

With the change in the disease dynamics and multifold increase in the cases needing specialized Occupational Therapy treatment, it is imperative that a well-structured program of postgraduate education is also encouraged so as to enhance research capacity within the country to widen the scope of clinical practice for the profession. Thus, a master's degree program is recommended with minimum of two years of education in specialized field of Occupational Therapy. The post graduate students can contribute significantly in research and academics.

PhD also plays a significant role in the academic system of occupational therapy; however, the curriculum has not indicated any prescriptive guidelines for that level apart from mapping it on the career and qualification map.

3.10 Requirements of Infrastructural, Functional Equipment and Human Resources:

The establishment of an Occupational Therapy college

No person shall establish a college/institute without obtaining prior permission from the commission.

The following organizations shall be eligible to apply for permission to set up an Occupational Therapy college, namely: -

1. A State Government/Union territory
2. A University and Deemed to be University,
3. An autonomous body promoted by Central and State Government by or under a Statute for the purpose of medical education;
4. A society registered under the Societies Registration Act, 1860 (21 of 1860) or corresponding Acts in State
5. Companies registered under the Company Act may also be allowed to open occupational Therapy colleges.

6. Occupational Therapy education prepares a person for independent practice and involves extensive clinical training in almost every specialty & super specialty of modern medicine and all other aspects of health care. Henceforth, new occupational Therapy College/institutes can only be established in National Medical Commission (NMC) recognized medical colleges. These colleges/ institutes will need to fulfil the entire essential requirement as following. However, the institute may share common facilities, faculties and infrastructure with the medical college.

3.10.1 LAND AND BUILDING –

- a) If the college is in the premises of NMC permitted/ recognized medical college, no separate land is required. Existing norms of land for medical college will suffice. Besides that, the constructed area/Building norms for Occupational Therapy College must be fulfilled as per the requirements mentioned below. In all other cases, the applicant must provide the land details on which the institution will be established for providing Occupational Therapy education. In such cases, the Occupational Therapy College should have an attachment with the medical college & hospital (through signed MOU) in nearby vicinity. It should be in the name of the society/ trust /company applying for the same (sale deed/lease/gift deed etc.).
- b) The applicant Institution / Trust should have a separate independent building for Occupational Therapy College and facilities for clinical training as per the curriculum as prescribed by the commission from time to time.
- c) Such a building should be constructed in such a way that there is adequate parking space and recreational area or open space for students as prescribed by the commission.
- d) Such a building should have adequate space and should have outpatient Occupational Therapy department, various laboratories as needed, office space, class rooms, a hostel and other ancillary facilities.
- e) Minimum exclusive built-up area for such a college should be 31,000 sq.ft.

- f) Building should be barrier free accessible to persons with disability and as per NBCI guidelines (National Building Code of India).
- g) Building must be recorded on the appellate institute name or if the land is under lease agreement, it must be for at least 10 years
- h) Building must have requisite clearances from the respective civic and administrative authorities like Fire NOC, structural stability certificate, land use certificates, etc.
- i) Building must have CCTV cameras for CCTV surveillance in every area of common use as can be prescribed.
- j) Biometric facility for students and staff, faculty attendance record/documentation buildings with disability friendly and accessible facility

3.10.1.1 Occupational Therapy Department/ O.P.D:

A well-equipped OPD facility in the Occupational Therapy department with instruments of all specialties like Musculoskeletal & Hand, Neurology, Paediatric, Cardiorespiratory, sports medicine, Geriatrics, Mental Health and Community should be available at the college premises. A student/ patient ratio of 1:5 should be maintained. In addition to the own Occupational Therapy OPD in the college building (in case of the existing institutions) if required, the College can get attachment (through signed MOUs) to a maximum of 5 Occupational Therapy depts./ OPDs in various hospitals with a minimum 50 patients OPD workload per day. An outpatient department at the tie-up facility cannot be considered as an independent Occupational Therapy OPD/ unit of the college. Besides the Occupational Therapy OPD at the campus, the institute should also start a community/extension center in nearby rural /semi urban area.

3.10.1.2 HOSPITAL / HOSPITAL ATTACHMENT –

- a. If the college is in the premises of MCI/NMC permitted/recognized Medical College as constituent college, then, there is no requirement for attachment of any other hospital.
- b. In all other cases proof of availability of 250 beds own/attached hospital (Government/Private) for clinical training of 50 students shall be furnished (student: Bed ratio of 1:5). The hospital must be within 10 km radius of the College. College must provide mandatory bus service to the students if the hospital is located more than 1 km away from the College. Within 5 years of application of these Rules, the colleges must have their Own Prescribed Hospital on the college premises.
- c. College can be affiliated to maximum five (05) hospitals having indoor and outdoor facility in the following specialties to have cumulative/total bed strength of 250.

Table 3.4 Cumulative bed strength as per Specialties / Super Specialties Occupational Therapy

Sr. No.	Specialties / Super Specialties Occupational Therapy
1	Orthopedics Neurology & Neurosurgery
2	Medicine including rheumatology, geriatrics and emergency medicine
3	Surgery including plastic surgery and burns
4	Mental Health
5	Orthopedics, Hand & Sports Science
6	Paediatric, Paediatric surgery and Neonatal ICUs
7	Respiratory medicine
8	Cardiology, ICU and cardiothoracic surgery
9	Geriatrics
10	Total bed strength = 250

- d. Tie up hospitals cannot get attached to more than two colleges. If the affiliated hospital is attached with two colleges, the bed strength must be adequately divided amongst the colleges as per the prescribed student: bed ratio.
- e. The affiliated hospital shall provide information regarding any MOU with other colleges, if any & MOU should be for at least five years or as per the respective state policy.
- f. The MOU should mention the available clinical specialties, patient loads, and availability of required equipment for clinical training with names and designations of the faculties responsible for the training in the hospital.
- g. FACULTY: The college/institute must arrange for occupational therapy faculties for supervision and clinical teaching of students inside the hospital. This can be done either by posting its own occupational therapy faculties in the hospital or making remunerative arrangement for recruiting occupational therapy faculties of the hospital.
- h. Hospitals may recruit its faculties of occupational therapy for supervision and clinical training of Occupational Therapy students and supervision of occupational therapy interns with similar eligibility, pay scales, and promotional avenues of occupational therapy institutes.

3.10.1.3 Occupational Therapy College Building: Total area: 31,000 sq.ft

3.10.1.4 Space requirements for an annual intake of 30 students of Bachelor in Occupational Therapy (BOT):

Occupational Therapy course can be started by any Medical Teaching College.

Along with the course, the college will be expected to start an Occupational Therapy Department to provide Occupational Therapy services to patients and provide clinical experience to students. For this Separate building is recommended.

The Head of this department will have to be a senior most professor & certified Occupational Therapy practitioner with a minimum of master's degree in Occupational Therapy (Preferably PhD).

The faculty of the department of Occupational Therapy will have a dual responsibility of running the clinical work along with conducting lectures and practical for the students.

***ATTACHMENT TO NMC RECOGNIZED MEDICAL COLLEGE IS RECOMMENDED.**

Note: - Facilities like auditorium, canteen and playground could be shared with other the program me conducted in the campus by the same trust / society /educational board under the same university.

Table 3.5 Infrastructure facilities

Hospital and other infrastructure facilities	Sr.No.	Description of clinical/service units/labs	Area in sq.ft
	1	Land & building Plot size 0.5acre	Land should be owned by trust or institute and should be earmarked for the institution, The Institution should submit the land papers
	2	Covered area (Including area for lifts, stairs, Corridors etc.)	31,000 sq.ft
	3	ADMINISTRATIVE BLOCK	
		Reception and waiting hall	500 sq. ft
		Principal office with attached toilet	200 sq.ft
		Secretariat/ Account office / record room	500 sq. ft
		Toilets separate gents & ladies	200 sq. ft
	4	ACADEMIC BLOCK	
		Library with reading room, photocopier, internet, computer, Journal room, video recording room	2000sq. ft
	5	LECTURE THEATER (minimum four in numbers) each lecture theatre 600sq ft @12sq. ft per student, ergonomically designed.	2400sq. ft
	6	Labs with demonstration room and HOD	
		Anatomy	1000sq. ft
		Physiology	1000sq. ft
		MSK & Hand therapy lab	1500 sq. ft
		Functional restoration & Assistive technology Lab	1000sq. ft Lab

	Sr.No.	Description of clinical/service units/labs	Area in sq.ft
		Work assessment, simulation, and hardening lab	500 sq. ft
		Cognitive-perceptual lab & Sensory motor therapy: Neuro OT	1000 sq. ft
		Psycho-social remedial lab: OT for Mental Health	1500 sq. ft
		Developmental Therapy: Paediatric OT	1000 sq. ft
		Sensory Integration Lab	1000 sq ft
		Cardio-Pulmonary lab	500 sq ft
	7	Clinical training. OPD Occupational therapy clinic in campus and attached with 200 bedded multi-speciality hospital.	OPD (Occupational therapy) in campus (essential) attached with 200 bedded multi-speciality hospital.
	8	Playground both indoor and outdoor sports facilities should be provided for staff and students.	3000 sq. ft
	9	Auditorium with latest audio	3000 sq. ft
	10	Common room separate common room for boys and girls 500 each.	1000 sq. ft
	11	College canteen	1000 sq. ft
	12	Toilet for staff/ students separate for gents & ladies	300 sq. ft
	13	Electricity	Continuous electricity supply stand by- UPS/ generator
	14	Water supply	Safe drinking water
	15	Communication facilities	Telephone and Fax/ email etc.
	16	Visual equipment and facilities for LCD display	

Area Description of Clinical/Service Units/Labs in OT Dept.	Sr.No.	Description of clinical/service units/labs	Area in sq.ft
	1	Musculoskeletal and Hand Rehabilitation Lab	1500
	2	Neurological Rehabilitation Lab a) Cognitive-perceptual therapy unit b) Sensory motor therapy unit	1500
	3	Paediatric Occupational Therapy unit	1000
	4	Splinting/Assistive Technology Clinic/Lab	1000
	5	Psychosocial Remedial Lab (OT for Mental Health)	1500
	6	Activities of Daily Living Unit	500
	7	Work & functional Restoration Lab	500
	8	Standard Evaluation Lab	200
	9	Cardiopulmonary Lab	500
	10	Sensory Integration Therapy unit	1000
	11	Skill Lab	1500

3.10.2: Functional equipments/tools

Table 3.6 Machinery & Equipment Requirements: Occupational Therapy Department

Hand therapy lab:	Sr. No.	Equipment	Required Quantity
	1	Jobson Taylor Hand Function Test	01
	2	Purdue Pegboard Test	01
	3	Pinchometer	01
	4	Dynamometer	01
	5	Isolated finger exerciser	01
	6	Grip exercisers	01
	7	Craw ford small part dexterity test	01
	8	Minnesota test of hand functions	01

Functional restoration & Assistive technology lab	Sr. No.	Equipment	Required Quantity
	1.	Functional assessment kit for ADL	01
	2.	Ergonomically devised adapted equipment for home, work place and leisure	01
	3.	Self-help adapted equipment	01
	4.	Wheelchair modifications	01
	5.	Mobility aids	04
	6.	Electrical Drill machine	01
	7.	Sewing Machine	01
	8.	Heat Bath	01
	9.	Splint Tools & material	01

Work assessment, simulation, and hardening lab: (Community-based and Industrial rehab)	Sr. No.	Equipment	Required Quantity
	1.	Tailoring equipment	01
	2.	Computer set	02
	3.	Driver rehab set	01
	4.	Work sample tests	01
	5.	staircase	01

Cognitive-perceptual lab & Sensory motor lab: (Neuro OT)	Sr. No.	Equipment	Required Quantity
	1.	Cognition & Perception Testing Batteries	01
	2.	Sensory Assessment Kits	01
	3.	Balance Assessment Tools	01
	4.	Neuro-therapeutic modalities	01
	5.	Stability Trainers	01

Psycho-social remedial lab: (OT for Mental Health)	Sr. No.	Equipment	Required Quantity
	1.	Reaction time machine	01
	2.	Tests for fine motor skills and motor accuracy	01
	3.	Psychomotor activities	01
	4.	Indoor and Outdoor Games	01
	5.	Cognitive Retraining activities	01

Developmental Therapy lab: (Pediatric OT)	Sr. No.	Equipment	Required Quantity
	1.	Cerebral Palsy Chairs	05
	2.	Floor Mats	04
	3.	Play types of equipment	Lots
	4.	Vestibular-Proprioceptive equipment	01
	5.	Puzzles/Books	Lots
	6.	Fine-motor Games	Lots
	7.	Art activities	Lots
	8.	Perception assessment tools	01

Cardiovascular Lab	Sr. No.	Equipment	Required Quantity
	1.	Basic tools of assessment for Cardio-pulmonary parameters	01
	2.	Bicycle Ergometer	01
	3.	Treadmill	01
	4.	Fat pad measurement tools	01
	5.	Spiro meter	01

General Equipment:	Sr. No.	Equipment	Required Quantity
	1.	Gonio meters	05
	2.	Wobble Board	02
	3.	Exercise mattress (Large)	02
	4.	Exercise Mattress (Small)	02
	5.	Wall Bar	01
	6.	Slings and ropes (suspension apparatus)	01
	7.	Parallel Bars	01
	8.	Medicine Balls	02
	9.	Tilt Table	01
	10.	Axillary crutches (Adult & Pediatrics)	02 each
	11.	Wheel chair (Big and Small)	02
	12.	Walker (Adult and Baby walker)	02 each
	13.	K-Walker (Adult and baby)	02 each
	14.	Shoulder ladder	02
	15.	Wrist roller	01
	16.	Static cycle /Bicycle fretsaw	02
	17.	X-ray viewer	01
	18.	Rowing machine	02
	19.	Elbow crutches	02
	20.	Mattress for mat exercise	02
	21.	Posture examining device	01
	22.	Pelvic level device	01
	23.	Pelvic traction kit	01
	26.	De-Lorme's Metal Weight Shoe	01
	27.	Shoulder pulley, ladder, wheel	01
	28.	Treadmill machine	01
	29.	Quadriceps springs	01
	30.	BP apparatus	01
	31.	Skinfold calipers	01

General Equipment:	Sr. No.	Equipment	Required Quantity
	32.	Walking stick adjustable	02
	33.	Tripod stick adjustable	02
	34.	Vestibular ball (cotton)	02
	35.	Torch	02
	36.	Tendon hammer	02
	37.	Handgrip dynamometer	01
	38.	Multi exerciser	01
	39.	Therapy roll 34 inches	01
	40.	Examination Table	05
	41.	Weights	09 pairs
	43.	Weight bars with weight pans	2+2+2
	44.	Sand bags	10
	45.	Peak flow meter	01
	46.	Therabands	04
	47.	Full length mirror	01
	48.	Inclined & horizontal sand boards	05
	49.	Sand blocks, weights, and pulleys	05
	50.	Peak flow meter	01
	51.	Full length mirror	01

Table 3.7 Detail List of Tools & Equipment for OT Assessment & intervention as per Occupational Therapy sections

S. No.	List of Equipment (Paediatric Section including Sensory integration section)
1.	Baby bolster, small bolster, medium bolster
2.	Peanut & round therapy balls
3.	Small tilt board
4.	Benches– small & medium
5.	Mattresses -medium & Full size
6.	Baby wedge
7.	Large wedge
8.	Standing board – small
9.	Standing board – large
10.	Corner Seater - Tray Combination with Abduction Bar
11.	Walker – small
12.	Corner chair with adaptation of tray & abduction bar
13.	Trolley
14.	Therapy ball small, medium, and big
15.	Toys/rattles/puzzles/educational games/ Table top activities
16.	Exercise mats
17.	Bean Ball
18.	Ball Pool (without Balls)
19.	Ball Pool's Plastic Balls *500 no's
20.	Bean Bag
21.	Platform Swing with Adaptation Kit
22.	Flexion Disc
23.	Flying Trapeze
24.	Frog Swing
25.	Junior Nesti Benches
26.	Barrel

S. No.	List of Equipment (Paediatric Section including Sensory integration section)
27.	Vertical Bolster
28.	Scooter Board
29.	Sling Swing (Lycra with Net)
30.	Trampoline (Round)
31.	T Swing, Tube Swing & Platform swing
32.	Texture Fruits Tree
33.	Tower Ladder - Four Section
34.	Sensory mats
35.	Vibrator
36.	Baby swing
37.	Hammock swing
38.	Tunnel
39.	Weighted cuffs
40.	Trapeze Rod
41.	Tremble Ramp
42.	Posterior walker – small and medium
43.	Trampoline
44.	Sensory Garden (In the institute campus in the natural Environment)
45.	Auditory & visual sensory room
	List of Equipment (MSK/Neuro./Hand /Cardio & Psychiatry section)
46.	Jamar Hand Dynamometer
47.	J-Tech (Tracker)
48.	Micro Fret
49.	Temperature Probe
50.	Monofilaments
51.	Goniometer
52.	Purdue Pegboard
53.	Crawford small part dexterity test

S. No.	List of Equipment (Paediatric Section including Sensory integration section)
54.	Jebson taylor hand function test
55.	Bennet hand tool
56.	O'Connor dexterity test
57.	Box & Block test
58.	Minnesota dexterity test
59.	Volumeter
60.	Finger circumferentiometer
61.	Deluxe pedal exerciser
62.	2 Speed Massager
63.	Magic band
64.	Thumb scissor
65.	Magnetic peg board
66.	Infra-red temperature scanner
67.	Wrist evaluation kit
68.	Splint dynamometer
69.	Colorimeter
70.	Wall mounted goniometer
71.	Arthrodial protractor
72.	Vernier caliper
73.	Pneumatic squeeze dynamometer
74.	Weight discriminator
75.	Reaction time Machine
76.	Steadiness tester
77.	Tremor quantifier
78.	Moberg Pickup test
79.	Tuning fork set
80.	CPM set (
81.	Work hardening set

S. No.	List of Equipment (Paediatric Section including Sensory integration section)
82.	Stop watch
83.	Common splints, orthosis, and prosthesis & adaptive devices for UE, LE & Spine
84.	Tools & equipment for splinting
85.	Electrical hot water tub
86.	Electrical oven
87.	Materials for splinting like Aluminum sheets, High & low temperature plastics, padding & harnessing material etc.
88.	Hand exerciser
89.	Pronation supination board
90.	Quads chair
91.	Medicine balls
92.	Sanding units
93.	Ankle exerciser
94.	Spring balance
95.	Pedi cycle
96.	Bicycle Ergometer
97.	Peg boards – different types
98.	Rowing machine
99.	Finger ladder
100.	Shoulder wheel
101.	Depth perception board
102.	Clay / putty – different resistance
103.	Dumbbells – different weights
104.	Weigh cuffs – different weights
105.	Theraband – different resistance
106.	Wobble board
107.	Postural mirror
108.	Stethoscope
109.	Treadmill

S. No.	List of Equipment (Paediatric Section including Sensory integration section)
110.	Coarse blocks
111.	Jig saw puzzles (two piece to multiple pieces)
112.	Simulating activities for psychiatric patients
113.	Cervical & pelvic traction (Desirable)
	List of Equipment (Mobility)
114	Transfer boards
115.	Wheelchair – different types
116.	Walkers – different types
117.	Walking sticks
118.	Quadri pod, tripods
119.	Crutches – different types
120.	Dressing board
121.	Adapted kitchen wares
122.	Reacher
123	Mattresses

Table 3.8 Community Occupational Therapy Laboratory:

Sr. No.	Items	No.
1	Weighing machine	Two
2	Baby weighing machine	Two
3	Skin fold caliper	4 sets
4	Goniometer	4 sets
5	Height measuring stand	Two
6	Vehicle for transport of students / interns and staff to community visits	One
7	Adaptive devise & some common splints	1 each

Table 3.9 Equipment for Skill Laboratory:

Sr. No.	Items	No.
1	Work Simulator	One set
2	Driving Simulator	One set
3	Mannequins	2
4	Virtual Reality station	1 set
5	Robotics	1 set
6	Adapted kitchen, washrooms, Home appliances & devices	One set of each
7	Equipment for additive & adductive Therapies	One each
8	Aqua pool	One
9	Proping Bed, Couch, Bandages, Tapes, Thera bands, spine boards, Bolsters, Mats	One set of each

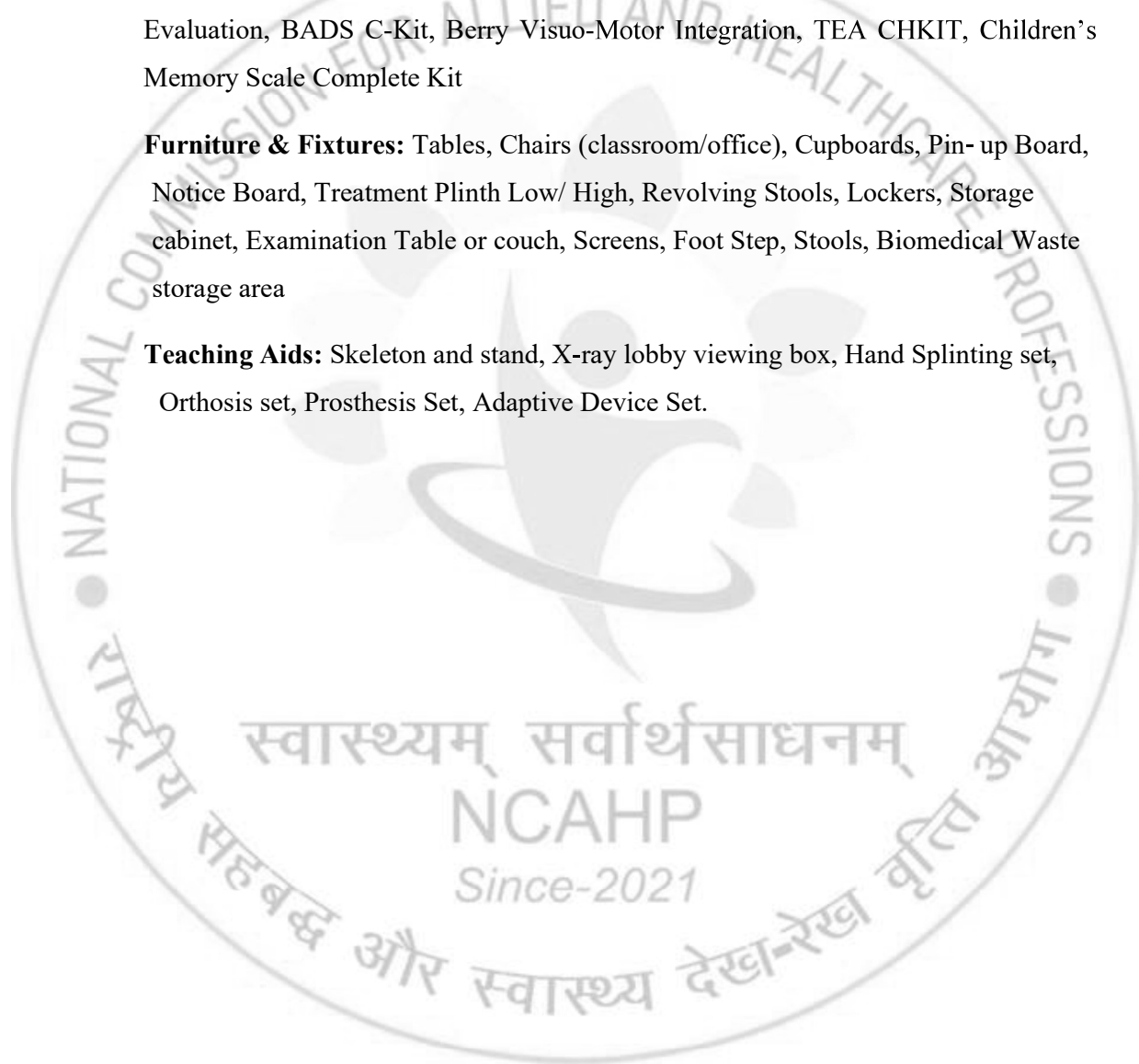
***Skill Laboratory is mandatory for simulated training: The requirements of high-tech equipment for the skill laboratory may be filled in phases.**

Splinting material/tools: Brass Handle Scissor, Heat Gun, cutting Pliers, Nose Pliers, Bench Vice, Grinder, Drill Machine and Bit Set, Tin Cutter, Saw, Cast Steel Anvil, Mallet, Adjustable Projector Trolley, Files, Ball Pen Hammer, Water Bath, Wire Cutter, Riveting/Bending Rolling Tool, Small Heating Pan, Foot sewing Machine, Heavy Duty Shear, All-purpose Snip, Hole Punch, Centre Punch, Metal Scales, Aluminum sheets, Thermoplastic sheets, Adhesive & padding materials.

Assessment Tools: Sphygmomanometer, LOTCA, Biofeedback, Tuning Fork, Knee Hammer, Replacement Probe Hot/Cold, Visual Choice Reaction Inner, COPM Kit, Dyslexia Adult Screening Test, Movement ABC-2 Complete Set, CSPDT Complete Set, E- MOHO (CD- OPHI-II, CD – Educational Version), Evaluation Tool of Children's Handwriting, TVPS: R Kit, Weight Discrimination, Infant Toddler Sensory Profile, O'Conner Dexterity Test, DOTCA - CH, Touch Test Sensory Evaluation, BADS C-Kit, Berry Visuo-Motor Integration, TEA CHKIT, Children's Memory Scale Complete Kit

Furniture & Fixtures: Tables, Chairs (classroom/office), Cupboards, Pin- up Board, Notice Board, Treatment Plinth Low/ High, Revolving Stools, Lockers, Storage cabinet, Examination Table or couch, Screens, Foot Step, Stools, Biomedical Waste storage area

Teaching Aids: Skeleton and stand, X-ray lobby viewing box, Hand Splinting set, Orthosis set, Prosthesis Set, Adaptive Device Set.



3.10.3 Library:

Table 3.9 Library books

Item	Requirement
Text Books As per syllabus one copy of Book per 10 students per subject.	600-700
Reference books	300 Advanced Books As per requirement
Journals	At least four international and four national journals
Subscription to electronic data base/e- journals	Required
Mandatory Internet facility Access to e- library Equipment	Minimum 15 computer terminals for 60 students

Table 3.9 DEPARTMENT LIBRARY

Text Books For issuing & Reference	Latest editions of all the books of all subjects (List of Recommended books given in syllabus)
	Adequate as per the number of student's intake capacity
Journals	● Indian Journal of O.T ● American Journal of O.T ● Archives of Physical Medicine and Rehab. ● W.F.O.T Bulletin ● Australian journal of O.T ● Canadian Journal of OT ● British Journal of O.T LIST OF ONLINE JOURNALS ● Wiley, Lippincott online Journals ● BMJ JI. Collection (online) 29 Journals ● BMJ Case Report ● Acland Anatomy Database, Video ● Pediatric Care Online (PCO)
Audio Visual Facilities	LCD projector

3.10.4 Human Resource Requirements

1. Occupational Therapy faculty [core]: Minimum basic qualification and teaching experience required for teachers as mentioned in chapter 3 Table 2

2. Teachers of pre, para and clinical/medical subjects:

Table 3.10 Visiting Faculty

S. No.	Topic
1	Anatomy
2	Physiology
3	Biochemistry
4	Psychology
5	Sociology
6	Pharmacology
7	Medicine
8	Pediatrics
9	General surgery
10	Neurology
11	Psychiatry
12	Orthopedics
13	Obstetrics & Gynecology
14	PSM
15	Cardiology
16	ENT
17	Plastic surgery
18	Ophthalmology
19	Biostatistics

Teachers of Specialty Medical Subjects:

These Teachers should be necessarily Post Graduates in specialty Subjects preferably attached to NMC Recognized Medical College. These teachers can be part-time or external teachers. A photo declaration should be given by part-time teachers indicating their willingness/to work at the said Institution and declaration of working with other colleges.

*** It is recommended to have Biometric Attendance of all staff.

The qualifications of

- a. Anatomy, Physiology, Biochemistry, Pathology, Microbiology, Pharmacology Orthopaedics, General Medicine, General Surgery, Neurology, Neurosurgery, , Pediatrics, Obstetrics and gynecology, Cardiology, Cardiac surgery, Plastic surgery, MD/MS/ MSc./PhD./DM/M.Ch. in respective specialty
- b. Prosthetics and orthotics, Psychology & Sociology, Biostatistics – post graduate with 55% marks in respective specialty (subject) having knowledge of English, Computer Applications in depth.
- c. *Staff for pre-clinical/ Para clinical, clinical/Medical Subjects can be appointed on fulltime or part time basis as guest/part time faculty

3. Staffing Pattern – Teaching & Non-Teaching Staff

It is recommended that a core faculty and student ratio of 1:3 for PG and for UG 1:10 to be followed.

The size of student intake should be in proportion to the number of OT faculties (10:1)

Note :- Each faculty should not take more than (02) lectures per day

Qualification & Experience of Staff in the Occupational Therapy Course: -

As per UGC Regulation on Minimum Qualification for appointment of teachers and other Academic Staff in Universities and Colleges

**Table 3.11 Required core Occupational Therapy teaching staff
(Core faculty) for BOT program
(Ratio of teacher to student 1: 10 should be maintained)**

Intake capacity	Post	No. of posts in the start of 1st year of BOT	No. of posts in the start of 2nd year of BOT	No. of posts in the start of 3 rd year of BOT	No. of posts in the start of 4 th year of BOT
30	Professor & Principal/ Dean	1	1	1	1
	Professor	--	--	--	1
	Associate Professor	1	1	2	2
	Assistant Professor	1	4	6	8
Total no of posts		3	6	9	12
60	Professor & Principal/ Dean	1	1	1	1
	Professor	--	--	1	2
	Associate Professor	2	3	4	6
	Assistant Professor	3	8	12	15
Total No of Posts		6	12	18	24
100	Professor & Principal/Dean	1	1	1	1
	Professor	1	1	2	3
	Associate Professor	2	4	6	8
	Assistant Professor	6	14	21	28
Total no of posts		10	20	30	40

Ref: *Eligibility, minimum qualification for teachers and staffing pattern in Occupational Therapy college Maharashtra regulation 2020. (MAHARASHTRA STATE COUNCIL FOR OCCUPATIONAL THERAPY AND PHYSIOTHERAPY, MUMBAI).

Adjunct and Visiting Faculty: Institutions may appoint additional Faculty Members from abroad with equivalent qualifications as Adjunct or Visiting Faculty on part time basis

Table 3.12 Nonteaching staff:

Sr. No	Posts	Number
1	Clinical Occupational Therapist	6
2	Librarian	1
3	Asst. Librarian	1
4	Office Superintendent	1
5	Accountant	1
6	Office Assistant Clerk	1
7	Lab Attendants	4
8	Peon/Sweepers/Cleaners	as per the requirement

