बिड संख्या/Bid Number: GEM/2026/B/8235241
दिनांक /Dated: 03-11-2026

## बिड दस्तावेज़ / Bid Document

| बिड विवरण/Bid Details | |
|---|---|
| बिड बंद होने की तारीख/समय /Bid End Date/Time | 18-11-2026 11:00:00 |
| बिड खुलने की तारीख/समय /Bid Opening Date/Time | 19-11-2026 11:00:00 |
| बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date) | 150 (Days) |
| मंत्रालय/राज्य का नाम/Ministry/State Name | Gujarat |
| विभाग का नाम/Department Name | Education Department Gujarat |
| संगठन का नाम/Organisation Name | University Library Veer Narmad South Gujarat University |
| कार्यालय का नाम/Office Name | Estate |
| शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal | HOD Email id :hod1.vnsgu.gj@gembuyer.in<br>Buyer Email id: buycon22.ulvnsgu.gj@gembuyer.in |
| वस्तु श्रेणी /Item Category | Internet Bandwidth and Replication Service - Internet Leased Line; Goverment Service provider, Private Service provider; Class A; National long Distance (NLD); 512 |
| अनुबंध अवधि /Contract Period | 1 Year(s) |
| पिछले 3 वित्तीय वर्षों का बिडर का न्यूनतम औसत वार्षिक वित्तीय टर्नओवर/Minimum Average Annual Turnover of the bidder (For the last 3 Financial Years) | 10 Lakh (s) |
| उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service | 3 Year (s) |
| इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required | Yes |
| टर्नओवर पात्रता मानदंड/Turnover eligibility criteria | To be verified by the buyer at the time of technical evaluation |
| वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover | Yes \| Complete |
| स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover | Yes \| Complete |

| बिड विवरण/Bid Details | |
|---|---|
| विक्रेता से मांगे गए दस्तावेज़/Document required from seller | Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC)<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid? | Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in) |
| बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension | 3 |
| दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended | 3 |
| ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count | 1 |
| बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled | Yes |
| रिवर्स नीलामी योग्यता नियम/RA Qualification Rule | H1-Highest Priced Bid Elimination |
| बिड का प्रकार/Type of Bid | Two Packet Bid |
| तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation | 3 Days |
| अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes) | 500000 |
| मूल्यांकन पद्धति/Evaluation Method | Total value wise evaluation |
| मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required | Yes |
| मध्यस्थता खंड/Arbitration Clause | No |
| सुलह खंड/Mediation Clause | No |

ईएमडी विवरण/EMD Detail

| | |
|---|---|
| आवश्यकता/Required | No |

ईपीबीजी विवरण /ePBG Detail

| | |
|---|---|
| एडवाइजरी बैंक/Advisory Bank | State Bank of India |
| ईपीबीजी प्रतिशत (%)/ePBG Percentage(%) | 5.00 |
| ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months). | 14 |

(a).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

**लाभार्थी /Beneficiary :**

Registrar
Veer Narmad South Gujarat University, Surat
(Registrar)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

**एमआईआई अनुपालन/MII Compliance**

| | |
|---|---|
| एमआईआई अनुपालन/MII Compliance | Yes |

**एमएसई खरीद वरीयता/MSE Purchase Preference**

| | |
|---|---|
| एमएसई खरीद वरीयता/MSE Purchase Preference | Yes |
| सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% / Purchase Preference to MSE OEMs/ Service Provider available upto price within L1+X% | 15 |
| सूक्ष्म और लघु उद्यम मूल उपकरण निर्माता/सेवा प्रदाता को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Percentage of Bid quantity/amount for MSE OEMs/ Service Provider Purchase preference | 100 |

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall

upload the supporting documents to prove his eligibility for Relaxation.
5. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
6. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
7. **Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs from the State of Bid Inviting Authority having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry/ State of Bid Inviting Authority. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 100% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017 and its subsequent Orders/Notifications issued by concerned Ministry. Benefits of MSE will be allowed only if seller/service provider is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.
8. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
9. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

10. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

i. If number of technically qualified bidders are only 2 or 3.
ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

**अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required**

**Detailed Scope of Service:**1793704628.pdf

**Pre Bid Detail(s)**

| मूल्य भिन्नता खंड दस्तावेज़/Pre-Bid Date and Time | प्री-बिड स्थान/Pre-Bid Venue |
|---|---|
| 07-11-2026 12:00:00 | Purchase Cell, Veer Narmad South Gujarat University, Surat. (online link : VNSGU Purchase Cell General Meeting Link https://meet.google.com/gbx-krwp-czt) Contact No. 0261-2203042 |

## Internet Bandwidth And Replication Service - Internet Leased Line; Goverment Service Provider, Private Service Provider; Class A; National Long Distance (NLD); 512 ( 1 )

**तकनीकी विशिष्टियाँ /Technical Specifications**

| विवरण/ Specification | मूल्य/ Values |
|---|---|
| **कोर / Core** | |
| Type of Service | Internet Leased Line |
| Types of Service providers | Goverment Service provider , Private Service provider |
| License of Internet lease line (ILL) | Class A |
| License of Lease Line (LL/PP) | National long Distance (NLD) |
| Bandwidth Capacity ( In Mbps) | 512 |
| DDOS with Internet Lease line Services | Yes |
| Latency within India | Less than 100 ms |
| Latency outside India | Less than 180 ms |
| Packet Drop ( In percentage ) | less than 1 |
| Type of Media | Fibre |
| Link Type( Manageabilty) | Managed |
| Static IP required ( For ILL) | 32 |
| Router/ Networking Accessories | Provided by Seller |
| **एडऑन /Addon(s)** | |

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

| क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer | No |
|---|---|

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | संसाधनों की मात्रा / Number of Links | अतिरिक्त आवश्यकता /Additional Requirement |
|---|---|---|---|---|
| 1 | Hingu Sandeepkumar Kantilal | 395007,First Floor, Computer Pool, Opp. Canteen, Veer Narmad South Gujarat University. | 1 | • Number of months for which service is required : 12 |

## क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. **Generic**

   OPTION CLAUSE 25% : The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration.
   For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 25 percent with the consent of the service provider

2. **Generic**

   **Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. **Buyer Added Bid Specific Scope Of Work(SOW)**

   File Attachment Click here to view the file.

4. **Buyer Added Bid Specific ATC**

   Buyer uploaded ATC document Click here to view the file.

5. **Service & Support**

   Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

6. **Service & Support**

   Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

## अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).

2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

**This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service**

**Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.**

**However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.**

This Bid is governed by the सामान्य नियम और शर्तें/General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---धन्यवाद/Thank You---**

# 512 MBPS INTERNET LEASED LINE (1:1) CONNECTIVITY [BACKUP LINE] OTHER THAN BSNL

**VEER NARMAD SOUTH GUJARAT UNIVERSITY**
Udhna Magdalla Road, Surat, Gujarat 395007, www.vnsgu.ac.in

# INSTRUCTIONS TO TENDERER

## 1. ELIGIBILITY CRITERIA:

The Agencies **[Other than BSNL]** that fulfill the following requirements shall be eligible to apply. **BSNL is already providing the university's primary or existing lines so BSNL cannot participate in bid as procurement is strictly for a redundant backup connection.**

1.1 The ISP should have a valid '**Category A'** ISP license from Govt. of India (Attach copy of license).

1.2 The firm / agency must have a fully functional Customer Service Center(s) in this region, which is fully operational 24 X 365 days. List of Customer Service Center(s) must be enclosed with technical bid.

1.3 The firm / agency have adequate bandwidth at the backend to provide the desired bandwidth in Institute. Supporting document must be enclosed with technical bid.

1.4 The bidder ISP must have executed a similar type of contract in last three (3) years.

1.5 The bidder ISP shall provide the certificates of satisfactory operation of the internet services form as per GeM BID for past performers.

1.6 The Annual Turnover Average Agency has to provide CA Certified as per GeM BID.

1.7 The tenderer should not have been debarred or blacklisted by any Central / State Government any State Government Department(s) and the tenderer should not have any litigation in any of the Court(s). An affidavit to that effect on Non-Judicial Stamp paper of Rs.300/- duly notarized shall be enclosed with the technical bid. The preform of the affidavit is attached with the tender.

1.8 The tenderer shall submit the hard copies of the All tender document and addenda thereto, if any, with each page of this document signed and stamped to as a proof to confirm the acceptance of entire terms & conditions of the tender by the tenderer within time limits.

The bid of any tenderer who has not complied with one or more of the conditions of eligibility criteria and / or fail to submit the required documents as required / or mentioned in tender document are liable to be summarily rejected.

The University reserves the right to reject any or all tenders, wholly or partly or close the tender at any stage prior to the award of contract without assigning any reason whatsoever.

## 2. LOCAL CONDITIONS:

It shall be the responsibility on each tenderer to fully inform / acquaint / familiarized itself with local conditions and factors, which may have any effect on the execution of services to be rendered under the contract. All tenderer(s) intending to bid shall visit and make themselves thoroughly acquainted with the local site conditions.

The Institute shall presume that the tenderer has understood and agreed that all the

relevant factors have been kept in view while submitting the bid. No financial adjustment arising thereof shall be permitted by Institute, on the basis of any non-clarity of information about local conditions being pleaded by the tenderer. Further, no claim for financial adjustment being made by the contract awarded on these tender document will be entertained by the Institute.

## 3. VALIDITY:

Quoted rates must be valid for a period of 180 days from the stipulated last date of submission of bid. The overall offer for the assignment and tenderer(s) quoted price shall remain unchanged during the period of validity. In case the tenderer(s) withdraws, modifies or changes his offer during the bid validity period, the earnest money deposited paid by him shall be fortified without assigning any reason thereof. The tenderer(s) should be ready to extend the validity, if required.

## 4. INSTALLATION & COMMISSIONING:

Project will be completed within 4 weeks from the date of issue of the Letter of Intent (LOI) / Work order. All the aspects of safe delivery, installation, commissioning and uplink of the connectivity shall be the exclusive responsibility of the Service Provider**.**

If the Service Provider fails to uplink the connectivity by the specified date, then the penalty at the rate of 1% per week of the total order value subject to maximum of 10% of total order value will be deducted.

Liaising (if required) with other firm for obtaining point to point connectivity between ISP node and Institute, shall be the responsibility of the service provider.

If any hardware (512 Mbps router) is required for netting between ISP range and university range, shall be the responsibility of the service provider only.

## 5. PAYMENT TERMS & CONDITIONS:

- 100% of the Onetime installation & commissioning charges shall be paid after the uplink of the connectivity, on submission of uplink connectivity test report.
- Annual Recurring (bandwidth) charges shall be payable on Quarterly basis at the end of the Quarterly, for this the Service Provider will raise the bill at least within two weeks after the end the each quarter.

- No interest or delay payment charges will be pain on outstanding possible amount in any circumstances.

## 6. CONTRACT PERIOD:

The contract period for providing the Internet Leased Line Connectivity to Institute would be initially for one year and will be further extended, based on the requirement of the Institute on yearly basis, unless it will stand cancel on expiry of contract or on written notice within 30 days.

The agreed price would be applicable throughout the contract period. No hike in price would be admissible.

## 7. TENDER PREPARATION COST:

The tenderer shall solely bear all costs associated with the preparation and submission of the bid, including the site visit etc. The Institute shall in no case be responsible or liable for such costs, regardless of the conduct or outcome of the tender process. In no case such costs shall be reimbursed by the Institute.

## 8. FINANCIAL BID:

a) Financial bid should be in the format enclosed with tender for your reference only. Bidder should be apply online GEM Portal.

b) Income tax will be deducted at source.

## 9. TENDER EVALUATION:

Institute will evaluate all the proposals to determine whether these are complete in all respects as specified in the tender document. Evaluation of the proposals shall be done in two stages as:

### (a) Stage – I (Technical Evaluation):

(i) Institute shall evaluate the technical bid(s) to determine whether these are qualify the essential eligibility criteria, whether the tenderer has submitted the EMD (if applicable) , whether any computational errors have been made, whether all the documents have been properly signed & stamped, whether all the documents as mentioned / or required to submitted with technical bid are submitted and whether bids are completed and generally in order.

(ii) After evaluation of technical bid(s), a list of the qualifying tenderer(s) shall be made. Short- listed tenderer(s) shall be informed by GeM portal only for Disqualified bidder to representation for technical clarifications as per GeM Rules.

### (b) Stage – II (Financial Evaluation):

(i) The financial bid(s) shall be evaluated by GeM Portal as per qualified Bidder.

## 10. AWARD OF CONTRACT:

After due evaluation of the financial bid(s), The GeM Portal award the contract to the lowest evaluated responsive tenderer (here in after referred to as the "Service Provider") or any responsive tenderer. as per the instruction / order of System manager of University.

## 11. COMMENCEMENT OF CONTRACT:

The Service Provider shall commence the work from the date of receipt of acceptance of the Letter of Intent (LOI) / work order which shall be accepted by the Service Provider within not more than 10 days from the receipt of the work order or 15 days from the date of said order whichever is earlier.

## 12. SECURITY DEPOSITE:

The Service Provider shall be required to furnish a Security Deposited within 10 days for the date of issue of LOI/work order for an amount equal to as per ePBG in the form of irrevocable bank guarantee by any nationalized bank in prescribed format.

The Performance Security as furnished by the Service Provider shall remain valid for a period of 30 days beyond the date of completion of all contractual obligations of the Service Provider under the agreement to be executed by and between the Institute and Service Provider.

In case the period of contract is extended further by the Institute in consultation with the Service Provider, the validity of Security Deposited shall also be extended by the Service Provider accordingly so that such Security Deposited shall remain valid for a period of 30 days after the expiry of the obligations of the Service Provider for the extended period.

## 13. SERVICE PROVIDER OBLIGATIONS:

1. The Service Provider shall responsible for providing the 512 Mbps (1:1) leased line internet connectivity at Veer Narmad South Gujarat University, Surat, at all the time throughout the contract period.
2. The Service Provider shall responsible for Veer Narmad South Gujarat University, Surat, commissioning and configuring of hardware and uplink of connectivity.
3. Liasioning (if required) with other firm(s) for obtaining point to point connectivity between ISP node and Institute, shall be the responsibility of the Service Provider.

4. The Service Provider would insure that the local loop provisioning does not violate any regulations as laid by Government of India / TRAI in respect of such links / networks. Service Provider shall responsible for making all the payments towards the local loop charges / rentals / WPC charges etc.
5. The Service Provider will do preventive maintenance once a quarter for upkeep of the systems running. The schedule will have to be adhered to strictly by him.
6. The ISP should have a valid **Category A** ISP license from Govt. of India (Attach copy of license).

## 14. SERVICE LEVEL GUARANTEE:

**A. NLD license certificate need to provide**

**B. The Service Provider shall provide the 512 Mbps (1:1) Internet leased line connectivity at all the time (24X7X365) at Veer Narmad South Gujarat University, Surat Residence.**

**C. Service provider shall have to lay the fiber optic cable separately upto Computer Science Department. ISP has to provide fiber connectivity from ISP to Computer Center using underground fiber optic cable**

**D. Backup through ring topology using fiber backbone has to manage at ISP level. ISP has to terminate single fiber at computer center, VNSGU**

**E. Service provider shall have to provide backup through ring topology using fiber backbone.**

**F. Service provider shall not be permitted to use of existing vnsgu fiber network.**

**G. Service provider shall have to provide terminal software to view usage graph / downtime of internet connectivity.**

**H. Provide one DNS Name Server for domain with terminal name server entry.**

**I. SLA Agreement is required to sign between University and agency as per tender Condition. (The required cost will be bared by agency)**

**J. To provide Internet Router Port at ISP Gateway for required Bandwidth and minimum subnet of 32 Public IP addresses including Reverse Lookups configured at these IP's.**

**K.** Packet Losses: Less than 1% (Average over 1000 ping) at any given point of time to any part of Country / ISP Internet gateway.

**L.** Latency: Less than 100ms from The Institute to ISP's tier 1 peering point. Latency will be randomly checked on daily basis. In case of non-adherence latency limit, the link will be considered as down with effect from time of detection till the time is restored.

**M.** Network Availability (uptime): More than 99.5% per month.

**N.** National Backbone should be available.

**O.** Reports for performance, monitoring / usage to be submitted by the ISP on weekly or monthly basis or as per requirement of the Institute.

**P.** Downtime Calculation: Downtime shall be calculated as (Total Time – Down Time) X100/Total Time. Deduction in payment will be made for downtime in the quarterly bills raised by the ISP.

**Q.** The response time for attending the faults will be 1 hour after they are reported to the ISP. The ISP will rectify the faults within 12 hours failing which; the vendor will arrange temporary replacements. The services shall be provided 24 X 7 days in a week.

**R.** Downtime penalty in % of monthly payment:

| Sr. No. | Downtime | Penalty in % on monthly bill |
|---|---|---|
| 1. | > = 99.5% | 0 |
| 2. | > 99 to < 99.50 | 10 |
| 3. | > 98.5 to < 99 | 20 |
| 4. | > 98 to < 98.5 | 30 |
| 5. | > 95 to < 98 | 50 |
| 6. | > 90 to < 95 | 70 |
| 7. | < 90% | 100 |

Downtime due to the following situations will not be considered for the purpose of penalty:

a) Link down due to power failure / or any situation which are beyond the control of service provider.
b) Due to schedule maintenance by the Service Provider, with prior approval of Institute.

**S.** Mean Time to Repair (MTTR), Packet loss and Link failover will be calculated from Network Management System (NMS) installed at Institute side or through ISP portal.

**T.** The band width should be provided through a fiber network terminating at VNSGU, Surat. Hand off will be Ethernet.

## 15. FORCE MAJEURE:

a) The Service Provider shall not be liable for forfeiture of its earnest money /

security deposit, liquidated damages, or termination for default, if and to the extent that it's delay in performance or other failure to perform its obligations under the contract is the result of an event of Force Majeure.

b) For purposes of this Clause, "Force Majeure" means an event or situation beyond the control of the Service Provider that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the Supplier. Such events may include, but not be

limited to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

## 16. ARBITRATION:

In case of any dispute or difference arising out of or in connection with the tender conditions/job order and Contract, the Institute and the Service Provider will address the dispute / difference for a mutual resolution and failing which, the matter shall be referred for arbitration to a sole Arbitrator to be appointed by the Institute.

The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Surat only. The decision of the Arbitrator shall be final and binding on both the parties.

## 17. JURISDICTION:

The courts at Surat alone will have the jurisdiction to try any matter, dispute or reference between parties arising out of this tender / contract. It is specifically agreed that no court outside and other than Surat Court shall have jurisdiction in the matter.

## 18. CLARIFICATION:

The prospective tenderer(s) requiring any clarification regarding the tender document are requested to contact Purchase Section (email id: purchase@vnsgu.ac.in). The Purchase Section will respond in writing to any request for clarification, which is receive not later than the 10 days for last date of submission of Tender.

At any time prior to the deadline for submission of bids, the Institute may, for any

reason, whether at its own initiative or in response to a clarification requested by a prospective tenderer(s), modify the tender document by amendment.

The amendment will be published on Institute website. In order to afford prospective tenderer(s) reasonable time in which to take the amendment into account in preparing their bid, the Institute may, at its discretion extend the deadline for the submission of Tender.

## 19. Taxes and Duties

Suppliers shell be entirely responsible for all taxes, duties, license fees, road permits, etc, incurred until delivery of the Service/Software/Goods to the Purchaser.

It is Obligatory for the supplier to deposit/ Componset GST Collected by subject Tendered job with relevant Government Department. He shall submit a proof of the same, whenever asked for.

## 20. Settlement of Disputes:

A. The Registrar of Veer Narmad South Gujarat University is the tender issuing authority.

B. In case of any dispute, Vice Chancellor of the Veer Narmad South Gujarat University shall be the competent authority and his decision shall be final and binding upon all concerned.

C. For dispute issues arising from tender, the jurisdiction will be Surat only.

D. The dispute settlement mechanism to be applied shall be follows.

   a. In case of Dispute or difference arising between the Purchaser and a supplier relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Arbitration and Conciliation act, 1996 by a Sole Arbitrator. The Sole Arbitrator should be appointed by Veer Narmad South Gujarat University. A copy of the appointment Letter Shall be supplied to each of the parties.

   b. In case of Dispute or difference arising between the Purchaser and a supplier relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Arbitration and Conciliation act, 1996 by a Sole Arbitrator. The Sole Arbitrator should be appointed by agreement between the parties; failing such agreement, by the appointing authority namely the Indian Council of Arbitration / President of the Institution of Engineers (India)/The International Center for Alternative Dispute Resolution (India). A certified copy of the appointment Order Shall be supplied to each of the parties.

   c. Arbitration proceedings shall be held to be Surat. Gujarat India, and the language of the arbitration proceedings and that of all documents and communications between the parties shall be English.

d. The decision of the Arbitrator shall be final and binding upon both parties. The cost and expenses of Arbitration proceedings will be paid as determined by the Arbitrator. However, the expenses incurred by each party in connection with the preparation, presentation etc. of its proceedings shall be borne by each party itself.

E. The Purchaser (VNSGU) and the supplier shall make every effort to resolve amicably by direct informal negotiation any dispute arising between them under or in connection with the contract.

F. If, after Sixty (60) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given.

G. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this clause shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Services/Software/Goods under the Contract.

H. Arbitration Proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.

I. Notwithstanding any reference to arbitration herein,

a. The parties shall continue to perform their respective obligations under the Contract unless they otherwise agree.

I /We_____ (Name of the Bidder)
Proprietor / Partner / Director hereby undertake to supply printed question papers in conformation to your tender specifications and abide all terms and conditions of the tender enquiry as well as invitation to tender and instructions to bidders.

Place:
Date:

Signature:

Name:
Designation:
Stamp of the firm

# Financial Bid on GeM Portal

| Sr. No. | Particular | Rate Including GST (Rs.) |
|---|---|---|
| 1. | 512 Mbps Internet leased line (1:1) charges Including Installation **[Backup Line]**<br><br>**Other than BSNL** | Online GeM Portal<br><br>You have to submit the rate including installation charge |

**Please read/understand all the terms and conditions mentioned in the tender/GeM BID and also providing services related items and to visit location and related works properly then quote the price.**

Note:-

a) Indicate Not Applicable (NA), if any section (in this format) which is not applicable.

b) Rates for any additional /optional features to be mentioned clearly and separately.

c) The rates quoted are FOR at destination and should be in Indian rupees only. Price must to be quoted both in figures and in words. In case of a discrepancy in the two, price quoted in words will be taken as valid.

d) Any drop in the charges / tariff of leased line or Internet port access during the contract period shall be passed on to Institute.

e) ANY INCREASE IN BANDWIDTH NEEDED WOULD BE ON PRO-RATA BASIS. However, Institute shall place the order for required additional bandwidth as and when required by giving a written request to the Tenderer.

f) We have gone through the terms & conditions stipulated in the Tender Document and confirm to abide by the same.

g) No other charges would be payable by the Institute.

Place:
Date:

Signature of Authorized Person & Seal

**Bidder Submission Checklist**

*(To be printed on bidder's letterhead and signed by the authorized signatory)*

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☑ **PART A: Technical Submission**

| Sr. No. | Document Description | Annexure / Ref. | Submitted (Yes/No) | Page No. |
|---|---|---|---|---|
| 1 | Confirmation of Acceptance of Scope of Work, SLA, Payment Terms, Technical Compliance Sheet | Annexure I | | |
| 2 | Pre-Bid Meeting / Site Inspection Certificate with Condition Acknowledgement | Annexure II | | |
| 3 | Declaration of Multi-Brand Maintenance Capability and Compliance with OEM Guidelines | Annexure III | | |
| 4 | EMD Submission or Exemption Declaration (if Applicable) | Annexure IV | | |
| 5 | Bidder Information | Annexure V | | |
| 6 | Declaration of Turnover, Past Work Experience, and Eligibility for Exemptions | Annexure VI | | |
| 7 | Class of Supplier Declaration | Annexure VII | | |
| 8 | Notarised Self-Declaration Regarding Non-Blacklisting | Annexure VIII | | |
| 9 | Self-Declaration Regarding Land Border Sharing Country | Annexure IX | | |
| 10 | Price Reasonability Certificate | Annexure X | | |

**PART B: Statutory & Financial Documents**

| Sr. No. | Document Description | Annexure / Ref. | Submitted (Yes/No) | Page No. |
|---|---|---|---|---|
| 11 | GST Registration Certificate | -- | | |
| 12 | PAN Card | -- | | |
| 13 | Certificate of Incorporation / Registration of Firm (Proprietorship/Partnership/Company) | -- | | |
| 14 | MSME / Startup Registration (Udyam / DPIIT Certificate) – if exemption claimed | Annexure IV / VI | | |
| 15 | CA-certified Turnover Certificate (Last 3 Financial Years) | Annexure VI | | |
| 16 | Work Orders with Any One: Completion Certificate / Payment Advice / Bank Statement / CARC | Annexure VI | | |
| 17 | DIN - Director Identification Number (if Applicable) | -- | | |

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**Instructions to Bidders**:

- Submit documents in clearly marked, **sequentially numbered PDF pages**.
- Ensure alignment between annexure references in the bid and actual file names.
- **Incomplete submissions** may lead to rejection as per GeM/GPP 2024 norms.

Let me know if you also want:

- A **fillable Word/Excel format** of this checklist, or
- A **mapping sheet comparing this annexure structure with GeM auto-generated formats**.

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**Date**: _____ (Signature with Seal)

**Place**: _____ **Authorized Signatory**

| ANNEXURES | |
|---|---|
| **Annexure No.** | **Title** |
| **Annexure I** | **Confirmation of Acceptance of Scope of Work, SLA, Payment Terms, Technical Compliance Sheet** |
| **Annexure II** | **Pre-Bid Meeting / Site Inspection Certificate with Condition Acknowledgement** |
| **Annexure III** | **Declaration of Multi-Brand Maintenance Capability and Compliance with OEM Guidelines** |
| **Annexure IV** | **EMD Submission or Exemption Declaration (If Applicable)** |
| **Annexure V** | **Bidder Information** |
| **Annexure VI** | **Declaration of Turnover, Past Work Experience, and Eligibility for Exemptions** |
| **Annexure VII** | **Class of Supplier Declaration** |
| **Annexure VIII** | **Notarised Self-Declaration Regarding Non-Blacklisting** |
| **Annexure IX** | **Self-Declaration Regarding Land Border Sharing Country** |
| **Annexure X** | **Price Reasonability Certificate** |

**Annexure I**
**Confirmation of Acceptance – Scope of Work, SLA, and Payment Terms**
*(To be submitted on bidder's letterhead and signed by the authorized signatory)*

To
**The Registrar**
Veer Narmad South Gujarat University
Surat – 395007, Gujarat, India

**Subject**: Confirmation of Acceptance – Scope of Work, SLA, and Payment Terms
**Bid No.**: _____
**Tender Title**: _____

We, the undersigned, having thoroughly examined the bid document for the above-mentioned tender, hereby confirm our unconditional acceptance and compliance with the following:

1. **Scope of Work**
   We have understood and agree to carry out the comprehensive maintenance services as outlined in **Part A: Scope of Work**, including preventive and corrective maintenance of all listed equipment, use of OEM/OEM-equivalent spares, and adherence to equipment-specific requirements.
   ☐ **Accepted**

2. **Service Level Agreement (SLA)**
   We accept the terms, response/resolution timelines, and performance standards as mentioned in **Part B: Service Level Agreement** and agree to abide by the same throughout the contract duration.
   ☐ **Accepted**

3. **Payment Terms**
   We accept the quarterly payment structure and all conditions mentioned in **Part C: Payment Terms**, and confirm that no advance payment is required.
   ☐ **Accepted**

We understand that non-compliance with the above may result in rejection of our bid or termination of the contract.

**Date**: _____ (Signature with Seal)
**Place**: _____ **Authorized Signatory**

**Annexure II**

**Pre-Bid Meeting / Site Inspection Certificate with Condition Acknowledgement**

*(To be submitted on bidder's letterhead and signed by the authorized signatory)*

To
**The Registrar**
Veer Narmad South Gujarat University
Surat – 395007, Gujarat, India

**Certificate of Site Visit and Inspection**

**Tender Title**:
**Tender Reference No.**: _____
**Date of Site Visit / Pre-Bid Meeting**: //_____

**Bidder Details**

- **Name of Firm**: _____
- **Address**: _____
- **Contact Person**: _____
- **Mobile**: _____
- **Email**: _____

**Participation in Pre-Bid Process**

This is to certify that the bidder has participated in the pre-bid process by one of the following modes (tick one):
☐ **Physically visited** the site(s) at VNSGU to inspect the equipment and infrastructure under the tender
☐ **Attended** the pre-bid meeting **online**, without physical site visit
☐ **Did not attend**, but chooses to proceed with the bid submission voluntarily

**Declaration & Acknowledgement**

By signing this certificate, the bidder confirms:

- Awareness of the equipment condition, site environment, and tender scope (as per Part A and SLA).
- No further claims will be made regarding unfamiliarity with site or equipment condition post-bid.
- Bid submission implies **full acceptance** of site realities and bid terms.

**Bidder's Representative**

- Name: _____
- Designation: _____
- Signature: _____
- Date: //_____

**University Official**

- Name: _____
- Designation: Engineer-in-Charge / Committee Member
- Signature & Seal: _____
- Date: //_____

**Note**: Upload of this signed certificate with the technical bid on **GeM is mandatory**. Non-submission may result in disqualification during technical evaluation.

**Annexure III**

**Declaration of Multi-Brand Maintenance Capability and Compliance with OEM Guidelines**

*(To be submitted on bidder's letterhead)*

We, the undersigned, hereby declare that:

1. We possess the **technical capability and resources** to undertake **Comprehensive Maintenance Contracts (AMC/CMC)** involving **multiple brands/models** of equipment as covered under this tender.

2. We shall **follow the maintenance procedures and service standards** as recommended by respective Original Equipment Manufacturers (OEMs) during the contract period.

3. We shall use only **OEM or OEM-equivalent spare parts** for all repairs and preventive maintenance activities.

4. We confirm that we hold **OEM authorization** for the following brand(s), where applicable (tick and attach proof):
   ☐ Brand 1 ☐ Brand 2 ☐ Brand 3 ☐ Not Applicable

5. For any other brands not specifically authorized, we accept full responsibility to ensure reliable service and compliance with performance standards as per the bid's scope and SLA.

We understand that misrepresentation in this declaration may lead to disqualification or termination of the contract.

**Date**: _____ (Signature with Seal)
**Place**: _____ **Authorized Signatory**

**Annexure IV**

**EMD Submission or Exemption Declaration**

*(To be submitted on bidder's letterhead, signed and sealed by Authorized Signatory)*

To
**The Registrar**
Veer Narmad South Gujarat University
Udhna-Magdalla Road, Surat – 395007
Gujarat, India

**Subject**: Declaration for Submission of EMD via Demand Draft (If Applicable) **or** Claiming Exemption under MSME/Startup Provisions

**Option A – EMD Submission via Demand Draft**

We hereby submit the Earnest Money Deposit (EMD) for the above-mentioned tender as per the details below:

| **Particulars** | **Details** |
|---|---|
| Name of Bidder | [Enter Bidder Name] |
| DD Amount | [Enter EMD Amount] |
| DD Number | [Enter DD Number] |
| Date of Issue | [Enter DD Date] |
| Bank Name & Branch | [Enter Issuing Bank & Branch] |
| Payable To | **Registrar, Veer Narmad South Gujarat University** |
| Payable At | **Surat – 395007** |

We confirm that:

- The DD has been issued by a **Nationalized Bank**.
- The DD has been **drawn by or on behalf of the bidding firm/proprietor**, as applicable, in accordance with bid requirements.
- The original DD has been **submitted or dispatched** to the University as per bid instructions.

☑ **To Be Submitted (Hard Copy)**:Original DD must be submitted before the deadline at
**Purchase Section, VNSGU, Surat – 395007**

Sincerely,

**Date**: _____ (Signature with Seal)
**Place**: _____ **Authorized Signatory**

**Option B – EMD Exemption Declaration (MSME/Startup Only)**

We hereby declare that our organization is registered as a **Micro/Small Enterprise (MSME)** or a **Startup** under valid government provisions and is **exempted from EMD submission** as per GeM and GPP policies.

☑ Attached: Valid MSME/Udyam/DPIIT Certificate for verification.
We understand that submission of invalid or false exemption documents will lead to **rejection of our bid** and may attract legal consequences.
Sincerely,

**Date**: _____ (Signature with Seal)
**Place**: _____ **Authorized Signatory**

**Annexure V**
**Bidder Information**
*(To be submitted on the bidder's letterhead and signed by the authorized signatory)*

**1. Bidder's General Information**

| Sr. No. | Details | Bidder's Response |
|---|---|---|
| 1 | Name of the Firm/Company | |
| 2 | Type of Entity (Proprietorship / LLP / Pvt Ltd / etc.) | |
| 3 | Year of Establishment | |
| 4 | Registered Office Address | |
| 5 | Communication Address (if different from above) | |
| 6 | Name of Authorized Signatory | |
| 7 | Designation of Authorized Signatory | |
| 8 | Contact Number of Authorized Signatory | |
| 9 | Email ID of Authorized Signatory | |
| 10 | Website (if any) | |
| 11 | Company Brochure Attached (Yes/No) | |
| 12 | Number of Years in Business | |
| 13 | Certifications (e.g. ISO, BIS, OEM) | |
| 14 | Any Other (Specify) | |
| 15 | Any Other (Specify) | |

**2. Statutory & Compliance Details**

| Sr. No. | Details | Bidder's Response |
|---|---|---|
| 1 | GST Registration Number | |
| 2 | PAN Number | |
| 3 | MSME/Startup Registration (if applicable) | |
| 4 | Class of Supplier (Class-I/Class-II/Non-local) | |
| 5 | DIN - Director Identification Number (if Applicable) | |
| 6 | Any Other (Specify) | |

**3. Bank Details for Payment**

| Sr. No. | Details | Bidder's Response |
|---|---|---|
| 1 | Name of the Bank | |
| 2 | Branch Address | |
| 3 | Account Holder's Name | |
| 4 | Account Number | |
| 5 | IFSC Code | |
| 6 | MICR Code (if available) | |

**4. Escalation Matrix for Critical Issue Resolution**

| Level | Name of Contact Person | Designation | Email Address | Mobile Number | Response Time (Hours) | Remarks |
|---|---|---|---|---|---|---|
| Level 1 | Primary support contact | | | | | |
| Level 2 | Escalation if Level 1 fails | | | | | |
| Level 3 | Senior mgmt / nodal officer | | | | | |

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**5. Additional Declarations by the Bidder**

We hereby declare that:

- All the information furnished above is **true and correct** to the best of our knowledge.
- We agree to **promptly notify** the University of any changes in the contact or statutory details.
- We understand that **providing false or misleading information** may result in disqualification or contract termination.
- We comply with all relevant **laws, tax regulations, and procurement rules** applicable to this bid.

---

**Date**: _____ (Signature with Seal)

**Place**: _____ **Authorized Signatory**

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**Annexure VI**

**Declaration of Turnover, Past Work Experience, and Eligibility for Exemptions (if applicable)**

*(To be submitted on the bidder's letterhead and signed by the authorized signatory)*

**To**
The Registrar
Veer Narmad South Gujarat University
Surat – 395007, Gujarat, India

**Subject: Declaration of Turnover, Past Work Experience, and Exemption Eligibility under Bid Requirements**

**Part A: Declaration of Average Annual Turnover**

We hereby declare that our average annual turnover for the last three financial years meets or exceeds the minimum turnover requirement as specified in the bid document.

| Financial Year | Annual Turnover (₹) | CA Certification Attached (Yes/No) |
|---|---|---|
| 2022–23 | | |
| 2023–24 | | |
| 2024–25 | | |

☑ **Enclosures Required:**

- CA-certified Turnover Certificate(s) for each of the above financial years.
- MSME/Startup bidders claiming exemption must refer to Part C and attach valid supporting documents.

**Part B: Declaration of Past Work Experience**

We declare that we (or the OEM represented by us) have successfully completed similar or relevant work in the last three financial years as per the bid eligibility criteria.

| Sr. No. | Client Name & Address | Work Order No. & Date | Description of Work | Order Value (₹) | Completion/Payment Proof Attached (Yes/No) |
|---|---|---|---|---|---|
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |

☑ **Enclosures Required:**

**Mandatory:**

- Copy of Work Order / Contract Agreement

**Additionally, any one of the following supporting documents must be provided:**

- Work Completion Certificate issued by the client
- Proof of payment received from the client (e.g., Payment Advice / Bank Statement / TDS Certificate)
- **CARC (Consignee's Acceptance and Receipt Certificate)** generated on GeM (if applicable)

☐ **Not Applicable** – We are claiming exemption under valid MSME/Startup registration (see Part C).

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**Part C: Declaration of Eligibility for Exemptions (If Applicable)**

We claim exemption from one or more of the following bid requirements under valid MSME/Startup status:

☐ Turnover Requirement
☐ Past Work Experience Requirement
☐ EMD (Bid Security) Requirement

We confirm our registration under the following:

☐ Udyam-registered Micro/Small Enterprise (MSME)
☐ Recognized Startup under DPIIT (Startup India)

☑ **Enclosures Required:**

- Valid Udyam / MSME / Startup Registration Certificate
- Any additional proof as required under Gujarat State Procurement Policy, 2024

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**Final Declaration**

We certify that all the information and declarations made above are true and complete to the best of our knowledge and belief. We understand that any false statement or misrepresentation may result in rejection of our bid and appropriate legal or contractual action.

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**Date**: _____ (Signature with Seal)
**Place**: _____ **Authorized Signatory**

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**Annexure VII : Class of Supplier Declaration**

*(To be submitted on the bidder's letterhead and duly signed by the authorized signatory)*

We, M/s _____ (Name of Bidder), having our registered office at _____, hereby declare and confirm the following in compliance with the **Gujarat State Procurement Policy, 2024**:

**Declaration**

1. **Local Content Confirmation**

We confirm that the **local content** in respect of the quoted item(s) is **_____%** and we qualify as:

☐ **Class-I Gujarat MSE / Class-I Local Supplier** (local content **≥50%**)

☐ **Class-II Gujarat MSE / Class-II Local Supplier** (local content **≥20% but <50%**)

*(Tick whichever is applicable)*

2. **Eligibility for Purchase Preference**

As per GoG Industries and Mines Department Resolution No: **SPO-102021-188460-CH dated 14-03-2024**, we hereby claim eligibility for purchase preference under the Gujarat State Procurement Policy, 2024.

3. **Compliance with Local Content Calculation**

We confirm that:

Local content has been calculated as per the formula:

**Local content (%) = [(Sale Price – Value of Imported Content) x 100] ÷ Sale Price**

Transportation, insurance, installation, commissioning, training, and after-sales services like AMC/CMC have **not** been considered as local value addition.

4. **Details of Local and Imported Content**

| Sr. No. | Item/Equipment Name | Local Content (%) | Location of Value Addition (State of India) | Imported Content (%) (incl. customs duties) |
|---|---|---|---|---|
| 1 | | | | |
| 2 | | | | |

*(Attach additional sheet if required)*

5. **Auditor Certification (if applicable):**

For bids **above ₹10 crore**, we have attached a certificate from our:

- **Statutory Auditor / Cost Auditor (for Companies)**
- OR **Practicing Chartered Accountant / Cost Accountant (for others)**

certifying the percentage of local content.

*(Auditor's certificate format as per Gujarat State Procurement Policy Annexure II)*

6. **Declaration of Integrity**

We understand that any false declaration shall be considered a breach of the code of integrity under Clause 2(C)(d) of the Gujarat State Procurement Policy, 2024, and may lead to:

- Debarment for up to two years.
- Other legal actions as applicable.

**Date**: _____ (Signature with Seal)

**Place**: _____ **Authorized Signatory**

**Annexure VII - A: Auditor's Certification of Local Content**
*(For bids above ₹10 crore)*

**Auditor's Certificate**
*(To be submitted on the letterhead of the Statutory Auditor/Cost Auditor/Practicing Chartered Accountant)*

This is to certify that we have verified the records and books of accounts of **M/s _____ (Name of Bidder)** having its registered office at _____.
The details of **local content** in respect of the items offered under tender no. **_____ at Veer Narmad South Gujarat University (VNSGU), Surat** are as under:

**Details of Local and Imported Content**

| Sr. No. | Item Description | Sale Price (₹) | Value of Imported Content (₹) | Local Content (%) |
|---|---|---|---|---|
| 1 | | | | |
| 2 | | | | |
| … | | | | |

**Formula Used for Calculation:**
**Local content (%) = [(Sale Price – Value of Imported Content) x 100] ÷ Sale Price**

- Transportation, insurance, installation, commissioning, training, and after-sales services like AMC/CMC have **not been considered as local value addition**.

**Auditor's Details:**

- Name of Auditor/CA/Cost Accountant: _____
- Registration Number: _____
- Firm Name: _____
- Firm Registration Number: _____
- Contact Number: _____

**Declaration by Auditor:**
This certificate is issued based on the documents and records produced before us and as per the provisions of the **Gujarat State Procurement Policy, 2024** and the **Public Procurement (Preference to Make in India) Order, 2017** (as amended).

**Seal and Signature of Auditor/CA/Cost Accountant**
Name: _____
Designation: _____
Membership No.: _____
Date: _____

**Date**: _____ (Signature with Seal)
**Place**: _____ **Authorized Signatory**

**Annexure VIII**

**Notarised Self-Declaration Regarding Non-Blacklisting**

*(To be printed on the bidder's letterhead and signed by the authorized signatory)*

To
**The Registrar**
Veer Narmad South Gujarat University
Surat – 395007, Gujarat, India

**Subject:** Declaration Regarding Non-Blacklisting

**Sir/Madam,**

In reference to the bid titled **"[Insert Bid Title]"** issued by Veer Narmad South Gujarat University, I/we, the undersigned, do hereby solemnly declare and affirm that:

1. **We have not been blacklisted**, debarred, suspended, or banned from participating in any procurement process by any Central or State Government department, Public Sector Undertaking (PSU), Autonomous Institution, or Government agency (including Government e-Marketplace [GeM]) in India, as on the date of bid submission.

2. We further declare that no criminal proceedings are pending against the bidder or any of its directors/partners that would affect our ability to participate in this procurement process.

3. We understand that if this declaration is found to be false or misleading at any stage, our bid may be summarily rejected, or the contract may be terminated without any liability on the part of the University.

**Declaration**

We hereby declare that the above information is true and correct to the best of our knowledge and belief.

**Date**: _____ (Signature with Seal)
**Place**: _____ **Authorized Signatory**

**Annexure IX**

**Self-Declaration Regarding Land Border Sharing Country**

*(To be printed on the bidder's letterhead and signed by the authorized signatory)*

To
The Registrar
Veer Narmad South Gujarat University
Surat – 395007, Gujarat, India

Subject: Declaration Regarding Compliance with Rule 144(xi) of General Financial Rules (GFR), 2017

Sir/Madam,

In reference to the bid titled **"[Insert Bid Title]"** issued by Veer Narmad South Gujarat University, I/we, the undersigned, do hereby declare as under:

1. That I/we am/are not from a country which shares a land border with India as defined under Rule 144(xi) of the General Financial Rules (GFR), 2017 and as amended by Government of India.

**OR**

2. That I/we am/are from a country which shares a land border with India, and I/we have been registered with the Competent Authority as defined in the said Rule. A copy of the valid registration certificate issued by the Competent Authority (Ministry of Home Affairs, Government of India) is enclosed herewith.

**Please tick as applicable:**
☐ Not from a country sharing land border with India
☐ From a country sharing land border with India and registered with Competent Authority (Registration Certificate attached)

**Declaration**

We hereby certify that the above information is true and complete to the best of our knowledge and belief. We understand that any misrepresentation may result in rejection of our bid or cancellation of the contract.

**Date**: _____ (Signature with Seal)
**Place**: _____ **Authorized Signatory**

**Annexure X Price Reasonability Certificate**

*(To be submitted on the bidder's letterhead, duly signed and sealed)*

**To**
The Registrar
Veer Narmad South Gujarat University
Surat – 395007, Gujarat, India

**Subject:** Price Reasonability Certificate for [Name of Product/Item Category] under Bid No. _____

Dear Sir/Madam,

We hereby certify that:

1. **The rates quoted in our bid are reasonable and justified**, based on prevailing market rates, product specifications, and associated services offered.
2. The offered price:
    - Is comparable to the price of similar goods/services supplied to other Government organizations, PSUs, or reputed private institutions.
    - Has not been increased for the current tender and is consistent with prices offered in other recent bids or supply orders.
3. We also confirm that **no lower price** has been quoted for the same product or service to any Government/PSU/Autonomous institution or any buyer on GeM in the last six months for comparable quantity and terms.
4. In the event of discovery of any lower quoted price for the same specification elsewhere under similar conditions, we agree that the University may take appropriate action, including price reduction or disqualification.

We assure full cooperation and submission of supporting documents, invoices, or client POs if required by the audit or evaluation committee.

Sincerely,

**Date**: _____ (Signature with Seal)
**Place**: _____ **Authorized Signatory**

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