बिड संख्या/Bid Number: GEM/2026/B/8104203
दिनांक /Dated: 08-10-2026

## बिड दस्तावेज़ / Bid Document

| बिड विवरण/Bid Details | |
|---|---|
| बिड बंद होने की तारीख/समय /Bid End Date/Time | 23-10-2026 13:00:00 |
| बिड खुलने की तारीख/समय /Bid Opening Date/Time | 24-10-2026 13:00:00 |
| बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date) | 180 (Days) |
| मंत्रालय/राज्य का नाम/Ministry/State Name | Gujarat |
| विभाग का नाम/Department Name | Education Department Gujarat |
| संगठन का नाम/Organisation Name | University Library Veer Narmad South Gujarat University |
| कार्यालय का नाम/Office Name | Estate |
| शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal | HOD Email id :hod1.vnsgu.gj@gembuyer.in<br>Buyer Email id: buycon29.ulvnsgu.gj@gembuyer.in |
| कुल मात्रा/Total Quantity | 34 |
| वस्तु श्रेणी /Item Category | Steel Almirah / Cabinets (V4) (Q2) |
| बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years) | 5 Lakh (s) |
| मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का)/OEM Average Turnover (Last 3 Years) | 40 Lakh (s) |
| उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service | 3 Year (s) |
| टर्नओवर पात्रता मानदंड/Turnover eligibility criteria | To be verified by the buyer at the time of technical evaluation |
| वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover | Yes \| Complete |
| स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover | Yes \| Complete |

| बिड विवरण/Bid Details | |
|---|---|
| विक्रेता से मांगे गए दस्तावेज़/**Document required from seller** | Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover,Additional Doc 1 (Requested in ATC),Compliance of BoQ specification and supporting document<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/**Do you want to show documents uploaded by bidders to all bidders participated in bid?** | Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in) |
| बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / **Minimum number of bids required to disable automatic bid extension** | 3 |
| दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / **Number of days for which Bid would be auto-extended** | 3 |
| ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / **Number of Auto Extension count** | 1 |
| विगत प्रदर्शन /**Past Performance** | 40 % |
| बिड से रिवर्स नीलामी सक्रिय किया/**Bid to RA enabled** | Yes |
| रिवर्स नीलामी योग्यता नियम/**RA Qualification Rule** | H1-Highest Priced Bid Elimination |
| बिड का प्रकार/**Type of Bid** | Two Packet Bid |
| तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /**Time allowed for Technical Clarifications during technical evaluation** | 3 Days |
| निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/**Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)** | No |
| मूल्यांकन पद्धति/**Evaluation Method** | Total value wise evaluation |
| मध्यस्थता खंड/**Arbitration Clause** | No |
| सुलह खंड/**Mediation Clause** | No |

**ईएमडी विवरण/EMD Detail**

| | |
|---|---|
| एडवाईजरी बैंक/Advisory Bank | State Bank of India |
| ईएमडी राशि/EMD Amount | 30596 |

**ईपीबीजी विवरण /ePBG Detail**

| | |
|---|---|
| एडवाइजरी बैंक/Advisory Bank | State Bank of India |
| ईपीबीजी प्रतिशत (%)/ePBG Percentage(%) | 5.00 |
| ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months). | 14 |

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(c).ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

**लाभार्थी /Beneficiary :**

Registrar
Veer Narmad South Gujarat University, Surat.
(Registrar)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

**एमआईआई खरीद वरीयता / MII Purchase Preference**

| | |
|---|---|
| एमआईआई खरीद वरीयता / MII Purchase Preference | Yes |
| मेक इन इंडिया विक्रेताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में है / Purchase Preference to MII sellers availabele upto price within L1+X% | 20 |
| मेक इन इंडिया खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MII purchase preference | 50 |
| सार्वजनिक खरीद (मेक-इन-इंडिया को प्राथमिकता) आदेश 2017 के अनुसार केवल क्लास 1/क्लास 2 के स्थानीय आपूर्तिकर्ताओं को ही भागीदारी की अनुमति है दिनांक 16.09.2020 (समय-समय पर संशोधित एवं लागू) / Allow participation only from Class 1/Class 2 local suppliers as per the Public procurement(Preference to Make-in-india) order 2017 date 16.09.2020(as amended and applicable time to time) | Yes, in compliance with the MII ORDER : DPIIT Order(as amended and applicable time to time) |

**एमएसई खरीद वरीयता/MSE Purchase Preference**

| | |
|---|---|
| एमएसई खरीद वरीयता/MSE Purchase Preference | Yes |
| सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% / Purchase Preference to MSE OEMs/ Service Provider available upto price within L1+X% | 15 |
| सूक्ष्म और लघु उद्यम मूल उपकरण निर्माता/सेवा प्रदाता को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Percentage of Bid quantity/amount for MSE OEMs/ Service Provider Purchase preference | 25 |

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.
5. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
6. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
7. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
8. Preference to Make In India products (For bids < 200 Crore):Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public

Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.
OM_No.1_4_2021_PPD_dated_18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017 and its subsequent Orders/Notifications issued by concerned Ministry .Benefits of MSE will be allowed only if seller/service provider is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

9. **Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs from the State of Bid Inviting Authority having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry/ State of Bid Inviting Authority. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017 and its subsequent Orders/Notifications issued by concerned Ministry. Benefits of MSE will be allowed only if seller/service provider is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.
10. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 40% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

11. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

i. If number of technically qualified bidders are only 2 or 3.
ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

## Steel Almirah / Cabinets (V4) ( 34 pieces )

**(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)**

**तकनीकी विशिष्टियाँ /Technical Specifications**

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---|---|---|
| STANDARDS AND CERTIFICATIONS | **Governing Standard** | Conformity to IS 3312 |

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---|---|---|
| GENERIC | **Types of Almirah (Dimensions are without pedestal height)** | Large (1855 mm X 910 mm X 480 mm) |
| | Color family of the Steel Almirah / Shelving Cabinet | Silver Grey |
| | **Availability of Drawers** | Yes |
| | **Availability of Lockers** | No |
| ADDITIONAL ACCESSORIES | Material of Tie Hanger | Mild Steel |

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|---|---|---|---|---|
| 1 | Patil Dineshkumar Ramchandrabhai | 395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat | 34 | 15 |

## क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. **Generic**

   OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be (Increased quantity ÷ Original quantity) × Original delivery period (in days), subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. **Buyer Added Bid Specific ATC**

   Buyer uploaded ATC document Click here to view the file.

## अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs

and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**

- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

**This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.**

**However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.**

यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---धन्यवाद/Thank You---**

# PROCUREMENT OF Steel Almirah / Cabinets (Cupboard) NOS. 34 WITH INSTALLATION AND WARRANTY SUPPORT

| Sr.No | Details | Dates |
|---|---|---|
| 1 | GEM BID Start Date | 08-10-2026 |
| 2 | GEM BID END Date | 23-10-2026 |
| 3 | EMD Amount | Rs. 30,596/- |
| 3 | GEM BID Extended End Date<br>(If 3 BIDS received by first end date | 26-10-2026 |
| 4 | EMD Submission Last Date | 28-10-2026 |
| 5 | BID Offer Validity period | 180 Days |


## VEER NARMAD SOUTH GUJARAT UNIVERSITY

Udhna Magdalla Road Surat, Gujarat 395007, www.vnsgu.ac.in

## PART – A SCOPE OF WORK

### 1. Objective

Veer Narmad South Gujarat University invites bids through GeM for the supply, transportation, installation, and warranty support of **Steel Almirah / Cabinets (Cupboard)** as per the technical specifications prescribed in **Annexure – IV**.

---

### 2. Scope of Work

The successful bidder shall be responsible for:

- Supply of Steel Almirah / Cabinets (Cupboard) strictly as per the approved technical specifications.
- Safe packing, transportation, unloading, shifting, assembly, and installation at locations specified by the University.
- Supply of all necessary accessories, fittings, fasteners, hardware, and consumables required for complete installation.
- Replacement of damaged, defective, or non-conforming items before final acceptance.
- Providing warranty support during the prescribed warranty period.

---

### 3. Quality Requirements

- All furniture shall be **new, unused, and free from manufacturing defects**.
- Materials, dimensions, finish, workmanship, and accessories shall strictly comply with the specifications mentioned in **Annexure – IV**.
- The University reserves the right to inspect the materials at any stage and reject items not conforming to the prescribed specifications.

---

### 4. Delivery & Installation

- Delivery and installation shall be completed within the period specified in the Purchase Order.
- Installation shall be carried out by qualified personnel without causing damage to University property.
- The bidder shall remove all packing materials and debris after completion of installation.

---

### 5. Quantity Variation

- The quantities indicated in the bid are tentative. The University reserves the right to increase or decrease the quantity at the time of placing the Purchase Order.
- The bidder shall execute the revised quantity at the same quoted rates in accordance with GeM provisions.

---

### 6. Compliance

- The successful bidder shall comply with:
- Government e-Marketplace (GeM) General Terms & Conditions (GTC)
- Applicable GeM Service Level Agreement (SLA)
- General Financial Rules (GFR)
- Gujarat Procurement Policy (GPP), wherever applicable
- The terms and conditions specified in this ATC

---

### 7. Exclusions

- No deviation from the technical specifications given in **Annexure – IV** shall be permitted without prior written approval of the University.
- No additional payment beyond the accepted contract value shall be admissible for transportation, installation, labour, accessories, or incidental expenses.

---

---

## PART – B SERVICE LEVEL AGREEMENT

---

### SECTION A: APPLICABILITY & ACCEPTANCE OF GeM CONDITIONS

### 1. Governing Framework

This contract shall be governed by the applicable **Government e-Marketplace (GeM) General Terms & Conditions (GTC)**, **GeM Standard Service Level Agreement (SLA)**, General Financial Rules (GFR), and the provisions of this Additional Terms & Conditions (ATC).

In case of any inconsistency between the GeM provisions and this document, the provisions of **GeM GTC and applicable GeM SLA shall prevail**.

---

### 2. Acceptance of Conditions

- Submission of the bid shall be deemed as unconditional acceptance of:
- GeM General Terms & Conditions (GTC)
- Applicable GeM Standard SLA
- Delivery, inspection, acceptance and payment procedures prescribed on GeM
- The terms and conditions contained in this ATC

---

### SECTION – B University Specific Service Levels

### 1. Supply & Installation

- The successful bidder shall supply, transport, unload, assemble, install, and hand over all Steel Almirah / Cabinets (Cupboard) complete in all respects as per the technical specifications provided in **Annexure – IV**.

---

### 2. Delivery Schedule

- Delivery shall be completed within the period specified in the Purchase Order.
- Installation shall be completed immediately after delivery or within the time specified by the University.
- Any delay shall require prior written approval of the University.

---

### 3. Inspection & Acceptance

- The University shall inspect the supplied furniture after delivery and installation.
- Furniture not conforming to the prescribed specifications or found damaged, defective, or incomplete shall be rejected.

- The bidder shall replace such items at no additional cost within the period specified by the University.

---

### 4. Warranty & Service Support

- The bidder shall provide **minimum one (01) year comprehensive onsite warranty** against manufacturing defects from the date of acceptance.
- During the warranty period, repair or replacement of defective components shall be carried out without any additional cost to the University.
- Service complaints shall be attended within **48 hours**, and defects shall normally be rectified within **7 working days**. If repair is not feasible, the defective furniture shall be replaced.

---

### 5. Quality Assurance

- The bidder shall ensure that:
- All furniture supplied is brand new and unused.
- Materials and workmanship comply with the technical specifications.
- Proper finishing, alignment, welding, powder coating, fittings, and accessories are provided.
- Installation is completed safely without damage to University property.

---

### 6. Breach of SLA

- Failure to comply with the delivery schedule, quality requirements, warranty obligations, or any other contractual requirement shall constitute a breach of the Service Level Agreement and may attract action as per the applicable **GeM SLA**, including rejection of supply, recovery of losses, imposition of penalties, or termination of the contract.

---

### 7. Acceptance

- This Service Level Agreement shall apply to all Steel Almirah / Cabinets (Cupboard) covered under this procurement and shall be read together with **Part A (Scope of Work), Part C (Payment Terms), Annexure – IV (Technical Specifications), and the applicable GeM GTC/SLA**.

---

## SECTION – 3 GENERAL TERMS & CONDITIONS

### 3.1 Governing Framework

- This procurement shall be governed by:
- Government e-Marketplace (GeM) General Terms & Conditions (GTC)
- Applicable GeM Standard Service Level Agreement (SLA)
- General Financial Rules (GFR), as amended from time to time
- Gujarat Procurement Policy (GPP), wherever applicable
- The provisions of this Additional Terms & Conditions (ATC)
- In case of any inconsistency, the provisions of **GeM GTC and GeM SLA shall prevail**.

---

### 3.2 Technical Specifications

- The bidder shall supply Steel Almirah / Cabinets (Cupboard) strictly in accordance with the technical specifications provided in **Annexure – IV**.
- No substitution, alteration, or deviation shall be permitted without prior written approval of the University.

---

### 3.3 Rates & Taxes

- The quoted rates shall be **firm and inclusive** of all applicable taxes, packing, transportation, loading, unloading, installation, labour, accessories, insurance, warranty support, and all incidental expenses.

- No price escalation shall be allowed during the contract period except where permitted under GeM provisions.

---

### 3.4 Quantity Variation

- The quantities mentioned in the bid are indicative. The University reserves the right to increase or decrease the quantity at the time of placing the Purchase Order, and the bidder shall execute the revised quantity at the accepted rates.

---

### 3.5 Inspection & Acceptance

- The University reserves the right to inspect the supplied furniture before and after installation.
- Furniture found damaged, defective, or not conforming to the prescribed specifications shall be rejected.
- The bidder shall replace rejected items at no additional cost within the period specified by the University.

---

### 3.6 Delivery & Risk

- The bidder shall be responsible for safe packing, transportation, unloading, storage, installation, and handling of all materials until final acceptance by the University.
- Any loss or damage during execution shall be the sole responsibility of the bidder.

---

### 3.7 Warranty Obligations

- The bidder shall provide warranty support as specified in the bid. During the warranty period, all manufacturing defects shall be rectified or defective furniture replaced without any additional cost to the University.

---

### 3.8 Sub-contracting

- The bidder shall not assign or sub-contract the work, either wholly or partly, without prior written approval of the University and where permitted under GeM provisions.

---

### 3.9 Force Majeure

- Neither party shall be liable for delay or failure in performance arising from circumstances beyond reasonable control, including natural disasters, war, epidemic, government restrictions, or other force majeure events.
- The affected party shall promptly notify the other party in writing with supporting evidence.

---

### 3.10 Termination

- The University reserves the right to cancel the bid or terminate the contract in accordance with GeM provisions in case of:
- Failure to supply within the stipulated time.
- Supply of substandard or non-conforming items.
- Breach of contractual obligations.
- Submission of false information or documents.

---

### 3.11 Dispute Resolution & Jurisdiction

- Any dispute arising out of this contract shall be resolved in accordance with the dispute resolution mechanism prescribed under GeM.
- Subject to GeM provisions, the courts at **Surat, Gujarat** shall have jurisdiction.

---

### 3.12 Acceptance of Terms

- Submission of the bid shall be deemed as unconditional acceptance of all provisions contained in this ATC, the applicable GeM GTC, GeM SLA, and the technical specifications.

## PART – C PAYMENT TERMS

### Governing Payment Framework

- All payments under this contract shall be governed by:
- Government e-Marketplace (GeM) General Terms & Conditions (GTC)
- Applicable GeM Standard Service Level Agreement (SLA)
- General Financial Rules (GFR)
- The provisions of this Additional Terms & Conditions (ATC)
- In case of any inconsistency, the provisions of **GeM GTC and applicable GeM SLA shall prevail.**

---

### Payment Terms

- No advance payment shall be admissible under this contract.
- Payment shall be released only after successful supply, delivery, installation, inspection, and acceptance of the furniture by the University.
- Payment shall be processed through the **GeM portal** after generation of the **Consignee Receipt and Acceptance Certificate (CRAC)** and submission of a valid tax invoice.

---

### Scope of Payment

- The quoted rates shall be deemed to include all costs towards:
- Supply of Steel Almirah (Cupboard)
- Packing, loading, transportation, unloading, shifting, installation, and assembly.
- All accessories, fittings, hardware, labour, insurance, and incidental expenses.
- Warranty support during the warranty period.
- No additional payment shall be made for any item or service required for successful completion of the work.

---

### Taxes & Invoicing

- GST shall be applicable as per prevailing Government rules and shall be indicated separately in the invoice wherever applicable.
- The bidder shall submit a valid GST invoice through the GeM portal.
- Any incorrect or incomplete invoice shall be liable for rejection, and payment shall be released only after submission of a corrected invoice.

---

### Deductions & Penalties

- Any penalties, recoveries, or deductions arising due to delay in delivery, supply of defective or non-conforming items, short supply, or breach of contract shall be imposed in accordance with the applicable **GeM SLA** and deducted from the payable amount.

---

### Payment Release

- Payment shall be released only for the quantities accepted by the University. Rejected or defective items shall be replaced by the bidder at no additional cost before payment is processed.

---

**Price Validity**

- The quoted prices shall remain firm throughout the contract period. No price escalation shall be permitted except where specifically allowed under GeM provisions.

---

**Final Settlement**

- Release of payment shall not relieve the bidder from obligations relating to warranty, replacement of defective items, or any other contractual responsibility arising under this contract.

---

**Acceptance**

- Submission of the bid shall be deemed as unconditional acceptance of all payment terms specified in this Part.

---

**PART – D MINIMUM ELIGIBILITY CRITERIA**

The bidder shall satisfy the following eligibility criteria and submit the required declarations and supporting documents as applicable. Eligibility shall be evaluated in accordance with the provisions of GeM, General Financial Rules (GFR), and Gujarat Procurement Policy (GPP), wherever applicable.

---

**Financial Eligibility**

- The bidder shall declare the average annual turnover for the last three financial years (FY 2023–24, FY 2024–25 and FY 2025–26) in the prescribed Annexure.
- Wherever exemption is available under GeM/Government policy, valid documentary proof shall be submitted.

---

**Experience**

- The bidder shall declare experience in the supply of furniture or similar items to Government Departments, PSUs, and Autonomous Bodies, Educational Institutions or other organizations.
- Completed work orders and supporting documents shall be furnished wherever applicable.
- Exemption, if admissible under GeM or Government policy, shall be supported by valid documentary evidence.

---

**Earnest Money Deposit (EMD)**

- The bidder shall submit the Earnest Money Deposit (EMD), wherever applicable, through the mode prescribed in the GeM bid.
- Bidders claiming exemption shall submit valid supporting documents as per GeM provisions.

---

**Bidder Information**

- The bidder shall furnish complete organizational details including:
- Name and address of the firm
- PAN
- GST Registration
- Bank details
- Contact details of the authorized signatory

- Escalation Matrix

---

**Self-Declaration**

- The bidder shall submit a self-declaration confirming that:
- The firm has not been blacklisted or debarred by any Government Department, PSU, Autonomous Body, University or GeM.
- The bidder complies with Rule 144(xi) of GFR relating to land border sharing countries.
- The information furnished in the bid is true and correct.
- The bidder agrees to comply with all terms and conditions of this ATC and applicable GeM provisions.

---

**Local Content / Purchase Preference**

- Wherever purchase preference is applicable, the bidder shall furnish the required declaration regarding Local Content and Supplier Classification in accordance with the prevailing Government policy.

---

**Price Reasonability**

- The bidder shall certify that the quoted prices are reasonable, inclusive of all applicable costs, and in accordance with prevailing market rates.

---

**Technical Compliance**

- The bidder shall submit a duly signed Technical Compliance Sheet confirming compliance with all specifications prescribed in **Annexure – VII**.
- Any deviation from the prescribed specifications shall be clearly indicated; otherwise, it shall be deemed that the bidder has accepted all technical specifications without reservation.

---

**General Conditions**

- Submission of declarations or annexures shall not automatically qualify the bidder.
- The University reserves the right to verify any information or documents submitted by the bidder.
- Submission of false, misleading, or forged information shall result in rejection of the bid and may invite further action as per GeM rules.

---

**PART – E BID SUBMISSION GUIDELINES**

**Mode of Submission**

- The bid shall be submitted **online only** through the Government e-Marketplace (GeM) Portal.
- No physical copy of the bid document shall be submitted except where specifically required under the GeM bid (such as EMD, if applicable).
- All documents shall be uploaded under the appropriate GeM document category in clear, legible, duly signed, and stamped PDF format.

---

**Documents to be submitted**

The bidder shall upload the following documents, wherever applicable:

| Sr. No. | Document | Annexure |
|---|---|---|
| 1 | TURNOVER, EXPERIENCE & EMD DECLARATION | **Annexure -I** |
| 2 | DECLARATION OF PAST WORK EXPERIENCE & EXEMPTION ELIGIBILITY | **Annexure - II** |
| 3 | BIDDER INFORMATION & ACCEPTANCE | **Annexure – III** |

| Sr. No. | Document | Annexure |
|---|---|---|
| 4 | CONSOLIDATED SELF-DECLARATION | **Annexure - IV** |
| 5 | Price Reasonability Certificate | **Annexure – V** |
| 6 | TECHNICAL SPECIFICATION & COMPLIANCE SHEET | **Annexure - VI** |
| 7 | PAN Card | Supporting Document |
| 8 | GST Registration Certificate | Supporting Document |
| 9 | Cancelled Cheque | Supporting Document |
| 10 | MSME / Startup Certificate (if applicable) | Supporting Document |

**Document Requirements**

- All Annexures shall be duly filled, signed, and stamped by the authorized signatory.
- All supporting documents shall be self-attested.
- Documents shall be uploaded only under the appropriate GeM upload category.
- Incomplete, illegible, unsigned, or improperly uploaded documents may result in rejection of the bid.
- Financial information shall be quoted **only in the GeM Financial Bid (BoQ)** and shall not be mentioned in any technical document or annexure.

---

**Important Instructions**

- The University reserves the right to verify any information or document submitted by the bidder.
- Submission of false, misleading, or forged information shall lead to rejection of the bid and may attract action under applicable GeM rules.
- The University reserves the right to accept or reject any or all bids without assigning any reason, as permitted under GeM provisions.
- Any clarification issued by the University through the GeM portal shall form part of the bid document and shall be binding on all bidders.

---

**Acceptance**

- Submission of the bid shall be deemed as confirmation that the bidder has:
- Read and understood the complete bid document.
- Accepted all terms and conditions contained in this ATC.
- Accepted the applicable GeM General Terms & Conditions (GTC) and Service Level Agreement (SLA).
- Agreed to execute the work in accordance with the technical specifications and contract conditions.

---

## ANNEXURE – I

## TURNOVER, EXPERIENCE & EMD DECLARATION (IF APPLICABLE)

*(To be submitted on the Bidder's Letterhead duly signed and stamped by the Authorized Signatory)*

---

### PART A – DECLARATION OF TURNOVER (Last Three Financial Years)

**(Fill even though you claim exemption)**

We hereby declare that our average annual turnover for the last **three financial years** is as follows:

| Financial Year | Annual Turnover (₹) |
|---|---|
| FY 2023–24 | |
| FY 2024–25 | |
| FY 2025–26 | |

**Attachment required:** Self-attested copy of CA-certified Turnover Certificate(s)

---

### PART B – EXEMPTION FROM TURNOVER (IF APPLICABLE)

We seek exemption from the following requirement(s) under valid government policy Turnover Requirement

**Basis of Exemption (select one & provide a valid certificate):**

☐ MSME-Udyam-Registered

☐ NSIC Registered

☐ DPIIT-Recognized Startup

**Attachment required:** Self attested copy of Valid MSME-Udyam / NSIC/ DPIIT Startup Certificate

**Note: "Exemption from past experience, turnover or EMD shall be applicable only if the bidder's MSME / NSIC / DPIIT Startup status is valid and reflected as 'Verified/Active' on the GeM portal at the time of bid submission. MSME / Startup registrations appearing as 'Pending', 'Applied', or under verification on the GeM portal shall not be considered for exemption at the bid evaluation stage. Committee verification shall be limited to verification of documents and shall not override GeM system status for the purpose of granting exemption."**

---

### FINAL DECLARATION

I/We hereby declare that:

✓ All information provided is true and correct.

✓ We understand that concealment/misrepresentation may lead to bid rejection.

✓ We agree to submit any additional documents if required by VNSGU during evaluation.

---

**Place: _____ Date: _____ Authorized Signatory (Name & Seal)**

---

# ANNEXURE – II

## DECLARATION OF PAST WORK EXPERIENCE & EXEMPTION ELIGIBILITY

***(To be submitted on the bidder's letterhead and duly sign and stamp by the authorized signatory)***

---

## PART A – WORK EXPERIENCE DETAILS (LAST THREE FINANCIAL YEARS)

### (Important Instructions to Bidders (Mandatory):

1. Fill this even though you claim exemption.
2. **Maximum Three (03) Work Orders only** shall be listed.
   Submission of more than three orders will result in the **evaluation of only the first three** in the order listed.
3. **Only completed works** shall be considered.
   Ongoing, partial, trial, or AMC-only contracts shall **not** be treated as completed works.
4. **Eligible Clients:**
   - **Government / PSU / Autonomous Bodies / Universities** – all completed works are acceptable.
   - **Private Limited Companies** – only completed works of **Public or Private Limited Companies** shall be considered.
   - Works executed for proprietorships, partnership firms, individuals, societies, or NGOs **shall not be considered**.
5. **Do not attach unnecessary documents.**
   Only the documents specifically mentioned below shall be uploaded. Any extra, irrelevant, or promotional documents may be ignored during evaluation.
6. **Mismatch or false information** between this Annexure and uploaded documents may lead to **bid rejection**.

### Experience Details Table

| Sr. No. | Client Name & Address | Organization type (Govt / PSU / Autonomous / University / Pvt. Ltd.) | Work Order No. & Date | Brief Description of Work / Service | Contract Value (₹) | Completion Proof Attached (Yes/No) |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |

**For each work order mentioned above, attach:**

- **Mandatory:** ✓ Copy of Work Order / Contract Agreement
- **AND any ONE (1) of the following:**
  ✓ Completion / Performance Certificate issued by the client **OR**
  ✓ Proof of payment (Bank advice / TDS certificate / payment confirmation) **OR**
  ✓ CARC (Consignee's Acceptance & Receipt Certificate) generated on GeM (if applicable)

## PART B – DECLARATION OF EXPERIENCE ELIGIBILITY (AS PER BID CONDITIONS)

We hereby confirm that we satisfy the past experience eligibility criteria specified in the bid

document by fulfilling **any one** of the following conditions:

| Eligibility Condition | Tick (✓) |
|---|---|
| One completed work of value not less than **80%** of the estimated bid value | ☐ YES ☐ NO |
| Two completed works, each of value not less than **50%** of the estimated bid value | ☐ YES ☐ NO |
| Three completed works, each of value not less than **40%** of the estimated bid value | ☐ YES ☐ NO |
| **We do NOT satisfy the above experience criteria and are claiming exemption**, if permissible under the bid conditions and applicable Government / GeM procurement policies (supporting document attached) | ☐ YES ☐ NO |

**PART C – DECLARATION FOR EXEMPTION (IF APPLICABLE)**

We claim exemption from the **past experience requirement**, as permitted under applicable Government procurement policies, based on our status as:

☐ MSME (Udyam Registered), ☐ NSIC Registered, ☐ DPIIT-Recognized Startup

**Attachment Required:**

✓ Self-attested copy of valid MSME-Udyam / NSIC / DPIIT Startup Certificate

**Note: "Exemption from past experience, turnover or EMD shall be applicable only if the bidder's MSME / NSIC / DPIIT Startup status is valid and reflected as 'Verified/Active' on the GeM portal at the time of bid submission. MSME / Startup registrations appearing as 'Pending', 'Applied', or under verification on the GeM portal shall not be considered for exemption at the bid evaluation stage. Committee verification shall be limited to verification of documents and shall not override GeM system status for the purpose of granting exemption."**

---

**FINAL DECLARATION**

We hereby declare that:

- The information furnished above is **true, complete, and correct**.
- Only eligible and completed works have been declared.
- No misleading or false information has been submitted.
- We understand that submission of incorrect information may result in **rejection of the bid, forfeiture of EMD, and other legal or contractual action** as deemed fit by the Procuring Authority.

---

**Place: _____ Date: _____ Authorized Signatory (Name & Seal)**

---

## ANNEXURE – III BIDDER INFORMATION & ACCEPTANCE

***(To be submitted on the bidder's letterhead and duly sign and stamp by the authorized signatory)***

**A. BIDDER INFORMATION**

| Sr. No. | Particulars | Bidder's Response |
|---|---|---|
| 1 | Name of Firm / Company | |
| 2 | Legal Status (Proprietorship / Partnership / LLP / Pvt. Ltd. / Ltd. / Others) | |
| 3 | Year of Establishment | |
| 4 | Registered Office Address | |
| 5 | Communication Address (if different) | |
| 6 | Authorized Signatory – Name | |
| 7 | Designation | |
| 8 | Contact Number | |
| 9 | Email ID | |
| 10 | Website (if any) | |

**B. STATUTORY & REGISTRATION DETAILS**

| Sr. No. | Registration / License | Registration No. | Valid Up To | Copy Enclosed (Yes / No) |
|---|---|---|---|---|
| 1 | PAN | | | |
| 2 | GST Registration | | | |
| 3 | MSME / NSIC / DPIIT Startup (if applicable) | | | |
| 4 | Any Other (specify) | | | |

**C. BANK DETAILS (FOR PAYMENT PURPOSE)**

| Sr. No. | Details | Bidder's Response |
|---|---|---|
| 1 | Bank Name | |
| 2 | Branch | |
| 3 | Account Holder Name | |
| 4 | Account Number | |
| 5 | IFSC Code | |

**D. ESCALATION MATRIX (FOR OPERATIONAL / SUPPORT ISSUES)**

| Level | Name | Designation | Email ID | Contact No. | Response Time |
|---|---|---|---|---|---|
| Level – 1 | | | | | |
| Level – 2 | | | | | |
| Level – 3 | | | | | |

**E. GENERAL ACCEPTANCE & UNDERTAKING**

We hereby declare and confirm that:

1. We have **read, understood and accepted the Scope of Work** as specified in the bid document and appendices.
2. We have **read, understood and accepted the GeM General Terms & Conditions and applicable Service Level Agreement (SLA)** governing this bid.
3. We have **read, understood and accepted the Payment Terms** as specified in the bid document and on the GeM portal.

4. We agree to **execute a formal agreement / contract**, if required, and to comply with all terms and conditions of the bid.
5. We confirm compliance with all **applicable Central and State laws**, statutory requirements and procurement rules relevant to this bid.
6. We certify that **all information furnished by us is true, correct and complete** to the best of our knowledge.
7. We understand that submission of **false, misleading or incomplete information** may result in rejection of the bid, cancellation of award, or other action as per applicable rules.

---

**Place: _____ Date: _____Authorized Signatory** Signature & Seal)

---

**UPLOAD / ATTACHMENT INSTRUCTIONS**

- Self-attested copy of **PAN Card**
- Self-attested copy of **GST Registration Certificate**
- **Cancelled Cheque** (for bank verification)
- MSME / NSIC / DPIIT Startup certificate (if applicable)

---

## ANNEXURE – IV CONSOLIDATED SELF-DECLARATION

***(To be submitted on the bidder's letterhead and duly sign and stamp by the authorized signatory)***

**I/We, the undersigned bidder, do hereby solemnly declare and affirm as under:**

**PART A – SELF-DECLARATION REGARDING NON-BLACKLISTING**

1. I/We declare that our firm/company has **not been blacklisted, debarred, suspended, or banned** from participating in any procurement process by any **Central or State Government Department, Public Sector Undertaking (PSU), Autonomous Institution, University, or Government Agency (including Government e-Marketplace [GeM]) in India**, as on the date of bid submission.
2. I/We further declare that **no criminal proceedings are pending** against the bidder or any of its **directors/partners / proprietors** which would affect our ability to participate in public procurement.
3. I/We understand that if any part of this declaration is found to be **false or misleading at any stage**, the bid may be rejected or the contract may be terminated without any liability on the part of the Procuring Entity, in addition to any other action permissible under law.

**PART B – SELF-DECLARATION REGARDING LAND BORDER SHARING COUNTRY**

*(Rule 144(xi) of GFR, 2017 as amended)*

1. I/We hereby declare that:

☐ **We are not from a country which shares a land border with India**, as defined under Rule 144(xi) of the General Financial Rules (GFR), 2017 and subsequent amendments issued by the Government of India.

**OR**

☐ **We are from a country which shares a land border with India**, and we are **registered with the Competent Authority** as notified by the Government of India. A copy of the valid registration certificate issued by the Competent Authority (Ministry of Home Affairs, Government of India) is enclosed.

2. I/We understand that **misrepresentation or suppression of facts** under this declaration shall render the bid liable for rejection and may also lead to cancellation of contract, if awarded.

**PART C – CLASS OF SUPPLIER & LOCAL CONTENT DECLARATION**

*(As per Gujarat State Procurement Policy, 2024)*

**1. Local Content Confirmation**

I/We confirm that the **local content** in respect of the quoted item(s) / service(s) is **_____ %**, and accordingly we qualify as:

☐ Class-I Gujarat MSE / Class-I Local Supplier

☐ Class-II Gujarat MSE / Class-II Local Supplier

**2. Eligibility for Purchase Preference**

I/We hereby declare that we are eligible for **purchase preference**, wherever applicable, as per **Government of Gujarat Industries & Mines Department Resolution No. SPO-102021-188460-CH dated 14-03-2024**.

**3. Compliance with Local Content Calculation**
I/We confirm that the local content has been calculated strictly in accordance with the prescribed formula:
**Local Content (%) = [(Sale Price – Value of Imported Content) × 100] ÷ Sale Price**
Further, I/We confirm that **transportation, insurance, installation, commissioning, training, AMC/CMC, and after-sales services** have **not** been considered as local value addition.

---

**4. Details of Local and Imported Content**

| Sr. No. | Item / Equipment Name | Local Content (%) | Location of Value Addition (State, India) | Imported Content (%) (incl. customs duties) |
|---|---|---|---|---|
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |

*(Attach additional sheet if required)*

---

**5. Declaration of Integrity**
I/We understand that any **false declaration** under this annexure shall be treated as a **breach of Code of Integrity** under Clause 2(C)(d) of the Gujarat State Procurement Policy, 2024, and may lead to:

- Debarment for a period of up to **two (02) years**, and/or
- Other legal actions as applicable.

---

**FINAL DECLARATION**
I/We hereby declare that **all information provided in this consolidated self-declaration is true, complete, and correct** to the best of our knowledge and belief, and nothing material has been concealed therefrom.

---

**Place: _____Date: _____Authorized Signatory** (Name, Signature & Seal)

---

## ANNEXURE- V

## Price Reasonability Certificate

***(To be submitted on the bidder's letterhead and duly sign and stamp by the authorized signatory)***

**To**
The Registrar
Veer Narmad South Gujarat University
Surat – 395007, Gujarat, India

**Subject:** Price Reasonability Certificate

Dear Sir/Madam,
We hereby certify that:

1. **The rates quoted in our bid are reasonable and justified**, based on prevailing market rates, product specifications, and associated services offered.
2. The offered price:
    - Is comparable to the price of similar goods/services supplied to other Government organizations, PSUs, or reputed private institutions.
    - Has not been increased for the current tender and is consistent with prices offered in other recent bids or supply orders.
3. We also confirm that **no lower price** has been quoted for the same product or service to any Government/PSU/Autonomous institution or any buyer on GeM in the last six months for comparable quantity and terms.
4. In the event of discovery of any lower quoted price for the same specification elsewhere under similar conditions, we agree that the University may take appropriate action, including price reduction or disqualification.

We assure full cooperation and submission of supporting documents, invoices, or client POs if required by the audit or evaluation committee.
Sincerely,

Place: _____ Date: _____ **Authorized Signatory (Name & Seal)**

**ANNEXURE – VI**

**TECHNICAL SPECIFICATION & COMPLIANCE SHEET**

***(To be submitted on the Bidder's Letterhead duly signed and stamped by the Authorized Signatory)***

To
The Registrar
Veer Narmad South Gujarat University
Udhna-Magdalla Road
Surat – 395007

**Subject: Technical Compliance Sheet**

We hereby confirm that the products offered by us comply with the technical specifications prescribed in this bid document. The compliance details are furnished below.

**Steel Almirah / Cabinets (Cupboard) Nos. 34**

| Specification | Specification Name | Bid Requirement (Allowed Values) | Compliance (Yes/No) |
|---|---|---|---|
| **Governing Standard** | Conformity Standard | IS 3312 | |
| **Type of Shelving Cabinet** | Size & Dimensions | Large (1855 mm × 910 mm × 480 mm) | |
| | Colour | Silver Grey | |
| | Type of Hinges | Double folded type | |
| **Availability of Drawers** | Drawer Provision | Yes | |
| **Self-Adjustable** | | 4 / 5 / 6 As per Requirement | |

**Image for Reference Only:-**

We hereby certify that the information furnished above is accurate and complete. We understand that any deviation or misrepresentation may result in disqualification from the bid process.

**Date:** _____

**Place:** _____

(Signature with Seal)
Authorized Signatory
**Name:** _____

**Designation:** _____