

ANNEXURE – I

FIELDS OF THE ONLINE APPLICATION FORM

(The application is to be submitted online only; the Google Form shall contain the fields set out below.)

A. Particulars of the applicant

1. Name in full (in block letters).
2. Father's / Husband's name.
3. Date of birth and age as on the last date of application.
4. Correspondence address with PIN code.
5. Mobile number and e-mail ID.
6. Passport-size photograph (upload).

B. Position applied for

7. Department applied for, as per Appendix–A (order of preference, where more than one).
8. Subject / thematic area opted for (an area other than those listed in Appendix–A may be specified, provided it is relevant to the programme(s) of the Department).
9. Programme(s) in which the applicant is willing to teach.
10. Whether willing to be engaged on a part-time basis and the days / hours available.

C. Qualifications and experience

11. Academic qualifications, if any — degree, subject, university, year and class (a formal academic qualification is not essential; see Clause 3.1).
12. Present occupation, organisation and designation.
13. Total professional experience in years and months.
14. Details of professional experience — organisation, position held, period from and to, and nature of work (one entry per organisation).
15. Category of the source organisation, with reference to Clause 8.
16. Patents held or filed, if any.
17. Awards, honours, professional recognition and evidence of eminence.

D. Contribution and declarations

18. A brief write-up, not exceeding one page, on the potential contribution of the applicant to the Department and the University.
19. Whether the applicant is presently in, or retired from, the teaching profession (Yes / No). An applicant answering “Yes” is not eligible.
20. Whether any criminal proceeding, departmental inquiry or disciplinary action is pending against the applicant (Yes / No).
21. Whether the no-objection of the present employer has been obtained, where required (Yes / No / Not applicable).
22. Consent to serve as Professor of Practice, if engaged, and to abide by the Ordinances, Statutes and Code of Conduct of the University.
23. Declaration that the particulars furnished are true, complete and correct, and that any information found false or incorrect will render the candidature or engagement liable to cancellation without notice.

E. Uploads (PDF)

- (i) Detailed CV.
- (ii) Certificates of academic qualifications, where claimed.
- (iii) Experience certificates from each employer, indicating the position held and the period of service.
- (iv) Evidence of patents, awards, professional recognition or eminence, where claimed.
- (v) Write-up on the proposed contribution.

Note: Google Form is already made. Link: <https://forms.gle/mPx6MJswUifqFBVm8>

