



A-1714
B.Sc. (IT) (Sem. I) Examination
March / April – 2015
Paper -101 : Communication Skills

Time : 3 Hours]

[Total Marks : 70

Instructions :

(1)

<p>नीचे दर्शावेक निशानीवाणी विगतो उत्तरवही पर अवश्य कपवी. Fillup strictly the details of signs on your answer book.</p> <p>Name of the Examination : B.Sc. (IT) (Sem. I)</p> <p>Name of the Subject : Paper -101 : Communication Skills</p> <p>Subject Code No. : 1 7 1 4 Section No. (1, 2,...): Nil</p>	<p>Seat No. : □ □ □ □ □ □</p> <p style="text-align: center;">Student's Signature</p>
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(2) Figures to the right indicate full marks.

(3) Clearly mention the options you choose.

- 1 Explicate with examples different ways of communicating any two of the following: 14
- (a) Greeting someone for the first time in a day
 - (b) Taking Leave
 - (c) Introducing Yourself
- 2 Explain the Following :(Any two) 14
- (a) Listening Skill precedes speaking skill
 - (b) Importance of communication skills
 - (c) Characteristics of a good speaker
- 3 Answer the following:(Any two) 14
- (a) In what way is the listening skill affected? Discuss in detail.
 - (b) Which are the different speech styles that smoothens communication?-Elaborate.
 - (c) "Attentive and Empathetic listening are the best types of listening"-Discuss.

- 4 Write Short notes on: (Any two) 14
- (a) Features of an effective speech
 - (b) Difference between Hearing and Listening
 - (c) Characteristics of a Good listener
- 5 Do as Directed: 14
1. Give Synonyms :
 - (i) Tension (ii) Optimistic
 - (iii) Proud (iv) zeal
 2. Give Antonyms:
 - (i) Common (ii) Propose
 - (iii) Permit (iv) Heaven
 3. Change the voice:
 - (i) The boy kicked the ball.
 - (ii) Ram wrote a letter.
 4. Make meaningful sentences with the given words:
 - (i) Significant (ii) tolerance
 - (iii) visual (iv) Casual
 5. Give the degrees of comparison:
 - (i) Full (ii) Good
 - (iii) Smooth (iv) Worthy
 6. Correct the following sentences:
 - (i) The sceneries here are beautiful.
 - (ii) He wrote the letter with red ink.
 7. Fill in the blanks with suitable linkers.
 - (i) The door bell didn't ring we knocked the door.
(thus/still/therefore)
 - (ii) It is rainy today we'll have to cancel our
programme. (but / hence/ yet)