

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	14-08-2026 13:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	14-08-2026 13:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Gujarat
विभाग का नाम/Department Name	Education Department Gujarat
संगठन का नाम/Organisation Name	University Library Veer Narmad South Gujarat University
कार्यालय का नाम/Office Name	Estate
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id :hod1.vnsgu.gj@gembuyer.in Buyer Email id: buycon29.ulvnsgu.gj@gembuyer.in
कुल मात्रा/Total Quantity	43
वस्तु श्रेणी /Item Category	Desk Only for Classroom/Training Area (Q2) , Desk and Bench Set for Classroom/Training Area (Q2)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	2.5 Lakh (s)
मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का)/OEM Average Turnover (Last 3 Years)	20 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
टर्नओवर पात्रता मानदंड/Turnover eligibility criteria	To be verified by the buyer at the time of technical evaluation
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover	Yes Complete

बिड विवरण/Bid Details	
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover,Additional Doc 1 (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
विगत प्रदर्शन /Past Performance	40 %
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	Yes
रिवर्स नीलामी योग्यता नियम/RA Qualification Rule	50% Lowest Priced Technically Qualified Bidders
बिड का प्रकार/Type of Bid	Two Packet Bid
प्राथमिक उत्पाद श्रेणी/Primary product category	Desk Only for Classroom/Training Area
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	3 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
अनुमानित बिड मूल्य / Estimated Bid Value	549864
मूल्यांकन पद्धति/Evaluation Method	Item wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
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Schedule 1 ईएमडी राशि/EMD Amount (In INR)	8400
Schedule 2 ईएमडी राशि/EMD Amount (In INR)	8100

ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने है। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). The EMD Amount will be applicable for each schedule/group selected during Bid creation.

(c).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(d).ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

लाभार्थी /Beneficiary :

REGISTRAR

Veer Narmad South Gujarat University, Surat.

(Registrar)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई खरीद वरीयता / MII Purchase Preference

एमआईआई खरीद वरीयता / MII Purchase Preference	Yes
मेक इन इंडिया विक्रेताओं को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ तक की सीमा में है / Purchase Preference to MII sellers available upto price within $L1+X\%$	20
मेक इन इंडिया खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MII purchase preference	50

सार्वजनिक खरीद (मेक-इन-इंडिया को प्राथमिकता) आदेश 2017 के अनुसार केवल क्लास 1/क्लास 2 के स्थानीय आपूर्तिकर्ताओं को ही भागीदारी की अनुमति है दिनांक 16.09.2020 (समय-समय पर संशोधित एवं लागू) / Allow participation only from Class 1/Class 2 local suppliers as per the Public procurement(Preference to Make-in-india) order 2017 date 16.09.2020(as amended and applicable time to time)	Yes, in compliance with the MII ORDER : DPIIT Order(as amended and applicable time to time)
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ / Purchase Preference to MSE OEMs/ Service Provider available upto price within $L1+X\%$	15
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माता/सेवा प्रदाता को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Percentage of Bid quantity/amount for MSE OEMs/ Service Provider Purchase preference	25

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.
5. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
6. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
7. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product

during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

8. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.

[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017 and its subsequent Orders/Notifications issued by concerned Ministry .Benefits of MSE will be allowed only if seller/service provider is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

9. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs from the State of Bid Inviting Authority having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry/ State of Bid Inviting Authority. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017 and its subsequent Orders/Notifications issued by concerned Ministry. Benefits of MSE will be allowed only if seller/service provider is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

10. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

11. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 40% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

12. Reverse Auction would be conducted amongst first 50% of the technically qualified bidders arranged in the order of prices from lowest to highest. Number of sellers eligible for participating in RA would be rounded off to next higher integer value if number of technically qualified bidders is odd (e.g. if 7 bids are technically qualified, then RA will be conducted amongst L-1 to L-4). In case number of technically qualified bidders are 2 or 3, RA will be between all without any elimination. If Buyer has chosen to split the bid amongst N sellers, then minimum N sellers would be taken to RA round. In case Primary products of only one OEM are left in contention for participation in RA based on lowest 50% bidders qualifying for RA, the number of sellers qualifying for RA would

be increased to get at least products of one more OEM (directly participated or through its reseller) if available. Further, if bid(s) of any seller(s) eligible for MSE preference is / are coming within price band of 15% of Non MSE L-1 or if bid of any seller(s) eligible for Make in India preference is / are coming within price band of 20% of non MII L-1, then such MSE / Make in India seller shall also be allowed to participate in the RA process.

मूल्यांकन विधि(मदवार मूल्यांकन विधि) / Evaluation Method (Item Wise Evaluation Method)

Contract will be awarded schedule wise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

मूल्यांकन अनुसूचियां / Evaluation Schedules	अनुमानित मूल्य / Estimated Value	वस्तु/श्रेणी / Item/Category	मात्रा / Quantity
Schedule 1	279864	Desk Only For Classroom/training Area	23
Schedule 2	270000	Desk And Bench Set For Classroom/training Area	20

Desk Only For Classroom/Training Area (23 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	Suitable for Age Group	12+
	Number of Seating Capacity	3 Seater
Desk	Frame Material of Desk	Mild Steel
	Material of Top of desk	MDF Board
	Desk with shelf (under storage)	No
Modesty Panel in Desk	Availability of modesty panel	Yes
	Modesty Panel Type	Full
	Material of Modesty Panel	Mild Steel
	Thickness of Modesty Panel (in mm)	0.8

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Patel Kailashben Priteshkumar	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	23	30

Desk And Bench Set For Classroom/Training Area (20 set)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	Type of Desking and Seating	Desk and Bench (Integrated)
	Suitable for Age Group (in years)	6 TO 9, 9 TO 12, 12+
	Number of Seating Capacity	3 Seater
Desk	Frame Material of Desk	Mild Steel
	Material of Top of desk	Particle Board
	Desk with shelf (under storage)	Yes
Modesty Panel in Desk	Availability of modesty panel	No
	Modesty Panel Type	NA(Without Modesty Panel)
	Material of Modesty Panel	NA(Without Modesty Panel)
	Thickness of Modesty Panel (in mm)	NA(Without Modesty Panel)
Seating Bench	Frame Material of Seating Bench	Mild Steel
	Seating Material of Bench Top	Particle Board
Bench Backrest	Bench Backrest Provided	Yes
	Material of Bench Backrest	Particle Board
Seating Armrest	Armrest Provided in Chair/Bench	No

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Rajyaguru Arti	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	20	30

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions**1. Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$, subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer, is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.

8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा। In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in

accordance with the laws.

---धन्यवाद/Thank You---



PROCUREMENT OF
1. Only Desk Classroom Bench (3 Seater) Nos.23
2. Desk and Bench (3 Seater) Nos.20
WITH INSTALLATION AND WARRANTY SUPPORT



Sr.No	Details	Dates
1	GEM BID Start Date	30-07-2026
2	GEM BID END Date	14-08-2026
3	E.M.D Amount for Both Schedule	Rs. 16,500/-
	SCHEDULE – 0 1	Rs. 8,400/-
	SCHEDULE – 0 2	Rs. 8,100/-
4	GEM BID Extended End Date (If 3 BIDS received by first end date)	17-08-2026
5	EMD Submission date	19-08-2026
6	BID Offer Validity period	180 Days

VEER NARMAD SOUTH GUJARAT UNIVERSITY

Udhna Magdalla Road Surat, Gujarat 395007, www.vnsgu.ac.in

PART – A SCOPE OF WORK

1. Objective

Veer Narmad South Gujarat University invites bids through GeM for the supply, transportation, installation, and warranty support of **Desk Benches and Classroom Benches** as per the technical specifications prescribed in **Annexure – IV**.

2. Scope of Work

The successful bidder shall be responsible for:

- Supply of Desk Benches and Classroom Benches strictly as per the approved technical specifications.
- Safe packing, transportation, unloading, shifting, assembly, and installation at locations specified by the University.
- Supply of all necessary accessories, fittings, fasteners, hardware, and consumables required for complete installation.
- Replacement of damaged, defective, or non-conforming items before final acceptance.
- Providing warranty support during the prescribed warranty period.

3. Quality Requirements

- All furniture shall be **new, unused, and free from manufacturing defects**.
- Materials, dimensions, finish, workmanship, and accessories shall strictly comply with the specifications mentioned in **Annexure – IV**.
- The University reserves the right to inspect the materials at any stage and reject items not conforming to the prescribed specifications.

4. Delivery & Installation

- Delivery and installation shall be completed within the period specified in the Purchase Order.
- Installation shall be carried out by qualified personnel without causing damage to University property.
- The bidder shall remove all packing materials and debris after completion of installation.

5. Quantity Variation

- The quantities indicated in the bid are tentative. The University reserves the right to increase or decrease the quantity at the time of placing the Purchase Order.
- The bidder shall execute the revised quantity at the same quoted rates in accordance with GeM provisions.

6. Compliance

- The successful bidder shall comply with:
- Government e-Marketplace (GeM) General Terms & Conditions (GTC)
- Applicable GeM Service Level Agreement (SLA)
- General Financial Rules (GFR)
- Gujarat Procurement Policy (GPP), wherever applicable
- The terms and conditions specified in this ATC

7. Exclusions

- No deviation from the technical specifications given in **Annexure – IV** shall be permitted without prior written approval of the University.
 - No additional payment beyond the accepted contract value shall be admissible for transportation, installation, labour, accessories, or incidental expenses.
-
-

PART – B SERVICE LEVEL AGREEMENT

SECTION A: APPLICABILITY & ACCEPTANCE OF GeM CONDITIONS

1. Governing Framework

This contract shall be governed by the applicable **Government e-Marketplace (GeM) General Terms & Conditions (GTC)**, **GeM Standard Service Level Agreement (SLA)**, General Financial Rules (GFR), and the provisions of this Additional Terms & Conditions (ATC).

In case of any inconsistency between the GeM provisions and this document, the provisions of **GeM GTC and applicable GeM SLA shall prevail**.

2. Acceptance of Conditions

- Submission of the bid shall be deemed as unconditional acceptance of:
 - GeM General Terms & Conditions (GTC)
 - Applicable GeM Standard SLA
 - Delivery, inspection, acceptance and payment procedures prescribed on GeM
 - The terms and conditions contained in this ATC
-

SECTION – B University Specific Service Levels

1. Supply & Installation

- The successful bidder shall supply, transport, unload, assemble, install, and hand over all Desk Benches and Classroom Benches complete in all respects as per the technical specifications provided in **Annexure – IV**.
-

2. Delivery Schedule

- Delivery shall be completed within the period specified in the Purchase Order.
 - Installation shall be completed immediately after delivery or within the time specified by the University.
 - Any delay shall require prior written approval of the University.
-

3. Inspection & Acceptance

- The University shall inspect the supplied furniture after delivery and installation.
 - Furniture not conforming to the prescribed specifications or found damaged, defective, or incomplete shall be rejected.
 - The bidder shall replace such items at no additional cost within the period specified by the University.
-

4. Warranty & Service Support

- The bidder shall provide **minimum one (01) year comprehensive onsite warranty** against manufacturing defects from the date of acceptance.
 - During the warranty period, repair or replacement of defective components shall be carried out without any additional cost to the University.
 - Service complaints shall be attended within **48 hours**, and defects shall normally be rectified within **7 working days**. If repair is not feasible, the defective furniture shall be replaced.
-

5. Quality Assurance

- The bidder shall ensure that:
 - All furniture supplied is brand new and unused.
 - Materials and workmanship comply with the technical specifications.
 - Proper finishing, alignment, welding, powder coating, fittings, and accessories are provided.
 - Installation is completed safely without damage to University property.
-

6. Breach of SLA

- Failure to comply with the delivery schedule, quality requirements, warranty obligations, or any other contractual requirement shall constitute a breach of the Service Level Agreement and may attract action as per the applicable **GeM SLA**, including rejection of supply, recovery of losses, imposition of penalties, or termination of the contract.
-

7. Acceptance

- This Service Level Agreement shall apply to all Desk Benches and Classroom Benches covered under this procurement and shall be read together with **Part A (Scope of Work), Part C (Payment Terms), Annexure – IV (Technical Specifications), and the applicable GeM GTC/SLA**.
-

SECTION – 3 GENERAL TERMS & CONDITIONS

3.1 Governing Framework

- This procurement shall be governed by:
 - Government e-Marketplace (GeM) General Terms & Conditions (GTC)
 - Applicable GeM Standard Service Level Agreement (SLA)
 - General Financial Rules (GFR), as amended from time to time
 - Gujarat Procurement Policy (GPP), wherever applicable
 - The provisions of this Additional Terms & Conditions (ATC)
 - In case of any inconsistency, the provisions of **GeM GTC and GeM SLA shall prevail**.
-

3.2 Technical Specifications

- The bidder shall supply Desk Benches and Classroom Benches strictly in accordance with the technical specifications provided in **Annexure – IV**.
 - No substitution, alteration, or deviation shall be permitted without prior written approval of the University.
-

3.3 Rates & Taxes

- The quoted rates shall be **firm and inclusive** of all applicable taxes, packing, transportation, loading, unloading, installation, labour, accessories, insurance, warranty support, and all incidental expenses.
- No price escalation shall be allowed during the contract period except where permitted under GeM provisions.

3.4 Quantity Variation

- The quantities mentioned in the bid are indicative. The University reserves the right to increase or decrease the quantity at the time of placing the Purchase Order, and the bidder shall execute the revised quantity at the accepted rates.

3.5 Inspection & Acceptance

- The University reserves the right to inspect the supplied furniture before and after installation.
- Furniture found damaged, defective, or not conforming to the prescribed specifications shall be rejected.
- The bidder shall replace rejected items at no additional cost within the period specified by the University.

3.6 Delivery & Risk

- The bidder shall be responsible for safe packing, transportation, unloading, storage, installation, and handling of all materials until final acceptance by the University.
- Any loss or damage during execution shall be the sole responsibility of the bidder.

3.7 Warranty Obligations

- The bidder shall provide warranty support as specified in the bid. During the warranty period, all manufacturing defects shall be rectified or defective furniture replaced without any additional cost to the University.

3.8 Sub-contracting

- The bidder shall not assign or sub-contract the work, either wholly or partly, without prior written approval of the University and where permitted under GeM provisions.

3.9 Force Majeure

- Neither party shall be liable for delay or failure in performance arising from circumstances beyond reasonable control, including natural disasters, war, epidemic, government restrictions, or other force majeure events.
- The affected party shall promptly notify the other party in writing with supporting evidence.

3.10 Termination

- The University reserves the right to cancel the bid or terminate the contract in accordance with GeM provisions in case of:
 - Failure to supply within the stipulated time.
 - Supply of substandard or non-conforming items.
 - Breach of contractual obligations.
 - Submission of false information or documents.

3.11 Dispute Resolution & Jurisdiction

- Any dispute arising out of this contract shall be resolved in accordance with the dispute resolution mechanism prescribed under GeM.
 - Subject to GeM provisions, the courts at **Surat, Gujarat** shall have jurisdiction.
-

3.12 Acceptance of Terms

- Submission of the bid shall be deemed as unconditional acceptance of all provisions contained in this ATC, the applicable GeM GTC, GeM SLA, and the technical specifications.

PART – C PAYMENT TERMS

Governing Payment Framework

- All payments under this contract shall be governed by:
 - Government e-Marketplace (GeM) General Terms & Conditions (GTC)
 - Applicable GeM Standard Service Level Agreement (SLA)
 - General Financial Rules (GFR)
 - The provisions of this Additional Terms & Conditions (ATC)
 - In case of any inconsistency, the provisions of **GeM GTC and applicable GeM SLA shall prevail.**
-

Payment Terms

- No advance payment shall be admissible under this contract.
 - Payment shall be released only after successful supply, delivery, installation, inspection, and acceptance of the furniture by the University.
 - Payment shall be processed through the **GeM portal** after generation of the **Consignee Receipt and Acceptance Certificate (CRAC)** and submission of a valid tax invoice.
-

Scope of Payment

- The quoted rates shall be deemed to include all costs towards:
 - Supply of Desk Benches and Classroom Benches.
 - Packing, loading, transportation, unloading, shifting, installation, and assembly.
 - All accessories, fittings, hardware, labour, insurance, and incidental expenses.
 - Warranty support during the warranty period.
 - No additional payment shall be made for any item or service required for successful completion of the work.
-

Taxes & Invoicing

- GST shall be applicable as per prevailing Government rules and shall be indicated separately in the invoice wherever applicable.
 - The bidder shall submit a valid GST invoice through the GeM portal.
 - Any incorrect or incomplete invoice shall be liable for rejection, and payment shall be released only after submission of a corrected invoice.
-

Deductions & Penalties

- Any penalties, recoveries, or deductions arising due to delay in delivery, supply of defective or non-conforming items, short supply, or breach of contract shall be imposed in accordance with the applicable **GeM SLA** and deducted from the payable amount.
-

Payment Release

- Payment shall be released only for the quantities accepted by the University. Rejected or defective items shall be replaced by the bidder at no additional cost before payment is processed.
-

Price Validity

- The quoted prices shall remain firm throughout the contract period. No price escalation shall be permitted except where specifically allowed under GeM provisions.

Final Settlement

- Release of payment shall not relieve the bidder from obligations relating to warranty, replacement of defective items, or any other contractual responsibility arising under this contract.

Acceptance

- Submission of the bid shall be deemed as unconditional acceptance of all payment terms specified in this Part.
-

PART – D MINIMUM ELIGIBILITY CRITERIA

The bidder shall satisfy the following eligibility criteria and submit the required declarations and supporting documents as applicable. Eligibility shall be evaluated in accordance with the provisions of GeM, General Financial Rules (GFR), and Gujarat Procurement Policy (GPP), wherever applicable.

Financial Eligibility

- The bidder shall declare the average annual turnover for the last three financial years (FY 2022–23, FY 2023–24 and FY 2024–25) in the prescribed Annexure.
 - Wherever exemption is available under GeM/Government policy, valid documentary proof shall be submitted.
-

Experience

- The bidder shall declare experience in the supply of furniture or similar items to Government Departments, PSUs, and Autonomous Bodies, Educational Institutions or other organizations.
 - Completed work orders and supporting documents shall be furnished wherever applicable.
 - Exemption, if admissible under GeM or Government policy, shall be supported by valid documentary evidence.
-

Earnest Money Deposit (EMD)

- The bidder shall submit the Earnest Money Deposit (EMD), wherever applicable, through the mode prescribed in the GeM bid.
 - Bidders claiming exemption shall submit valid supporting documents as per GeM provisions.
-

Bidder Information

- The bidder shall furnish complete organizational details including:
 - Name and address of the firm
 - PAN
 - GST Registration
 - Bank details
 - Contact details of the authorized signatory
 - Escalation Matrix
-

Self-Declaration

- The bidder shall submit a self-declaration confirming that:
 - The firm has not been blacklisted or debarred by any Government Department, PSU, Autonomous Body, University or GeM.
 - The bidder complies with Rule 144(xi) of GFR relating to land border sharing countries.
 - The information furnished in the bid is true and correct.
 - The bidder agrees to comply with all terms and conditions of this ATC and applicable GeM provisions.
-

Local Content / Purchase Preference

- Wherever purchase preference is applicable, the bidder shall furnish the required declaration regarding Local Content and Supplier Classification in accordance with the prevailing Government policy.
-

Price Reasonability

- The bidder shall certify that the quoted prices are reasonable, inclusive of all applicable costs, and in accordance with prevailing market rates.
-

Technical Compliance

- The bidder shall submit a duly signed Technical Compliance Sheet confirming compliance with all specifications prescribed in **Annexure – VII**.
 - Any deviation from the prescribed specifications shall be clearly indicated; otherwise, it shall be deemed that the bidder has accepted all technical specifications without reservation.
-

General Conditions

- Submission of declarations or annexures shall not automatically qualify the bidder.
 - The University reserves the right to verify any information or documents submitted by the bidder.
 - Submission of false, misleading, or forged information shall result in rejection of the bid and may invite further action as per GeM rules.
-

PART – E BID SUBMISSION GUIDELINES

Mode of Submission

- The bid shall be submitted **online only** through the Government e-Marketplace (GeM) Portal.
- No physical copy of the bid document shall be submitted except where specifically required under the GeM bid (such as EMD, if applicable).
- All documents shall be uploaded under the appropriate GeM document category in clear, legible, duly signed, and stamped PDF format.

Documents to be submitted

The bidder shall upload the following documents, wherever applicable:

Sr. No.	Document	Annexure
1	TURNOVER, EXPERIENCE & EMD DECLARATION	Annexure -I
2	DECLARATION OF PAST WORK EXPERIENCE & EXEMPTION ELIGIBILITY	Annexure - II
3	EMD Submission or Exemption Declaration	Annexure - III
4	BIDDER INFORMATION & ACCEPTANCE	Annexure - IV
5	CONSOLIDATED SELF-DECLARATION	Annexure - V
6	Price Reasonability Certificate	Annexure - VI
7	TECHNICAL SPECIFICATION & COMPLIANCE SHEET	Annexure - VII
8	PAN Card	Supporting Document
9	GST Registration Certificate	Supporting Document
10	Cancelled Cheque	Supporting Document
11	MSME / Startup Certificate (if applicable)	Supporting Document

Document Requirements

- All Annexures shall be duly filled, signed, and stamped by the authorized signatory.
- All supporting documents shall be self-attested.
- Documents shall be uploaded only under the appropriate GeM upload category.
- Incomplete, illegible, unsigned, or improperly uploaded documents may result in rejection of the bid.
- Financial information shall be quoted **only in the GeM Financial Bid (BoQ)** and shall not be mentioned in any technical document or annexure.

Important Instructions

- The University reserves the right to verify any information or document submitted by the bidder.
- Submission of false, misleading, or forged information shall lead to rejection of the bid and may attract action under applicable GeM rules.
- The University reserves the right to accept or reject any or all bids without assigning any reason, as permitted under GeM provisions.
- Any clarification issued by the University through the GeM portal shall form part of the bid document and shall be binding on all bidders.

Acceptance

- Submission of the bid shall be deemed as confirmation that the bidder has:
- Read and understood the complete bid document.
- Accepted all terms and conditions contained in this ATC.

- Accepted the applicable GeM General Terms & Conditions (GTC) and Service Level Agreement (SLA).
- Agreed to execute the work in accordance with the technical specifications and contract conditions.

ANNEXURE – I

TURNOVER, EXPERIENCE & EMD DECLARATION

(To be submitted on the Bidder's Letterhead duly signed and stamped by the Authorized Signatory)

PART A – DECLARATION OF TURNOVER (Last Three Financial Years)

(Fill even though you claim exemption)

We hereby declare that our average annual turnover for the last **three financial years** is as follows:

Financial Year	Annual Turnover (₹)
FY 2022–23	
FY 2023–24	
FY 2024–25	

Attachment required: Self-attested copy of CA-certified Turnover Certificate(s)

PART B – EXEMPTION FROM TURNOVER (IF APPLICABLE)

We seek exemption from the following requirement(s) under valid government policy Turnover Requirement

Basis of Exemption (select one & provide a valid certificate):

- ☐ MSME-Udyam-Registered
- ☐ NSIC Registered
- ☐ DPIIT-Recognized Startup

Attachment required: Self attested copy of Valid MSME-Udyam / NSIC/ DPIIT Startup Certificate

Note: "Exemption from past experience, turnover or EMD shall be applicable only if the bidder's MSME / NSIC / DPIIT Startup status is valid and reflected as 'Verified/Active' on the GeM portal at the time of bid submission. MSME / Startup registrations appearing as 'Pending', 'Applied', or under verification on the GeM portal shall not be considered for exemption at the bid evaluation stage. Committee verification shall be limited to verification of documents and shall not override GeM system status for the purpose of granting exemption."

FINAL DECLARATION

I/We hereby declare that:

- ✓ All information provided is true and correct.
 - ✓ We understand that concealment/misrepresentation may lead to bid rejection.
 - ✓ We agree to submit any additional documents if required by VNSGU during evaluation.
-

Place: _____ Date: _____

Authorized Signatory (Name & Seal)

ANNEXURE – II

DECLARATION OF PAST WORK EXPERIENCE & EXEMPTION ELIGIBILITY

(To be submitted on the bidder's letterhead and duly sign and stamp by the authorized signatory)

PART A – WORK EXPERIENCE DETAILS (LAST THREE FINANCIAL YEARS)

(Important Instructions to Bidders (Mandatory):

1. Fill this even though you claim exemption.
2. **Maximum Three (03) Work Orders only** shall be listed.
Submission of more than three orders will result in the **evaluation of only the first three** in the order listed.
3. **Only completed works** shall be considered.
Ongoing, partial, trial, or AMC-only contracts shall **not** be treated as completed works.
4. **Eligible Clients:**
 - **Government / PSU / Autonomous Bodies / Universities** – all completed works are acceptable.
 - **Private Limited Companies** – only completed works of **Public or Private Limited Companies** shall be considered.
 - Works executed for proprietorships, partnership firms, individuals, societies, or NGOs **shall not be considered**.
5. **Do not attach unnecessary documents.**
Only the documents specifically mentioned below shall be uploaded. Any extra, irrelevant, or promotional documents may be ignored during evaluation.
6. **Mismatch or false information** between this Annexure and uploaded documents may lead to **bid rejection**.

Experience Details Table

Sr. No.	Client Name & Address	Organization type (Govt / PSU / Autonomous / University / Pvt. Ltd.)	Work Order No. & Date	Brief Description of Work / Service	Contract Value (₹)	Completion Proof Attached (Yes/No)
1						
2						
3						

For each work order mentioned above, attach:

- **Mandatory:** ✓ Copy of Work Order / Contract Agreement
 - **AND any ONE (1) of the following:**
 - ✓ Completion / Performance Certificate issued by the client **OR**
 - ✓ Proof of payment (Bank advice / TDS certificate / payment confirmation) **OR**
 - ✓ CARC (Consignee's Acceptance & Receipt Certificate) generated on GeM (if applicable)
-

PART B – DECLARATION OF EXPERIENCE ELIGIBILITY (AS PER BID CONDITIONS)

We hereby confirm that we satisfy the past experience eligibility criteria specified in the bid document by fulfilling **any one** of the following conditions:

Eligibility Condition	Tick (✓)
One completed work of value not less than 80% of the estimated bid value	☐ YES ☐ NO
Two completed works, each of value not less than 50% of the estimated bid value	☐ YES ☐ NO
Three completed works, each of value not less than 40% of the estimated bid value	☐ YES ☐ NO
We do NOT satisfy the above experience criteria and are claiming exemption , if permissible under the bid conditions and applicable Government / GeM procurement policies (supporting document attached)	☐ YES ☐ NO

PART C – DECLARATION FOR EXEMPTION (IF APPLICABLE)

We claim exemption from the **past experience requirement**, as permitted under applicable Government procurement policies, based on our status as:

☐ MSME (Udyam Registered), ☐ NSIC Registered, ☐ DPIIT-Recognized Startup

Attachment Required:

✓ Self-attested copy of valid MSME-Udyam / NSIC / DPIIT Startup Certificate

Note: "Exemption from past experience, turnover or EMD shall be applicable only if the bidder's MSME / NSIC / DPIIT Startup status is valid and reflected as 'Verified/Active' on the GeM portal at the time of bid submission. MSME / Startup registrations appearing as 'Pending', 'Applied', or under verification on the GeM portal shall not be considered for exemption at the bid evaluation stage. Committee verification shall be limited to verification of documents and shall not override GeM system status for the purpose of granting exemption."

FINAL DECLARATION

We hereby declare that:

- The information furnished above is **true, complete, and correct**.
- Only eligible and completed works have been declared.
- No misleading or false information has been submitted.
- We understand that submission of incorrect information may result in **rejection of the bid, forfeiture of EMD, and other legal or contractual action** as deemed fit by the Procuring Authority.

Place: _____ Date: _____

Authorized Signatory (Name & Seal)

ANNEXURE - III

EMD Submission or Exemption Declaration

(To be submitted on the bidder's letterhead and duly sign and stamp by the authorized signatory)

Option A – EMD Submission via Demand Draft

We hereby submit the **Earnest Money Deposit (EMD)** for the above-mentioned tender as per the following details:

Particulars	Details
Name of Bidder	
DD Amount	
DD Number	
Date of Issue	
Bank Name & Branch	
Payable To	Registrar, Veer Narmad South Gujarat University
Payable At	Surat – 395007

We confirm that:

- The Demand Draft has been issued by any **Nationalized bank or as per the latest Gujarat government-recognized bank for SD/EMD**
- The DD has been drawn in favour of the University, by or on behalf of the bidding firm.
- The **original DD** has been submitted or dispatched to the University as per tender instructions.

To Be Submitted (Hard Copy):

The original Demand Draft must be submitted at the Purchase Section, Veer Narmad South Gujarat University, Surat – 395007 not later than three days of the Online GEM bid submission deadline.

Place: _____ Date: _____ Authorized Signatory (Name & Seal)

Attachment: Original Demand Draft

OR

Option B – EMD Exemption Declaration

We hereby declare that our organization is registered as a **Micro/Small Enterprise (MSME) or NSIC or Startup under DPIIT**, and is therefore **exempted from EMD submission** under **Government Procurement Policy (GPP) 2024** and **GeM rules**.

We understand and acknowledge that:

- Only **GeM-verified MSME/NSIC / Startup registration** will be considered valid for exemption.
 - If our MSME / Startup status appears as “*pending*” or “*applied*” on GeM at the time of bid submission, the exemption will not be granted.
 - If neither valid exemption proof nor EMD is submitted at bid opening, our bid shall be **summarily rejected**.
 - Submission of false or invalid exemption documents will lead to **disqualification** and may attract **legal or contractual action**.
-

Place: _____ Date: _____ Authorized Signatory (Name & Seal)

Attachment required: Self-attested, Valid MSME - Udyam / NSIC/ Startup (DPIIT) Registration Certificate.

Note: "Exemption from past experience, turnover or EMD shall be applicable only if the bidder's MSME / NSIC / DPIIT Startup status is valid and reflected as 'Verified/Active' on the GeM portal at the time of bid submission. MSME / Startup registrations appearing as 'Pending', 'Applied', or under verification on the GeM portal shall not be considered for exemption at the bid evaluation stage. Committee verification shall be limited to verification of documents and shall not override GeM system status for the purpose of granting exemption."

ANNEXURE – IV BIDDER INFORMATION & ACCEPTANCE

(To be submitted on the bidder's letterhead and duly sign and stamp by the authorized signatory)

A. BIDDER INFORMATION

Sr. No.	Particulars	Bidder's Response
1	Name of Firm / Company	
2	Legal Status (Proprietorship / Partnership / LLP / Pvt. Ltd. / Ltd. / Others)	
3	Year of Establishment	
4	Registered Office Address	
5	Communication Address (if different)	
6	Authorized Signatory – Name	
7	Designation	
8	Contact Number	
9	Email ID	
10	Website (if any)	

B. STATUTORY & REGISTRATION DETAILS

Sr. No.	Registration / License	Registration No.	Valid Up To	Copy Enclosed (Yes / No)
1	PAN			
2	GST Registration			
3	MSME / NSIC / DPIIT Startup (if applicable)			
4	Any Other (specify)			

C. BANK DETAILS (FOR PAYMENT PURPOSE)

Sr. No.	Details	Bidder's Response
1	Bank Name	
2	Branch	
3	Account Holder Name	
4	Account Number	
5	IFSC Code	

D. ESCALATION MATRIX (FOR OPERATIONAL / SUPPORT ISSUES)

Level	Name	Designation	Email ID	Contact No.	Response Time
Level – 1					
Level – 2					
Level – 3					

E. GENERAL ACCEPTANCE & UNDERTAKING

We hereby declare and confirm that:

1. We have **read, understood and accepted the Scope of Work** as specified in the bid document and appendices.
2. We have **read, understood and accepted the GeM General Terms & Conditions and applicable Service Level Agreement (SLA)** governing this bid.
3. We have **read, understood and accepted the Payment Terms** as specified in the bid document and on the GeM portal.

4. We agree to **execute a formal agreement / contract**, if required, and to comply with all terms and conditions of the bid.
 5. We confirm compliance with all **applicable Central and State laws**, statutory requirements and procurement rules relevant to this bid.
 6. We certify that **all information furnished by us is true, correct and complete** to the best of our knowledge.
 7. We understand that submission of **false, misleading or incomplete information** may result in rejection of the bid, cancellation of award, or other action as per applicable rules.
-

Place: _____ Date: _____ Authorized Signatory Signature & Seal)

UPLOAD / ATTACHMENT INSTRUCTIONS

- Self-attested copy of **PAN Card**
 - Self-attested copy of **GST Registration Certificate**
 - **Cancelled Cheque** (for bank verification)
 - MSME / NSIC / DPIIT Startup certificate (if applicable)
-

ANNEXURE – V CONSOLIDATED SELF-DECLARATION

(To be submitted on the bidder's letterhead and duly sign and stamp by the authorized signatory)

I/We, the undersigned bidder, do hereby solemnly declare and affirm as under:

PART A – SELF-DECLARATION REGARDING NON-BLACKLISTING

1. I/We declare that our firm/company has **not been blacklisted, debarred, suspended, or banned** from participating in any procurement process by any **Central or State Government Department, Public Sector Undertaking (PSU), Autonomous Institution, University, or Government Agency (including Government e-Marketplace [GeM])** in India, as on the date of bid submission.
 2. I/We further declare that **no criminal proceedings are pending** against the bidder or any of its **directors/partners / proprietors** which would affect our ability to participate in public procurement.
 3. I/We understand that if any part of this declaration is found to be **false or misleading at any stage**, the bid may be rejected or the contract may be terminated without any liability on the part of the Procuring Entity, in addition to any other action permissible under law.
-

PART B – SELF-DECLARATION REGARDING LAND BORDER SHARING COUNTRY

(Rule 144(xi) of GFR, 2017 as amended)

1. I/We hereby declare that:

☐ **We are not from a country which shares a land border with India**, as defined under Rule 144(xi) of the General Financial Rules (GFR), 2017 and subsequent amendments issued by the Government of India.

OR

☐ **We are from a country which shares a land border with India**, and we are **registered with the Competent Authority** as notified by the Government of India. A copy of the valid registration certificate issued by the Competent Authority (Ministry of Home Affairs, Government of India) is enclosed.

2. I/We understand that **misrepresentation or suppression of facts** under this declaration shall render the bid liable for rejection and may also lead to cancellation of contract, if awarded.
-

PART C – CLASS OF SUPPLIER & LOCAL CONTENT DECLARATION

(As per Gujarat State Procurement Policy, 2024)

1. Local Content Confirmation

I/We confirm that the **local content** in respect of the quoted item(s) / service(s) is _____ %, and accordingly we qualify as:

- ☐ Class-I Gujarat MSE / Class-I Local Supplier
☐ Class-II Gujarat MSE / Class-II Local Supplier
-

2. Eligibility for Purchase Preference

I/We hereby declare that we are eligible for **purchase preference**, wherever applicable, as per **Government of Gujarat Industries & Mines Department Resolution No. SPO-102021-188460-CH dated 14-03-2024**.

3. Compliance with Local Content Calculation

I/We confirm that the local content has been calculated strictly in accordance with the prescribed formula:

Local Content (%) = [(Sale Price – Value of Imported Content) × 100] ÷ Sale Price

Further, I/We confirm that **transportation, insurance, installation, commissioning, training, AMC/CMC, and after-sales services** have **not** been considered as local value addition.

4. Details of Local and Imported Content

Sr. No.	Item / Equipment Name	Local Content (%)	Location of Value Addition (State, India)	Imported Content (%) (incl. customs duties)
1				
2				
3				

(Attach additional sheet if required)

5. Declaration of Integrity

I/We understand that any **false declaration** under this annexure shall be treated as a **breach of Code of Integrity** under Clause 2(C)(d) of the Gujarat State Procurement Policy, 2024, and may lead to:

- Debarment for a period of up to **two (02) years**, and/or
- Other legal actions as applicable.

FINAL DECLARATION

I/We hereby declare that **all information provided in this consolidated self-declaration is true, complete, and correct** to the best of our knowledge and belief, and nothing material has been concealed therefrom.

Place: _____ Date: _____ Authorized Signatory (Name, Signature & Seal)

ANNEXURE- VI

Price Reasonability Certificate

(To be submitted on the bidder's letterhead and duly sign and stamp by the authorized signatory)

To

The Registrar
Veer Narmad South Gujarat University
Surat – 395007, Gujarat, India

Subject: Price Reasonability Certificate

Dear Sir/Madam,

We hereby certify that:

1. **The rates quoted in our bid are reasonable and justified**, based on prevailing market rates, product specifications, and associated services offered.
2. The offered price:
 - Is comparable to the price of similar goods/services supplied to other Government organizations, PSUs, or reputed private institutions.
 - Has not been increased for the current tender and is consistent with prices offered in other recent bids or supply orders.
3. We also confirm that **no lower price** has been quoted for the same product or service to any Government/PSU/Autonomous institution or any buyer on GeM in the last six months for comparable quantity and terms.
4. In the event of discovery of any lower quoted price for the same specification elsewhere under similar conditions, we agree that the University may take appropriate action, including price reduction or disqualification.

We assure full cooperation and submission of supporting documents, invoices, or client POs if required by the audit or evaluation committee.

Sincerely,

Place: _____ Date: _____

Authorized Signatory (Name & Seal)

ANNEXURE – VII
TECHNICAL SPECIFICATION & COMPLIANCE SHEET

(To be submitted on the Bidder's Letterhead duly signed and stamped by the Authorized Signatory)

To

The Registrar

Veer Narmad South Gujarat University

Udhna-Magdalla Road

Surat – 395007

Subject: Technical Compliance Sheet

We hereby confirm that the products offered by us comply with the technical specifications prescribed in this bid document. The compliance details are furnished below.

Schedule – I Only Desk for Classroom (03 Seater) Quantity: 23 Nos.

Sr. No.	Technical Specification	Required Specification	Compliance (Yes/No)
1.	Type of Desking & Seating	Desk and Bench (Integrated)	
2.	Suitable Age Group	12 Years & Above	
3.	Seating Capacity	3 Seater	
4.	Desk Frame Material	Mild Steel	
5.	Desk Top Material	MDF Board	
6.	Desk Storage	Under Shelf Storage – Not Provided	
7.	Modesty Panel	Available	
8.	Modesty Panel Type	Full	
9.	Modesty Panel Material	Mild Steel	
10.	Modesty Panel Thickness	0.8 mm	
11.	Finish	Powder-Coated Mild Steel Frame with Smooth Edges	
12.	Accessories	All Standard OEM Fittings, Fasteners and Hardware Required for Installation	
13.	Warranty	Minimum 1 Year Comprehensive On-site Warranty against Manufacturing Defects	

Schedule – II Desk Bench (03 Seater) Quantity: 20 Nos.

Sr. No.	Technical Specification	Required Specification	Compliance (Yes/No)
1.	Type of Desk & Seating	Desk and Bench (Integrated)	
2.	Suitable Age Group	6–9 Years, 9–12 Years & Above 12 Years	
3.	Seating Capacity	3 Seater	
4.	Desk Frame Material	Mild Steel	
5.	Desk Top Material	MDF Board	
6.	Desk Storage	Under Shelf Storage Provided	
7.	Modesty Panel	Available	
8.	Modesty Panel Type	Half	
9.	Modesty Panel Material	Marine Ply	
10.	Modesty Panel Thickness	15 mm	
11.	Bench Frame Material	Mild Steel	
12.	Bench Seat Material	MDF Board	
13.	Bench Backrest	Provided	
14.	Bench Backrest Material	MDF Board	
15.	Armrest	Not Provided	
16.	Finish	Powder-Coated Mild Steel Frame with Smooth Edges	
17.	Accessories	All Standard OEM Fittings, Fasteners and Hardware Required for Installation	
18.	Warranty	Minimum 1 Year Comprehensive On-site Warranty against Manufacturing Defects	

We hereby certify that the information furnished above is accurate and complete. We understand that any deviation or misrepresentation may result in disqualification from the bid process.

Date: _____

Place: _____

(Signature with Seal)

Authorized Signatory

Name: _____

Designation: _____