



Re-Accredited by NAAC with 'A' Grade

VEER NARMAD SOUTH GUJARAT UNIVERSITY

University Campus, Udhna-Magdalla Road, SURAT - 395 007, Gujarat, India.

વીર નર્મદ દક્ષિણ ગુજરાત યુનિવર્સિટી

યુનિવર્સિટી કેમ્પસ, ઉદ્ધના-મગદલા રોડ, સુરત - ૩૯૫ ૦૦૭, ગુજરાત, ભારત.

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Post Graduate Department

From : (Write in Block Capital)

Mr./Miss. _____

(Name in Full beginning with Surname)

To,

The Principal

(Name of the College last attended)

Sir,

I beg to state that I have been admitted to the _____ Programme, Semester - _____, Department of _____, Veer Narmad South Gujarat University, Surat and to request you kindly send my Transference Certificate to the Head of the Department at an early date.

I attended _____ Programme, Semester - _____ with Roll No. _____ in your College during Academic Year 20 - 20 and passed / failed at the _____ Examination held in _____ Month _____ Year.

Thanking you,

Yours most obedient student

..... **TO BE FILLED IN BY THE DEPARTMENT'S OFFICE ONLY**

No. PG/Adm. T.C./

Date: - - 20

Department of _____

Veer Narmad South Gujarat University, Surat.

Forwarded with Compliments to The Principal _____

For favour of Compliance :

- (1) The Birth Date of the Student, as entered in the college Register may kindly be supplied.
- (2) Rs. 10/- (Ten) Fees for Transference Certificate and Rs. _____ last fee for Transference Certificate has been remitted to you by separate order no _____ by the student.
- (3) His / Her University Provisional Enrolment/ Eligibility Certificate Number and date may also be forward alongwith his / her Transference Certificate to this Department.
- (4) His / Her Principal/ Special and Subordinate subject of _____ & class obtained may please be stated in the T.C. Head, Department of _____

Head / Department of

Veer Narmad South Gujarat University, Surat.