17 X 5 = 85	
III	Hostel facility	9 X 5 = 45	
IV	Library and Other facilities	12 X 5 = 60	
V	Teaching Faculty Full Time	6X5 = 30 (But Total Weightage given for faculty= 60)	
VI	External teaching faculty	11X 5 = 55	
VII	Office Staff	12 X 5 = 60	
VIII	Hostel Staff	8 X 5 = 40	
IX	Clinical facilities : 1. Parental Hospital 2. Affiliated Hospital 3. Nursing Staff	1 X 5 = 05 1 X 5 = 05 6 X 5 = 30	
PART - B	Teaching Learning Activities 1. Curriculum Planning & Committees 2. Result 3. Staff Welfare	Out of 10 marks Out of 10 Marks Out of 5 marks	
	TOTAL :	500	

Grading- 5= >90% (>450marks), 4= 80- 90% (400-450), 3= 70- 80%(350-400), 2= 50-70%(250-350), 1= 30-50% (150- 250-), 1- <30 % (<150)

1 Strong points as per the Institutional Authorities :

2 Outstanding achievements and/or set back in last three years (if any).

3 Deficiencies (Last year Inspection) and plans to comply it.

Signature of Inspectors with Date:

- 1.
- 2.
- 3.
- 4.