# VEER NARMAD SOUTH GUJARAT UNIVERSITY

## **Documents required for Online Affiliation Application**

## 0 Quick Registration:

- Land form No. 7/12 and 8-A from competent revenue authority (i.e. T.D.O./ D.D.O./ Mamlatdar or any other competent officer/authority /Copy of sale deed / Copy of Government Lease Order / Allotment Order / Agreement \*
- Cheque / DD / Receipt of payment of affiliation form\* (In case of purchase of application form from University Cash Counter, first page of application form having form number to be uploaded on website instead of receipt and form number to be entered instead of receipt number)

**Note :** Payment of application form fees, application processing fees and affiliation fees are to be paid course-wise / program-wise

#### 1 Trust:

- 1. Trust registration document\*
- 2. NOC availed from VNSGU and State Government (in case of any UG/PG programs run with other university

## 2 **Land**:

- 1. Land map\*
- Land form No. 7/12 and 8-A from competent revenue authority (i.e. T.D.O./ D.D.O./ Mamlatdar or any other competent officer/authority /Copy of sale deed / Copy of Government Lease Order / Allotment Order / Agreement \*

### 3 **Financial:**

- 1. Last filed ITR of Trust\*
- 2. Last two year passbook / bank statement of the trust\*
- 3. Last three years audit report of trust\*
- 4. FD Receipts of the Trust\*

#### 4 **Building:**

- 1. Building Lay out Plan\*
- 2. Structure Stability Certificate from Government Approved Consultant
- 3. Building use certificate (BUC) from competent authority
- 4. Inflammable Dom/Structure NOC from competent authority available
- 5. Fire Safety NOC from competent authority
- 6. NOC for electrification from electric consultant

5	Infrastructure:
	Photos of College Building, Canteen, each Class Rooms, Male Staff Rooms, Female Staff Rooms,
	Reading Rooms, W.C. Male, W.C. Female, Laboratories, Staff Quarters, Principal Bungalow,
	Workshop, Studio, Common Boys Rooms, Boys Hostel, Girls Hostel, Common Girls Rooms,
	Play Grounds, Administrative Office, Auditorium, Conference Rooms, Language Lab, OPD,
	Examination Strong Room, Sports Room*
6	Course:
	Copy of application submitted simultaneously to State Government / Apex Body for propose
	College/Program
7	Laboratory: Invoices of equipment/chemical purchased*
	<b>Note :</b> Information to be provided coursewise / programwise
8	Library: Consolidated statement of Books, Journals, Magazines, News Papers, CDs, Video
	Lecture etc. Purchased and/or Subscribed during last Academic Year for this program certified by
	the head of the institution. *
	<b>Note :</b> Information to be provided coursewise / programwise
9	Teaching Staff: Last three months consolidated salary statement of all teaching staff*
	Note: Information to be provided coursewise / programwise
10	Non-Teaching Staff: Last three months consolidated salary statement of all non-teaching staff *
10	Note: Information to be provided coursewise / programwise
	1 Note: Information to be provided coursewise / programwise
11	General:
	1. Certificate of Accreditations
	2. Other documents which trust wish to upload
	3. Undertaking/Affidavit regarding information mentioned in the application form*
12	Payment :
	Copy of Cheque / DD / Receipt of Payment of Affiliation Processing Fees and Affiliation Fees*

## Note:

- \*Mandatory documents
  All documents shall be attested by the principal with college stamp