



Re-Accredited B++' 2.86 CGPA by NAAC

**VEER NARMAD SOUTH GUJARAT UNIVERSITY**

University Campus, Udhna-Magdalla Road, SURAT - 395 007, Gujarat, India.

**વીર નર્મદ દક્ષિણ ગુજરાત યુનિવર્સિટી**

યુનિવર્સિટી કેમ્પસ, ઉધના-મગદલા રોડ, સુરત - ૩૯૫ ૦૦૭, ગુજરાત, ભારત.

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### Minutes of the IQAC Meeting

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 03-07-2026 at 01:30 pm through offline mode at meeting room no. 10133, administrative building, VNSGU, Surat. The following members were present at the meeting.

| Sr. No. | Name                        |                     |         |
|---------|-----------------------------|---------------------|---------|
| 1.      | Dr. Kishorsinh N. Chavda    | Hon'ble VC          | Present |
| 2.      | Dr. Apurva A. Desai         | Director, IQAC      | Present |
| 3.      | Dr. R. C. Gadhavi           | Registrar           | Present |
| 4.      | Dr. Digvijay Thakore        | Professor & Head    | Present |
| 5.      | Dr. Jaydeep Chaudhari       | Professor           | Present |
| 6.      | Dr. Gaurang Rami            | Professor & Head    | Present |
| 7.      | Dr. Ravi Gulati             | Professor           | Present |
| 8.      | Dr. Gaurav Shah             | Prof. & Head        | Present |
| 9.      | Dr. Sunil Shah              | Professor           | Present |
| 10.     | Dr. Priti Chaudhari         | Associate Professor | Present |
| 11.     | Dr. Yogesh Vansiya          | Assistant Professor | Present |
| 12.     | Dr. Mahendrasinh D. Chauhan | Principal           | Absent  |
| 13.     | Dr. Pushpal Desai           | Professor & Head    | Present |
| 14.     | Shri Mayurdhwajsinh Gohil   | Assistant Professor | Absent  |
| 15.     | Shri Bharatbhai Shah        | Member              | Absent  |
| 16.     | Mr. Sanjay H. Desai         | Member              | Absent  |

Dr. Apurva Desai, Director, IQAC welcomed all members. After through discussion, following decisions were taken unanimously by IQAC.

1: To approve the minutes of the meeting of IQAC held on 04/04/2026

**The minutes of the IQAC meeting held on 10/04/2026 were unanimously approved.**

2. To discuss the Annual Quality Assurance Report (AQAR) of the university for the Academic year 2024-25.

**The Annual Quality Assurance Report (AQAR), as presented before the IQAC, was considered and approved.**

3. To discuss the matter of Dr Dhaval Maheta under UGC-CAS for Level 13A (Stage 4) vide General Section Matter dated 29/10/2025.

**It was resolved that the promotion date of Dr Dhaval Mehta to Level 13A under the Career Advancement Scheme (CAS) be approved as 17/12/2016.**

4. To discuss the report of the scrutiny committee dated 17/04/2026 for the UGC-CAS stage of Dr Shailesh Chaudhari (stage 3 to 4) and Dr Namrata Khatri

**The report of the scrutiny committee is accepted as follows:**

| Name                   | Department              | Stage (Regulation)    | Eligibility Date |
|------------------------|-------------------------|-----------------------|------------------|
| Dr. Shailesh Choudhari | ICT                     | Stage 3 - 4 (2016)    | 01/09/2023       |
| Dr. Namrata Khatri     | Business Administration | Level 13A - 14 (2018) | 14/02/2020*      |

**\* Conditional date, subject to the condition that the candidate is promoted to the earlier promotional post on the date considered as the last promotion date in this report.**

5. To discuss the report of the scrutiny committee dated 04/05/2026 for UGC-CAS stage of Dr Manish V. Sidhpuria, Dr Dilipkumar Joshi, and Dr Gaurang Rami (Level 14 to Level 15) vide General Section Matter dated 07/05/2026.

**The report of the scrutiny committee is accepted as follows:**

| Name                 | Department              | Stage (Regulation)   | Eligibility Date |
|----------------------|-------------------------|----------------------|------------------|
| Dr. Manish Sidhpuria | Business Administration | Level 14 - 15 (2018) | 19/07/2018*      |
| Dr. Dilip C. Joshi   | Mathematics             | Stage 14 - 15 (2018) | 22/12/2019       |
| Dr. Gaurang Rami     | Economics               | Stage 14 - 15 (2018) | 21/11/2024       |

**\* The assessment period is considered as 28/07/2007 to 18/07/2018 as per the request of the candidate.**

**Note : Dr Gaurang Rami remains absent during the discussion.**

6. To discuss the report of the scrutiny committee dated 08/09/2025 for UGC-CAS stage of Dr Twinkle Desai and Dr Heena Makwana (Level 10 to Level 11) and Dr Bharatji Thakor (Level 12 to Level 13A) vide General Section Matter dated 16/05/2026.

**The report of the Scrutiny Committee is accepted as follows:**

| Name                        | Department | Stage (Regulation)      | Eligibility Date |
|-----------------------------|------------|-------------------------|------------------|
| Dr. Twinkle Hemant Desai    | Law        | Level 10 - 11 (2018)    | 19/09/2022*      |
| Dr. Heena N. Makwana        | Law        | Level 10 - 11 (2018)    | 19/09/2020       |
| Dr. Bharatji Jivanji Thakor | Gujarati   | Level (12 - 13A) (2018) | 18/01/2025       |

7. To discuss the report of the scrutiny committee dated 07/05/2026 for UGC-CAS stage of Dr Veena Jokhakar, Dr Vatsal Patel (Level 11 to Level 12), Dr Dhaval Joshi (stage 3 to 4)- Matter has been withdrawn by the General Section vide letter no. JN/CAS/12433/2026, dated. 09/06/2026, Dr Madhu Thawani and Dr Preeti Sharma (Level 13A to Level 14), Dr Arun Pandya (stage 4 to 5), and Dr Mahesh Dey (Level 14 to Level 15) vide General Section Matter dated 18/05/2026.

**The report of the Scrutiny Committee is accepted as follows:**

| Name                 | Department                                                               | Stage (Regulation)    | Eligibility Date |
|----------------------|--------------------------------------------------------------------------|-----------------------|------------------|
| Dr. Vatsal Patel     | Ask to apply as per AICTE norms (as per IQAC Res. No. 3, Dt. 28/02/2024) |                       |                  |
| Dr. Veena Jokhakar   | ICT                                                                      | Level 11 - 12 (2018)  | 01/01/2026       |
| Dr. Dhaval A Joshi   | Withdrawn by the applicant                                               |                       |                  |
| Dr. Preeti Sharma    | Biotechnology                                                            | Level 13A - 14 (2018) | 30/11/2024       |
| Dr. Madhu Thawani    | Public Administration                                                    | Level 13A - 14 (2018) | 21/10/2022*      |
| Dr. Arunkumar Pandya | Sociology                                                                | Stage 4 - 5 (2010)    | 01/01/2017       |
| Dr. Maheshkumar Dey  | English                                                                  | Level 14 - 15 (2018)  | 04/10/2021       |

\* Conditional date, subject to the condition that the candidate is promoted to the earlier promotional post on the date considered as the last promotion date in this report.

8. To discuss the report of scrutiny committee dated 08/04/2026 and 09/04/2026 for UGC-CAS stage of Dr. Yashodhara Bhatt, Dr. Monika Brahmabhatt, Mr. Ankit Chnagawala (Level 10 to Level 11), and Dr. Dilber Mehta (Level 10 to Level 11), Dr. Jagruti Barot (Level 12 to Level 13A), Dr. Namrata Khatri (stage 3 to 4), Dr. Tarulata Chhowala (Level 13A to Level 14), Dr. Ishverbhai Patel, and Dr. Jaydip Chaudhari, Dr. Rajendra Patel, Dr. Madhubhai Gayakwad, Dr. Amit Prajapati (Level 14 to Level 15) vide General Section Matter dated 19/05/2026.

**The report of the Scrutiny Committee is accepted as follows:**

| Name                    | Department              | Stage (Regulation)    | Eligibility Date |
|-------------------------|-------------------------|-----------------------|------------------|
| Dr. Yashodhara Bhatt    | Law                     | Level 10 - 11 (2018)  | 01/09/2025       |
| Dr. Monika Brahmabhatt  | Law                     | Level 10 - 11 (2018)  | 01/10/2025       |
| Mr. Ankit Changawala    | Interior Design         | Level 10 - 11 (2018)  | 17/07/2025       |
| Dr. Dilber Mehta        | ICT                     | Level 11 - 12 (2018)  | 31/03/2024       |
| Dr. Jagruti Barot       | Bioscience              | Level 12 - 13A(2018)  | 30/01/2026       |
| Dr. Namrata Khatri      | Business Administration | Stage 3 - 4 (2016)    | 14/02/2017       |
| Dr. Tarulata Chhowala   | Chemistry               | Level 13A - 14 (2018) | 22/07/2025*      |
| Dr. Ishverbhai B. Patel | Physics                 | Level 14 - 15 (2018)  | 01/01/2019       |
| Dr. Jaydip Chaudhari    | Business Administration | Level 14 - 15 (2018)  | 01/01/2019       |
| Dr. Rajendra B. Patel   | Education               | Level 14 - 15 (2018)  | 01/03/2023       |
| Dr. Madhubhai Gayakwad  | Sociology               | Level 14 - 15 (2018)  | 01/01/2026**     |

| Name                   | Department | Stage (Regulation)   | Eligibility Date |
|------------------------|------------|----------------------|------------------|
| Dr. Rajendra B. Patel  | Education  | Level 14 - 15 (2018) | 01/03/2023       |
| Dr. Madhubhai Gayakwad | Sociology  | Level 14 - 15 (2018) | 01/01/2026**     |
| Dr. Amit Prajapati     | English    | Level 14 - 15 (2018) | 01/01/2026       |

\* The eligibility date is corrected from 23/07/2025 to 22/07/2025 as the assessment period of the applicant is 22/07/2022 to 21/07/2025

\*\* The eligibility date is corrected from 31/12 /2025 to 01/01/2026 as the assessment period of the applicant is 01/06/2013 to 31/12/2025

**Note : Dr. Jaydip Choudhary remains absent during the discussion.**

9. To discuss the Examination Results of Various Examinations for the academic year 2025-26.

**The IQAC reviewed the examination-related data provided by the Examination Section of the University. After detailed deliberations, the IQAC resolved to instruct the Examination Section to:**

**(a) Prepare and submit a percentage-wise summary report of the programme-wise and class-wise examination results.**

**(b) Prepare and submit an action plan for reducing the average time taken for the declaration of examination results for all programmes offered on the University campus.**

**(c) Prepare and submit a report on the examination reforms implemented and the reforms proposed for further improving the examination system.**

**Further, the Examination Section shall submit the above reports to the IQAC on or before 15 August 2026.**

10 . To discuss planning for the academic year 2026-27.

**The IQAC members actively participated in the discussions on the planning of academic and quality assurance activities for the academic year 2026–27. After detailed deliberations, the IQAC resolved the following:**

|   |                                                                                                                                                                                                                                                                                                        |
|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | The Academic Calendar issued by the Education Department, Government of Gujarat, vide Order No. ED/MSM/e-file/3/2023/4088/KH-1, is hereby adopted. All Faculties and Departments shall plan and conduct their academic and other related activities in accordance with the approved Academic Calendar. |
| 2 | The results of the internal examinations shall be declared within two weeks of the completion of the last examination.                                                                                                                                                                                 |
| 3 | The question papers for internal examinations shall be designed in accordance with Bloom's Taxonomy to ensure an appropriate assessment of various cognitive levels.                                                                                                                                   |

|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5  | <p>All Departments shall organise an Orientation Programme for newly admitted students during the first week of the commencement of classes for the first semester. The Orientation Programme shall include the following:</p> <p>(a) An overview of the University and the Department.</p> <p>(b) Information about the academic programme, including the Programme Outcomes (POs), Course Outcomes (COs), Programme Specific Outcomes (PSOs), examination and passing rules, attendance requirements, rules for examination form withdrawal, and any other relevant academic information.</p> <p>(c) Information on student support and welfare mechanisms, including mental well-being, anti-ragging regulations, the Internal Committee for the Prevention of Sexual Harassment (POSH), the SC/ST Cell, gender equality initiatives, and other student support services.</p> <p>(d) Information on placement, internship, career guidance, and employability enhancement activities available in the Department.</p> <p>(e) The academic calendar and important academic schedules for the semester.</p> |
| 6  | All Departments shall organize at least two programmes during each academic year on career counselling, career opportunities, soft skills development, personality development, or other student capacity-building initiatives.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 7  | All Departments shall collect the prescribed feedback from students, alumni, recruiters, and teachers. The analysed feedback reports, along with the corresponding Action Taken Reports (ATR), shall be submitted to the IQAC within the stipulated timeframe.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 8  | All Departments shall submit the Performance-Based Appraisal System (PBAS) forms for the last completed academic year to the General Section within one month of the commencement of the new academic year.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 9  | The General Section shall collect the Confidential Reports (CRs) of all administrative staff for the last completed financial year within one month from the commencement of the new financial year.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 10 | All Departments shall nominate a Departmental IQAC Coordinator. The details of the nominated Departmental IQAC Coordinator shall be submitted to the IQAC at the earliest.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 11 | <p>All the Departments and faculty members are advised to strengthen research, consultancy, and professional development activities. Further, the IQAC requests all the Departments to ensure the following:</p> <p>(a) All research-related activities, including seminars, workshops, conferences, publications, projects, consultancy, and other academic events, shall be reported to the IQAC with geotag photographs and uploaded on the HRMS portal within one week of the completion of the activity.</p> <p>(b) Faculty members who have more than three years of service remaining before retirement should be encouraged to prepare and submit research project proposals to appropriate funding agencies.</p> <p>(c) All Assistant Professors should participate in at least one national or international conference every academic year.</p> <p>(d) All faculty members shall upload details of their research and professional development activities on the HRMS portal within one week of completing the activity.</p>                                                                      |
| 12 | It was resolved that the IQAC shall prepare and submit the AQAR for the academic year 2025–26 in accordance with the prescribed guidelines.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 13 | To take the necessary steps to participate in the GSIRF, NIRF, and QS Rankings.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

|    |                                                                                                                                                                                |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 14 | <b>The university campus should undergo Green and Energy Audits to conserve natural resources, improve energy efficiency, and promote environmental sustainability.</b>        |
| 15 | <b>The IQAC recommends that the University should ensure insurance coverage for all students on the campus.</b>                                                                |
| 16 | <b>To convene an Alumni Meeting at least once in every academic year and establish a dedicated Alumni Association office to strengthen alumni engagement and coordination.</b> |

11. To discuss the modality to submit the Letter of Intent (LOI) for the fifth cycle of NAAC Accreditation, and discuss the responses to queries raised on the NAAC Portal.

**The IQAC took note of the communication received from the NAAC regarding the stagnation of the accreditation process. After deliberation, the IQAC resolved to continue the preparation of the Annual Quality Assurance Reports (AQARs) and other requisite documentation to ensure the University's readiness for the Fifth Cycle of NAAC Accreditation as soon as the accreditation process is resumed by the NAAC.**

12. With the permission of the chair, the scrutiny committee reports of Dr Bhavesh Modi and Dr. Parul Patel were taken into consideration.

**The report of the Scrutiny Committee is accepted as follows:**

| <b>Name</b>                | <b>Department</b> | <b>Stage (Regulation)</b>   | <b>Eligibility Date</b> |
|----------------------------|-------------------|-----------------------------|-------------------------|
| <b>Dr. Bhavesh M. Modi</b> | <b>Education</b>  | <b>Level 11 - 12 (2018)</b> | <b>06/07/2026</b>       |
| <b>Dr. Parul N. Patel</b>  | <b>ICT</b>        | <b>Level 11 - 12 (2016)</b> | <b>04/10/2023</b>       |

13. With the permission of the Chair, the matter relating to Dr Dhaval Joshi, forwarded by the General Section vide its communication dated 02/07/2026, was taken up for discussion.

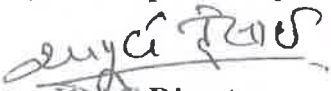
**It was resolved that the report of the Committee be accepted. Accordingly, based on the recommendations of the Scrutiny Committee, the eligibility date of Dr Dhaval Joshi for promotion under the Career Advancement Scheme (CAS), in accordance with the 2016 Amendment, is approved as 17/12/2024.**

14. With the permission of the Chair, the matter relating to Dr Payal Joshi, forwarded by the General Section vide its communication dated 02/07/2026, was taken up for discussion.

**It was resolved that the report of the Committee be accepted. Accordingly, Dr Payal Joshi shall be informed to reapply for promotion under the Career Advancement Scheme (CAS) in accordance with the UGC Regulations, 2018, as recommended in the UGC Notification dated 06/06/2024.**

15. With the permission of the chair, a suggestion of a member regarding a minor interpretation issue with resolution 11(H) of IQAC meeting date 15-19-22/07/2025, was considered for discussion.

**It was resolved that, in Resolution No. 11(h) of the IQAC meeting held on 15-19-22/07/2025, the provision relating to self-attestation shall apply only to articles published in print-only journals**

  
IQAC Director

No. CIQA/15297/2026

Dt. 04/07/2026