

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	29-10-2026 14:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	30-10-2026 14:00:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	150 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Gujarat
विभाग का नाम / Department Name	Education Department Gujarat
संगठन का नाम / Organisation Name	University Library Veer Narmad South Gujarat University
कार्यालय का नाम / Office Name	Estate
शिकायत निवारण के संपर्क विवरण / Contact details of Grievance redressal	HOD Email id : hod1.vnsgu.gj@gembuyer.in Buyer Email id: mmpatel@vnsgu.ac.in
वस्तु श्रेणी / Item Category	Videography and Photography Services - Photography; Event Coverage, Celebration Ceremony, Sports Event, AS PER ATC; Event Photography, Digital Photography, AS PER ATC , Videography and Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, AS PER ATC; AS PER ATC , Videography and Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, AS PER ATC; LIVE STREAMING (AS PER ATC) , Videography and Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, AS PER ATC; VIDEO MIXER (AS PER ATC) , Videography and Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, AS PER ATC; DRONE (AS PER ATC) , Videography and Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, AS PER ATC; VIDEO EDITING (AS PER ATC)
अनुबंध अवधि / Contract Period	1 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वित्तीय वर्षों का) / Minimum Average Annual Turnover of the bidder (For 3 Financial Years)	30 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष / Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है / Past Experience of Similar Services required	Yes

बिड विवरण/Bid Details	
टर्नओवर पात्रता मानदंड/Turnover eligibility criteria	To be verified by the buyer at the time of technical evaluation
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover	Yes Complete
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	Yes
रिवर्स नीलामी योग्यता नियम/RA Qualification Rule	H1-Highest Priced Bid Elimination
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	3 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes)	1500000
मूल्यांकन पद्धति/Evaluation Method	Item wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes
मध्यस्थता खंड/Arbitration Clause	No

बिड विवरण/Bid Details	
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
Schedule 1 ईएमडी राशि/EMD Amount (In INR)	3000
Schedule 2 ईएमडी राशि/EMD Amount (In INR)	4500
Schedule 3 ईएमडी राशि/EMD Amount (In INR)	6000
Schedule 4 ईएमडी राशि/EMD Amount (In INR)	3000
Schedule 5 ईएमडी राशि/EMD Amount (In INR)	6000
Schedule 6 ईएमडी राशि/EMD Amount (In INR)	9000
Schedule 7 ईएमडी राशि/EMD Amount (In INR)	600
Schedule 8 ईएमडी राशि/EMD Amount (In INR)	600
Schedule 9 ईएमडी राशि/EMD Amount (In INR)	600
Schedule 10 ईएमडी राशि/EMD Amount (In INR)	900
Schedule 11 ईएमडी राशि/EMD Amount (In INR)	900
Schedule 12 ईएमडी राशि/EMD Amount (In INR)	900
Schedule 13 ईएमडी राशि/EMD Amount (In INR)	750
Schedule 14 ईएमडी राशि/EMD Amount (In INR)	1500
Schedule 15 ईएमडी राशि/EMD Amount (In INR)	2250
Schedule 16 ईएमडी राशि/EMD Amount (In INR)	750
Schedule 17 ईएमडी राशि/EMD Amount (In INR)	1500
Schedule 18 ईएमडी राशि/EMD Amount (In INR)	2250

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	14

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). The EMD Amount will be applicable for each schedule/group selected during Bid creation.

(c).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(d).ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

लाभार्थी /Beneficiary :

Registrar
Veer Narmad South Gujarat University, Surat.
(Registrar)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ / Purchase Preference to MSE OEMs/ Service Provider available upto price within $L1+X\%$	15
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माता/सेवा प्रदाता को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Percentage of Bid quantity/amount for MSE OEMs/ Service Provider Purchase preference	100

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.

2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.

3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.

4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT

Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.

5. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

6. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

7. **Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs from the State of Bid Inviting Authority having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry/ State of Bid Inviting Authority. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 100% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017 and its subsequent Orders/Notifications issued by concerned Ministry. Benefits of MSE will be allowed only if seller/service provider is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

8. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

9. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

10. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- i. If number of technically qualified bidders are only 2 or 3.
- ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope of Work as per Buyer's Requirement:[1788954920.pdf](#)

Any other details/ specific terms and conditions to be mentioned by the Buyer:[1788954926.pdf](#)

Pre Bid Detail(s)

मूल्य भिन्नता खंड दस्तावेज़/Pre-Bid Date and Time	प्री-बिड स्थान/Pre-Bid Venue
17-10-2026 16:00:00	Purchase Cell, Veer Narmad South Gujarat University, Surat. (online link : VNSGU Purchase Cell General Meeting Link https://meet.google.com/gbx-krwp-czt) Contact No. 0261-2203042

मूल्यांकन विधि(मदवार मूल्यांकन विधि) / Evaluation Method (Item Wise Evaluation Method)

Contract will be awarded schedule wise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

मूल्यांकन अनुसूचियां / Evaluation Schedules	अनुमानित मूल्य / Estimate d Value	वस्तु/श्रेणी / Item/Category	मात्रा / Quantity
Schedule 1	100000	Videography And Photography Services - Photography; Event Coverage, Celebration Ceremony, Sports Event, As Per Atc; Event Photography, Digital Photography, As Per Atc	Number Of Events to be Covered during Contract Period : 50
Schedule 2	150000	Videography And Photography Services - Photography; Event Coverage, Celebration Ceremony, Sports Event, As Per Atc; Event Photography, Digital Photography, As Per Atc	Number Of Events to be Covered during Contract Period : 50
Schedule 3	200000	Videography And Photography Services - Photography; Event Coverage, Celebration Ceremony, Sports Event, As Per Atc; Event Photography, Digital Photography, As Per Atc	Number Of Events to be Covered during Contract Period : 50
Schedule 4	100000	Videography And Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, As Per Atc; As Per Atc	Number Of Events to be Covered during Contract Period : 50
Schedule 5	200000	Videography And Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, As Per Atc; As Per Atc	Number Of Events to be Covered during Contract Period : 50
Schedule 6	300000	Videography And Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, As Per Atc; As Per Atc	Number Of Events to be Covered during Contract Period : 50
Schedule 7	20000	Videography And Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, As Per Atc; Live Streaming (as Per Atc)	Number Of Events to be Covered during Contract Period : 50
Schedule 8	20000	Videography And Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, As Per Atc; Live Streaming (as Per Atc)	Number Of Events to be Covered during Contract Period : 50

Schedule 9	20000	Videography And Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, As Per Atc; Live Streaming (as Per Atc)	Number Of Events to be Covered during Contract Period : 50
Schedule 10	30000	Videography And Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, As Per Atc; Video Mixer (as Per Atc)	Number Of Events to be Covered during Contract Period : 50
Schedule 11	30000	Videography And Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, As Per Atc; Video Mixer (as Per Atc)	Number Of Events to be Covered during Contract Period : 50
Schedule 12	30000	Videography And Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, As Per Atc; Video Mixer (as Per Atc)	Number Of Events to be Covered during Contract Period : 50
Schedule 13	25000	Videography And Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, As Per Atc; Drone (as Per Atc)	Number Of Events to be Covered during Contract Period : 50
Schedule 14	50000	Videography And Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, As Per Atc; Drone (as Per Atc)	Number Of Events to be Covered during Contract Period : 50
Schedule 15	75000	Videography And Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, As Per Atc; Drone (as Per Atc)	Number Of Events to be Covered during Contract Period : 50
Schedule 16	25000	Videography And Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, As Per Atc; Video Editing (as Per Atc)	Number Of Events to be Covered during Contract Period : 50
Schedule 17	50000	Videography And Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, As Per Atc; Video Editing (as Per Atc)	Number Of Events to be Covered during Contract Period : 50
Schedule 18	75000	Videography And Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, As Per Atc; Video Editing (as Per Atc)	Number Of Events to be Covered during Contract Period : 50

Videography And Photography Services - Photography; Event Coverage, Celebration Ceremony, Sports Event, AS PER ATC; Event Photography, Digital Photography, AS PER ATC (50)

तकनीकी विशिष्टियाँ / Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type Of Service	Photography
Type Of Event	Event Coverage , Celebration Ceremony , Sports Event , AS PER ATC

विवरण/ Specification	मूल्य/ Values
Type Of Photography/Videography	Event Photography , Digital Photography , AS PER ATC
Photo/Video Format	Jpeg
Photo/Video Resoultion	8 x 10
Event Duration to be covered	1 Hour
Time Of Delivery	3 Days
Live Telecast Projection	No
एडऑन /Addon(s)	
Photo Album Required	Hard Bound
Photo Frame Required	Wooden Frame
Video Editing	NA
Drone Required	NA
Audio Recording	NA
Multilingual Support	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number Of Events to be Covered during Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Surti Kiritkumar Kalidas	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	50	

Videography And Photography Services - Photography; Event Coverage, Celebration Ceremony, Sports Event, AS PER ATC; Event Photography, Digital Photography, AS PER ATC (50)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type Of Service	Photography
Type Of Event	Event Coverage , Celebration Ceremony , Sports Event , AS PER ATC
Type Of Photography/Videography	Event Photography , Digital Photography , AS PER ATC
Photo/Video Format	Jpeg
Photo/Video Resoulution	8 x 10
Event Duration to be covered	Half Day Event
Time Of Delivery	3 Days
Live Telecast Projection	No
एडऑन /Addon(s)	
Photo Album Required	Hard Bound
Photo Frame Required	Wooden Frame
Video Editing	NA
Drone Required	NA
Audio Recording	NA
Multilingual Support	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number Of Events to be Covered during Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Surti Kiritkumar Kalidas	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	50	

Videography And Photography Services - Photography; Event Coverage, Celebration Ceremony, Sports Event, AS PER ATC; Event Photography, Digital Photography, AS

PER ATC (50)**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type Of Service	Photography
Type Of Event	Event Coverage , Celebration Ceremony , Sports Event , AS PER ATC
Type Of Photography/Videography	Event Photography , Digital Photography , AS PER ATC
Photo/Video Format	Jpeg
Photo/Video Resoultion	8 x 10
Event Duration to be covered	Full Day Event
Time Of Delivery	3 Days
Live Telecast Projection	No
एडऑन /Addon(s)	
Photo Album Required	Hard Bound
Photo Frame Required	Wooden Frame
Video Editing	NA
Drone Required	NA
Audio Recording	NA
Multilingual Support	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number Of Events to be Covered during Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number Of Events to be Covered during Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Surti Kiritkumar Kalidas	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	50	

Videography And Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, AS PER ATC; AS PER ATC (50)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type Of Service	Videography
Type Of Event	Event Coverage , Celebration Ceremony , Sports Event , AS PER ATC
Type Of Photography/Videography	AS PER ATC
Photo/Video Format	Mp4
Photo/Video Resoultion	Full HD , Ultra HD or 4K , AS PER ATC
Event Duration to be covered	1 Hour
Time Of Delivery	3 Days
Live Telecast Projection	No
एडऑन /Addon(s)	
Photo Album Required	NA
Photo Frame Required	NA
Video Editing	NA
Drone Required	NA
Audio Recording	Yes
Multilingual Support	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number Of Events to be Covered during Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Surti Kiritkumar Kalidas	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	50	

Videography And Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, AS PER ATC; AS PER ATC (50)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type Of Service	Videography
Type Of Event	Event Coverage , Celebration Ceremony , Sports Event , AS PER ATC
Type Of Photography/Videography	AS PER ATC
Photo/Video Format	Mp4
Photo/Video Resoultion	Full HD , Ultra HD or 4K , AS PER ATC
Event Duration to be covered	Half Day Event
Time Of Delivery	3 Days
Live Telecast Projection	No
एडऑन /Addon(s)	
Photo Album Required	NA
Photo Frame Required	NA
Video Editing	NA
Drone Required	NA
Audio Recording	Yes
Multilingual Support	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number Of Events to be Covered during Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Surti Kiritkumar Kalidas	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	50	

Videography And Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, AS PER ATC; AS PER ATC (50)**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type Of Service	Videography
Type Of Event	Event Coverage , Celebration Ceremony , Sports Event , AS PER ATC
Type Of Photography/Videography	AS PER ATC
Photo/Video Format	Mp4
Photo/Video Resoultion	Full HD , Ultra HD or 4K , AS PER ATC
Event Duration to be covered	Full Day Event
Time Of Delivery	3 Days
Live Telecast Projection	No
एडऑन /Addon(s)	
Photo Album Required	NA
Photo Frame Required	NA
Video Editing	NA
Drone Required	NA
Audio Recording	Yes
Multilingual Support	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number Of Events to be Covered during Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Surti Kiritkumar Kalidas	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	50	

Videography And Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, AS PER ATC; LIVE STREAMING (AS PER ATC) (50)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type Of Service	Videography
Type Of Event	Event Coverage , Celebration Ceremony , Sports Event , AS PER ATC
Type Of Photography/Videography	LIVE STREAMING (AS PER ATC)
Photo/Video Format	AS PER ATC
Photo/Video Resoultion	AS PER ATC
Event Duration to be covered	1 Hour
Time Of Delivery	AS PER ATC
Live Telecast Projection	Yes
एडऑन /Addon(s)	
Photo Album Required	NA
Photo Frame Required	NA
Video Editing	NA
Drone Required	NA
Audio Recording	NA
Multilingual Support	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

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क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number Of Events to be Covered during Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Surti Kiritkumar Kalidas	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	50	N/A

Videography And Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, AS PER ATC; LIVE STREAMING (AS PER ATC) (50)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type Of Service	Videography
Type Of Event	Event Coverage , Celebration Ceremony , Sports Event , AS PER ATC
Type Of Photography/Videography	LIVE STREAMING (AS PER ATC)
Photo/Video Format	AS PER ATC
Photo/Video Resoulution	AS PER ATC
Event Duration to be covered	Half Day Event
Time Of Delivery	AS PER ATC
Live Telecast Projection	Yes
एडऑन /Addon(s)	
Photo Album Required	NA
Photo Frame Required	NA
Video Editing	NA
Drone Required	NA
Audio Recording	NA
Multilingual Support	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number Of Events to be Covered during Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Surti Kiritkumar Kalidas	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	50	N/A

Videography And Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, AS PER ATC; LIVE STREAMING (AS PER ATC) (50)**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type Of Service	Videography
Type Of Event	Event Coverage , Celebration Ceremony , Sports Event , AS PER ATC
Type Of Photography/Videography	LIVE STREAMING (AS PER ATC)
Photo/Video Format	AS PER ATC
Photo/Video Resoultion	AS PER ATC
Event Duration to be covered	Full Day Event
Time Of Delivery	AS PER ATC
Live Telecast Projection	Yes
एडऑन /Addon(s)	
Photo Album Required	NA
Photo Frame Required	NA
Video Editing	NA
Drone Required	NA
Audio Recording	NA
Multilingual Support	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number Of Events to be Covered during Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Surti Kiritkumar Kalidas	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	50	N/A

Videography And Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, AS PER ATC; VIDEO MIXER (AS PER ATC) (50)**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type Of Service	Videography
Type Of Event	Event Coverage , Celebration Ceremony , Sports Event , AS PER ATC
Type Of Photography/Videography	VIDEO MIXER (AS PER ATC)
Photo/Video Format	AS PER ATC
Photo/Video Resoulution	AS PER ATC
Event Duration to be covered	1 Hour
Time Of Delivery	AS PER ATC
Live Telecast Projection	Yes
एडऑन /Addon(s)	
Photo Album Required	NA
Photo Frame Required	NA
Video Editing	NA
Drone Required	NA
Audio Recording	NA

विवरण/ Specification	मूल्य/ Values
Multilingual Support	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number Of Events to be Covered during Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Surti Kiritkumar Kalidas	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	50	N/A

Videography And Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, AS PER ATC; VIDEO MIXER (AS PER ATC) (50)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type Of Service	Videography
Type Of Event	Event Coverage , Celebration Ceremony , Sports Event , AS PER ATC
Type Of Photography/Videography	VIDEO MIXER (AS PER ATC)
Photo/Video Format	AS PER ATC
Photo/Video Resoultion	AS PER ATC
Event Duration to be covered	Half Day Event
Time Of Delivery	AS PER ATC
Live Telecast Projection	Yes
एडऑन /Addon(s)	
Photo Album Required	NA
Photo Frame Required	NA

विवरण/ Specification	मूल्य/ Values
Video Editing	NA
Drone Required	NA
Audio Recording	NA
Multilingual Support	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number Of Events to be Covered during Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Surti Kiritkumar Kalidas	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	50	N/A

Videography And Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, AS PER ATC; VIDEO MIXER (AS PER ATC) (50)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type Of Service	Videography
Type Of Event	Event Coverage , Celebration Ceremony , Sports Event , AS PER ATC
Type Of Photography/Videography	VIDEO MIXER (AS PER ATC)
Photo/Video Format	AS PER ATC
Photo/Video Resoultion	AS PER ATC
Event Duration to be covered	Full Day Event
Time Of Delivery	AS PER ATC
Live Telecast Projection	Yes

विवरण/ Specification	मूल्य/ Values
एडऑन /Addon(s)	
Photo Album Required	NA
Photo Frame Required	NA
Video Editing	NA
Drone Required	NA
Audio Recording	NA
Multilingual Support	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number Of Events to be Covered during Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Surti Kiritkumar Kalidas	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	50	N/A

Videography And Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, AS PER ATC; DRONE (AS PER ATC) (50)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type Of Service	Videography
Type Of Event	Event Coverage , Celebration Ceremony , Sports Event , AS PER ATC
Type Of Photography/Videography	DRONE (AS PER ATC)
Photo/Video Format	AS PER ATC
Photo/Video Resoultion	AS PER ATC

विवरण/ Specification	मूल्य/ Values
Event Duration to be covered	1 Hour
Time Of Delivery	AS PER ATC
Live Telecast Projection	No
एडऑन /Addon(s)	
Photo Album Required	NA
Photo Frame Required	NA
Video Editing	NA
Drone Required	Yes
Audio Recording	NA
Multilingual Support	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number Of Events to be Covered during Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Surti Kiritkumar Kalidas	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	50	

Videography And Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, AS PER ATC; DRONE (AS PER ATC) (50)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type Of Service	Videography
Type Of Event	Event Coverage , Celebration Ceremony , Sports Event , AS PER ATC

विवरण/ Specification	मूल्य/ Values
Type Of Photography/Videography	DRONE (AS PER ATC)
Photo/Video Format	AS PER ATC
Photo/Video Resoultion	AS PER ATC
Event Duration to be covered	Half Day Event
Time Of Delivery	AS PER ATC
Live Telecast Projection	No
एडऑन /Addon(s)	
Photo Album Required	NA
Photo Frame Required	NA
Video Editing	NA
Drone Required	Yes
Audio Recording	NA
Multilingual Support	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number Of Events to be Covered during Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Surti Kiritkumar Kalidas	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	50	

Videography And Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, AS PER ATC; DRONE (AS PER ATC) (50)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type Of Service	Videography
Type Of Event	Event Coverage , Celebration Ceremony , Sports Event , AS PER ATC
Type Of Photography/Videography	DRONE (AS PER ATC)
Photo/Video Format	AS PER ATC
Photo/Video Resoulution	AS PER ATC
Event Duration to be covered	Full Day Event
Time Of Delivery	AS PER ATC
Live Telecast Projection	No
एडऑन /Addon(s)	
Photo Album Required	NA
Photo Frame Required	NA
Video Editing	NA
Drone Required	Yes
Audio Recording	NA
Multilingual Support	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number Of Events to be Covered during Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Surti Kiritkumar Kalidas	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	50	

Videography And Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, AS PER ATC; VIDEO EDITING (AS PER ATC) (50)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type Of Service	Videography
Type Of Event	Event Coverage , Celebration Ceremony , Sports Event , AS PER ATC
Type Of Photography/Videography	VIDEO EDITING (AS PER ATC)
Photo/Video Format	AS PER ATC
Photo/Video Resoultion	AS PER ATC
Event Duration to be covered	1 Hour
Time Of Delivery	AS PER ATC
Live Telecast Projection	No
एडऑन /Addon(s)	
Photo Album Required	NA
Photo Frame Required	NA
Video Editing	Yes
Drone Required	NA
Audio Recording	NA
Multilingual Support	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents
परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number Of Events to be Covered during Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Surti Kiritkumar Kalidas	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	50	

Videography And Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, AS PER ATC; VIDEO EDITING (AS PER ATC) (50)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type Of Service	Videography
Type Of Event	Event Coverage , Celebration Ceremony , Sports Event , AS PER ATC
Type Of Photography/Videography	VIDEO EDITING (AS PER ATC)
Photo/Video Format	AS PER ATC
Photo/Video Resoulution	AS PER ATC
Event Duration to be covered	Half Day Event
Time Of Delivery	AS PER ATC
Live Telecast Projection	No
एडऑन /Addon(s)	
Photo Album Required	NA
Photo Frame Required	NA
Video Editing	Yes
Drone Required	NA
Audio Recording	NA
Multilingual Support	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number Of Events to be Covered during Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number Of Events to be Covered during Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Surti Kiritkumar Kalidas	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	50	

Videography And Photography Services - Videography; Event Coverage, Celebration Ceremony, Sports Event, AS PER ATC; VIDEO EDITING (AS PER ATC) (50)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type Of Service	Videography
Type Of Event	Event Coverage , Celebration Ceremony , Sports Event , AS PER ATC
Type Of Photography/Videography	VIDEO EDITING (AS PER ATC)
Photo/Video Format	AS PER ATC
Photo/Video Resoultion	AS PER ATC
Event Duration to be covered	Full Day Event
Time Of Delivery	AS PER ATC
Live Telecast Projection	No
एडऑन /Addon(s)	
Photo Album Required	NA
Photo Frame Required	NA
Video Editing	Yes
Drone Required	NA
Audio Recording	NA
Multilingual Support	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number Of Events to be Covered during Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Surti Kiritkumar Kalidas	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	50	

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions**1. Generic**

OPTION CLAUSE 25% : The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration.

For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 25 percent with the consent of the service provider

2. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. Buyer Added Bid Specific Scope Of Work(SOW)

File Attachment [Click here to view the file.](#)

4. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

5. Service & Support

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

6. Service & Support

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer, is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel

the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-

compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---



**GEM BID FOR PHOTOGRAPHY AND
VIDEOGRAPHY SERVICES FOR UNIVERSITY
ALL EVENTS – VNSGU, SURAT**



PART A – SCOPE OF WORK

GeM BID for Photography (Schedule:1,2,3) , Videography (Schedule:4,5,6), Live Telecast Services (Live Streaming) (Schedule:7,8,9), Video Mixer Services (Schedule:10,11,12), Drone (Schedule:13,14,15) and Video Editing (Schedule:16,17,18) for University All Events – VNSGU, Surat

1. Overview

Veer Narmad South Gujarat University (VNSGU), Surat conducts multiple academic, cultural, research, sports, convocation, training, and ceremonial events throughout the year. The University intends to appoint a **professional service provider** for **Photography, Videography, Live Telecast Services (Live Streaming) Video Mixer , Drone and Video Editing on an annual / AMC basis**, covering all such events under a rate contract.

This scope of work follows **GeM SLA & Special Terms & Conditions** for Photography & Videography Services and includes customized VNSGU requirements based on past experience.

The contract shall commence from 12/01/2027, if possible, and shall cover all services as specified in the terms and conditions of this contract.

2. Nature & Types of University Events

The services shall cover (but not be limited to) the following:

- Convocation & academic ceremonies
 - National/State level seminars, conferences & workshops
 - Cultural festivals & youth programs
 - Sports activities / tournaments
 - Faculty development programs / training
 - Student achievement award ceremonies
 - Press/media-related coverage
 - VIP visits / Government delegation events
 - Any other event officially approved by VNSGU
-

3. Scope of Services (As Per GeM SLA + VNSGU Requirements)

The selected agency must provide **comprehensive photography and videography solutions** for all events, including:

A. Pre-Event Services

- Event planning & crew allocation
- Equipment setup & backup planning
- Layout & shooting angle discussion with University coordinator

- Pre-event venue recce if required

B. Event-Day Services

- Still photography & high-definition videography
- Multi-camera coverage for major ceremonies
- Live streaming / telecast (if instructed)
- Drone videography (when formally approved)
- Provision of professional shooting team
- Video Mixer (if instructed)
- Video Editing (if instructed)

C. Post-Event Deliverables

- Edited photos (high resolution)
- Event highlight video + Full-length coverage
- Social media / press kit (if requested)
- **One hardbound album for major events**
- Digital backup (Pen drive/Hard disk/Online drive)
- Delivery within agreed timeline

4. Manpower Requirement

Minimum manpower to be deployed as per event size:

Event Type	Minimum Crew Requirement
Small academic event (Dept. level)	1 Photographer / 1 Videographer
Cultural/Youth festival	2–4 Camera Crew + 1 Editor
Convocation / VIP event	4+ Professionals + Drone (optional)

Manpower must be **trained, uniformed, and identifiable**. Must follow all instructions of the Event Coordinator.

5. Equipment Requirement (Indicative)

As per GeM SLA and event demand:

- DSLR cameras (24+ MP)
- HD/4K video cameras
- Tripod, gimbal, stabilizer
- Audio capture tools (lavalier / boom mic)
- Drone (if approved)
- Backup batteries and memory

- Lighting equipment where necessary

All equipment must be well-maintained and safe to use.

6. Ownership of Content

All photographs and videos **shall remain the property of VNSGU**. The service provider shall **not use or publish any content** without written permission of the University.

Any violation shall lead to contract termination.

(Ref: SLA Clause 5.3 – Confidentiality Clause)

7. Reporting & Coordination

The vendor shall:

- Appoint a **Single Point of Contact (SPOC)**
 - Submit **event-wise duty sheet before each assignment**
 - Provide **contact details of crew** to university coordinator
 - Maintain **log of services with date, time, event name**
-

8. Event Booking System

Services shall be provided **as per request** from VNSGU departments.

The booking process will be:

1. Department sends request to Event Cell
 2. Event Cell issues work order to vendor
 3. Services provided at approved rate
 4. Post-event submission of deliverables
 5. Bill raised as per final approval
-

9. Pricing & Billing Format

- This will be a **Rate Contract / AMC Format**
 - Price to be quoted **per event / per hour / per crew size**
 - Tentative event list will be provided for price discovery
 - Billing as per **actual events conducted**
 - University may engage more than one vendor (**L1 + L2**) if required
-

10. Compliance Requirements

Vendor must comply with:

- ✓ GeM SLA for Photography & Videography Services
 - ✓ University safety & decorum norms
 - ✓ Minimum wage & labour compliance
 - ✓ GST & financial regulations
 - ✓ Statutory and local permissions (Drone, Police, etc.)
-

11. Duration of Contract

- One year
 - Extendable based on performance & approval
 - Cancellation at any time for non-performance
-

12. Deliverables – Expected Quality

- All photos in high resolution (JPEG + RAW)
 - Videos in MP4 / MOV format
 - Edited output within 3–7 working days
 - Pen drive / hard drive with naming structure
 - **Professional editing & color correction mandatory**
-

13. Key Advantage of This AMC

- ✓ Only professional & approved service provider
 - ✓ No repeated bidding for every event
 - ✓ Competitive pricing per event
 - ✓ Single-point accountability
 - ✓ More control & record tracking
-

PART B – SERVICE LEVEL AGREEMENT (SLA)

(Applicable for Annual / Rate Contract for All University Events – VNSGU)

1. Applicability of GeM SLA

1.1 General GeM SLA Applicability

This SLA forms an integral part of the GeM bid and shall govern the performance standards, service quality, manpower deployment, deliverables, safety norms, payment conditions, and responsibilities of the selected vendor/service provider during **all official events conducted by Veer Narmad South Gujarat University (VNSGU)** throughout the academic year (including but not limited to seminars, convocations, youth programmes, workshops, sports events, cultural celebrations, award ceremonies, guest visits and press-related functions).

All terms & conditions of the following shall apply:

- ✓ GeM General Terms & Conditions (GTC)
- ✓ GeM SLA under Event Management & Photography Category
- ✓ Government Procurement Policy (GPP) 2024
- ✓ General Financial Rules (GFR)
- ✓ VNSGU-specific instructions, safety norms & statutory requirements

This SLA shall remain **binding for the entire contract period** and shall be applicable to **every event assigned** under this Annual Rate Contract.

2. VNSGU Specific Conditions

2.1 Service Delivery Timeline – AMC Format

Activity	Minimum Timeframe (For Any Event)
Site Visit / Venue Recce	Minimum 48 hours before setup
Submission of Crew & Equipment Plan	Minimum 24 hours before event
Installation & Setup (for major events)	As per Work Order / Up to 1 day prior
Event Coverage	As per final programme schedule
Daily Maintenance (if multi-day event)	Throughout event duration
Dismantling & Site Clearance	Immediately after event
Submission of Deliverables	Within 48 hours / as per work order
Final Site Handover	Within stipulated time after approval

Vendor shall ensure **complete dismantling & cleanliness** after every event. No waste, debris, cables or material shall be left behind.

2.2 Performance & Material Quality Standards

1. All materials must be clean, safe, well-maintained and suitable for academic/public use.
 2. All structures must be stable, well-aligned and free from sharp edges/risks.
 3. Photography/Videography equipment must meet **GeM standard specifications**.
 4. FSSAI hygiene norms must be followed for any catering-associated assignment (if applicable).
 5. Electrical and cabling work must follow **IE Safety Rules** and statutory norms.
 6. Branding, signage and display materials must follow measurements as per Appendix–A.
 7. Labour shall follow **minimum wage rules, ESI/PF compliance and safety protocols**.
-

2.3 Manpower Deployment & Supervision

The vendor must ensure:

- ✓ Deployment of trained manpower as per Appendix–A
 - ✓ One **On-Site Supervisor** per major event/venue
 - ✓ Crew must wear **uniforms & ID cards** issued by vendor
 - ✓ Appointment of **Single Point of Contact (SPOC)** for VNSGU coordination
 - ✓ Daily manpower list to be submitted before event begins
 - ✓ Housekeeping & waste disposal to be maintained every day
 - ✓ Emergency support team to remain available during all major events
-

2.4 Safety, Security & Compliance Conditions

The vendor must strictly ensure:

- Fire extinguishers placed at key locations
- Emergency exit routes remain unobstructed
- Electrical wiring is secured & insulated
- No structure shall obstruct public movement
- Licensed operator for DG sets only
- Temporary toilets & water points must be cleaned daily
- Event area must be cleaned after each day's use

Vendor shall be fully responsible for safety of manpower, materials, equipment and public during the event.

2.5 Penalty / Liquidated Damages

Penalty will be imposed as per **GeM Standard SLA Conditions** in case of:

- Delay in service or deployment
 - Inadequate manpower / resources
 - Poor quality of work / non-compliance
 - Failure to maintain safety and hygiene
 - Any breach of agreed service standards
-

2.6 Termination Clause

The University reserves full rights to:

- ✓ Terminate contract for non-performance
 - ✓ Appoint alternate vendor at **risk & cost** of the original vendor
 - ✓ Deduct payment for incomplete work or delays
 - ✓ Blacklist vendor for serious violation of SLA terms
-

2.7 Final Acceptance

Payment shall be released only after:

- ✓ Final site inspection
- ✓ Approval of deliverables
- ✓ Written Completion Certificate from the University
- ✓ Clearance of all materials & responsibilities

No pending payment shall be released without submission of deliverables and proper site clearance.

C – GENERAL TERMS & CONDITIONS

(Applicable for All University Events under Annual/Rate Contract – AMC Format)

3. GENERAL TERMS & CONDITIONS

3.1 Contract Period & Renewal

The contract shall remain valid for **all official events conducted by VNSGU throughout the academic year 2025–26**, as per work orders issued from time to time.

An **extension may be granted** based on performance evaluation, requirement of the University, and approval of competent authority.

3.2 Compliance with Laws & Permissions

The Service Provider must strictly comply with all applicable rules, including:

- FSSAI norms and food safety regulations (where applicable)
- Labour laws, PF/ESI & minimum wage rules
- Electrical & fire safety standards
- Local permissions for drone/filming (if required)
- All statutory licenses/registrations during contract period
- Environmental protection, hygiene & waste disposal norms

Any violation may result in **immediate termination without compensation** and may lead to blacklisting as per government norms.

3.3 Force Majeure

Neither party shall be held liable for failure to fulfill obligations due to events beyond reasonable control such as natural calamities, war, strikes, riots, epidemics, or government bans.

Written notice of such events must be given to the other party within **7 days** of occurrence.

3.4 Right to Cancel / Terminate

VNSGU reserves full rights to:

- ✓ Cancel bid at any stage
- ✓ Terminate contract without assigning reason
- ✓ Appoint alternate vendor at risk & cost of contracted vendor

This aligns with **GeM General Terms & Conditions (GTC)** and procurement guidelines.

3.5 Indemnification

The contractor shall indemnify and hold VNSGU harmless against liabilities arising from:

- Damage to property or injury to persons
- Negligence or misconduct of personnel
- Legal claims, penalties or non-compliance of statutory obligations
- Any other losses caused by breach of contract

All legal, financial, and statutory responsibility shall lie solely with the contractor.

3.6 Audit & Inspection Rights

VNSGU and/or authorised government agencies may inspect, without prior notice:

- Service quality and work execution
- Attendance and manpower records
- Statutory compliance & documentation
- Equipment and safety compliance

Vendor must provide **full cooperation and transparency** when asked for records or verification.

3.7 Dispute Resolution

1. **Level 1:** Discussion between Registrar (VNSGU) and Contractor's authorised representative.
 2. **If unresolved within 30 days:** Arbitration under the **Arbitration & Conciliation Act, 1996**.
 3. **Jurisdiction:** Surat, Gujarat only.
-

3.8 Governing Law

This contract shall be governed by:

- GeM General Terms & Conditions (GTC)
 - Gujarat State Procurement Policy 2024
 - Rules and Regulations of VNSGU
 - Applicable Indian laws and statutory guidelines
-

3.9 Confidentiality

The contractor and its personnel must maintain strict confidentiality regarding University data, media files, documents, event plans, and any internal processes.

Any unauthorised disclosure or usage shall lead to **termination and legal action**.

3.10 Final Authority

The **Hon. Vice Chancellor, VNSGU** shall be the final authority for:

- Interpretation of terms & conditions
- Approval of services and deliverables
- Performance monitoring and compliance
- Decision on disputes or deviations

All decisions of the competent authority shall be **final and binding** on the contractor.

PART C – PAYMENT TERMS

(Applicable for AMC / Rate Contract – All University Events)

1. Billing & Invoice Submission

- Invoices shall be submitted **through GeM Portal** after completion of service/event.
 - Mandatory documents to be attached:
 - ✓ Certified attendance/duty sheet
 - ✓ Event/service verification sheet
 - ✓ Approved rate-sheet & GST invoice
 - ✓ Photographs / deliverables (if applicable)
 - ✓ Work order copy
 - Incomplete invoices will be **returned without processing**.
-

2. Verification & Approval

- Services and quantities will be verified by the University Monitoring Committee.
 - Only approved and certified quantities will be accepted for billing.
 - Penalties, if applicable under SLA, may be deducted during verification.
-

3. Payment Timeline

- Payment will be released **within 30–60 days** after submission of complete bills and satisfactory verification.
 - No interest or compensation will be paid for delays due to administrative/audit procedures.
-

4. Deductions & Adjustments

- TDS/GST or any other statutory deductions will apply as per government rules.
 - Any penalty, recovery or excess payment may be **adjusted in subsequent bills**.
 - Any unapproved services will **not be considered for billing**.
-

5. Withholding of Payment

Payment may be temporarily withheld if:

- Deliverables are missing or incomplete

- Non-compliance with scope/SLA is observed
 - Safety, hygiene or quality concerns are reported
 - Damage to property or negligence occurs
- Payment will be released **only after satisfactory resolution of issues.**
-

6. Quantity & Billing Basis

- Quantities given in tender are indicative for price discovery only.
 - Final billing will be based on **actual services provided**, verified daily.
 - Any additional work must be done **only after written approval from the University.**
-

7. Final Bill

The final bill must be submitted **within 30 days of the last assigned event.**

Payment will be made **only after:**

- ✓ Submission of all deliverables
 - ✓ Final clearance by University representative
 - ✓ “No-Dues / Completion Certificate” issued by University
-

8. Bill/Invoice Upload on GeM Portal

As per the guidelines of the Government e-Marketplace (GeM), it is **mandatory for the successful bidder/supplier to upload the Bill/Invoice on the GeM Portal** after supply of goods/services.

- The uploaded Bill/Invoice must match the supply details and Purchase Order/Contract issued on GeM.
- Payment processing will be initiated only after successful upload of the Bill/Invoice on the GeM portal.
- Failure to upload the Bill/Invoice as per GeM rules shall be treated as **non-compliance** and may attract action as per the terms and conditions of the contract and GeM policies.

PART D – MINIMUM ELIGIBILITY CRITERIA

A. General Eligibility

- 1. Financial Turnover:** As per **ANNEXURE – I** Declaration of Average Annual Turnover & Exemption Eligibility
- 2. Past Experience:** As per **ANNEXURE – II** Declaration of Past Work Experience & Eligibility as per Bid Conditions
- 3. Earnest Money Deposit (EMD):** As Per **ANNEXURE – III** EMD Submission or
- 4. Mandatory Basic Eligibility:** As per **ANNEXURE -IV** Bidder Information & General Acceptance
- 5. Notarised Self declaration and Non-Blacklisting Declaration:** As Per **ANNEXURE – V** Notarised Self-Declaration Regarding Non-Blacklisting
- 6. Land-Border / Local Supplier Compliance:** As Per **ANNEXURE – VI** Self-Declaration Regarding Land Border Sharing Country
- 7. Class of Supplier Declaration:** As per **ANNEXURE – VI** Self-Declaration Regarding Land Border Sharing Country
- 8. Price Reasonability Certificate:** **ANNEXURE- VIII** Price Reasonability Certificate

B. BID specific requirement

- 1. Pre-Bid Meeting :** As per **ANNEXURE- IX** Pre-Bid Meeting / Site Inspection Certificate with Condition Acknowledgement
 - 2. Insurance & Indemnity Declaration:** as per **ANNEXURE – X** Insurance & Indemnity Declaration
-

Part E – Bid Submission Guidelines

1. Mode of Submission

1.1 Bids shall be submitted **online only** through the **Government e-Marketplace (GeM)**

1.2 EMD via Demand Draft (as per tender) or MSME / Startup exemption. **Original DD must be submitted physically** at the Purchase Section, VNSGU, Surat – 395007 before bid closing, in a sealed cover marked “EMD for Event Management- Youth festival Tender (VNSGU)”, as per BID format

1.3 Each document must be uploaded under the **correct GeM upload button**, in **searchable PDF**, duly **signed and stamped** by the authorized signatory.

1.4 Incomplete, illegible, or wrongly tagged uploads may result in bid rejection.

A. Physical (Hard copy) Submission

Document	Mode	Submission Location	Last Date of Submission
EMD Demand Draft in in a sealed cover marked “EMD for Event Management- Youth festival Tender (VNSGU)”	Original Hard Copy	Purchase Section , VNSGU, Udhna– Magdalla Road, Surat – 395007	As per Documents

B. Online (GeM Portal) Submission

No.	Title / Purpose	Upload Button on GeM	Documents to Attach	Uploaded (Yes/No)	Remarks for office
Annexure I	Declaration of Average Annual Turnover & Exemption Eligibility	Button – Bidder Turnover	Annexure I *		
			CA-certified turnover certificate *		
			MSME/ NSIC/ Startup Registration (if applicable)		
Annexure II	Declaration of Past Work Experience & Eligibility as per Bid Conditions	Button – Experience Criteria	Annexure II *		
			Work order documents*		
			Work completion document*		
Annexure III	EMD Submission or Exemption Declaration	Button – Certificate (Requested in ATC)	Annexure III *		
			Scan of DD		
			MSME/ NSIC/ Startup Registration		
Annexure IV	Bidder Information & General Acceptance	Button – Additional Documents	Annexure IV *		
			GST *		
			PAN*		
			Cancelled check *		
			MSME/ NSIC/ Startup Registration		
Annexure V	Notarised Self-Declaration Regarding Non-Blacklisting		Annexure V*		

Annexure VI	Self-Declaration Regarding Land Border Sharing Country		Annexure VI*		
Annexure VII	Class of Supplier Declaration		Annexure VII*		
Annexure VIII	Price Reasonability Certificate		Annexure VIII*		
Annexure – IX	Pre-Bid Meeting / Site Inspection Certificate		Annexure IX*		
Annexure – X	Insurance & Indemnity Declaration		Annexure – X*		

* Star marked are compulsory submission for the tender

NOTES FOR FINAL SUBMISSION

Below is a **professional & clean version** of your **NOTES** section, formatted for **direct inclusion** in your bid document under “**Important Instructions for Bidders**” or “**Submission Guidelines – Notes:**”

IMPORTANT NOTES FOR ANNEXURES & DOCUMENT SUBMISSION

- All Annexures must be filled completely, signed, stamped, and page-numbered.**
The **Annexure numbering must match exactly** as listed in the tender, and all required **attachments must be placed immediately after the respective Annexure.**
 - All attachments / supporting documents must be self-attested and stamped** by the authorised signatory of the bidder.
 - No price-related information should appear in any annexure or technical document.**
Price details shall be entered only in the **BoQ / Financial Bid** section on the portal.
 - All uploaded files must be in searchable PDF format** and must be clear and legible.
 - Documents must be **uploaded strictly under the correct GeM upload buttons** mentioned in the Bid Submission Guidelines. Incorrect tagging may lead to rejection during technical evaluation.
 - Do not upload any unnecessary / unrelated documents** that are not asked for in this tender. Only mandatory documents are to be submitted.
 - Under **Experience Criteria**, **only three (03) work orders / contracts** shall be uploaded, supported by valid **completion certificates / payment proof** as required.
-

ANNEXURE - I
DECLARATION OF AVERAGE ANNUAL TURNOVER & EXEMPTION ELIGIBILITY

To

The Registrar

Veer Narmad South Gujarat University
Udhna–Magdalla Road, Surat – 395007
Gujarat, India

Subject: Declaration of Average Annual Turnover & Exemption Eligibility

PART A – DECLARATION OF TURNOVER (Last Three Financial Years)

We hereby declare that our average annual turnover for the last **three financial years** is as follows:

Financial Year	Annual Turnover (₹)
FY 2022–23	
FY 2023–24	
FY 2024–25	
Average turnover	
Required Turnover as per Bid	
Average turnover is as per Bid condition	YES/NO

Attachment required: Self attested copy of CA-certified Turnover Certificate(s)

PART B – EXEMPTION FROM TURNOVER (IF APPLICABLE)

We seek exemption from the following requirement(s) under valid government policy
Turnover Requirement

Basis of Exemption (select one & provide valid certificate):

- ☐ MSME-Udyam-Registered
- ☐ NSIC Registered
- ☐ DPIIT-Recognized Startup

Attachment required: Self attested copy of Valid MSME-Udyam / NSIC/ DPIIT Startup Certificate

FINAL DECLARATION

I/We hereby declare that:

- ✓ All information provided is true and correct.
 - ✓ We understand that concealment/misrepresentation may lead to bid rejection.
 - ✓ We agree to submit any additional documents if required by VNSGU during evaluation.
-

Place: _____ Date: _____

Authorized Signatory (Name & Seal)

ATTACHMENT & UPLOAD INSTRUCTIONS

- Attachment required: Self attested copy of CA-certified Turnover Certificate(s), Valid MSME-Udyam / NSIC/DPIIT Startup Certificate

ANNEXURE - II
Declaration of Past Work Experience & Eligibility as per Bid Conditions

PART A – WORK EXPERIENCE DETAILS (Last Three Financial Years)

Give the details of only three orders executed for Government Departments/ PSUs/ Autonomous Bodies / Universities / Public or Private limited organizations or any other order of similar scale (subjected to approval by University)

Sr. No.	Client Name & Address	Work Order No. & Date	Description of Work / Service	Contract Value (₹)	Completion Proof Attached (Yes/No)
1					
2					
3					

Documents to):

- Attach following self-attested copy for each order mentioned above
 - Work Order / Contract Agreement (**compulsory**)
 - **and any one of:** CARC from GeM **OR** Completion / Performance Certificate **OR** Payment proof (Bank advice / TDS / etc.)

PART B – DECLARATION OF ELIGIBILITY (AS PER TENDER CONDITIONS)

We hereby confirm that we meet the eligibility criteria regarding **past work experience**, as specified in the tender document. We have successfully completed **similar contracts during the last three (03) financial years**, satisfying **ANY ONE** of the following conditions:

Eligibility Condition	Tick (✓)
A. One completed work of value not less than 80% of the estimated bid value	☐ YES ☐ NO
B. Two completed works, each of value not less than 50% of the estimated bid value	☐ YES ☐ NO
C. Three completed works, each of value not less than 40% of the estimated bid value	☐ YES ☐ NO

PART C – DECLARATION FOR EXEMPTION (IF APPLICABLE)

We request exemption from the past experience requirement based on (select one & provide valid certificate):

- ☐ MSME-Udyam-Registered Company
- ☐ NSIC Registered Company
- ☐ DPIIT-Recognized Startup Company

Attachment required: Self attested copy of Valid MSME-Udyam / NSIC/ DPIIT Startup Certificate

FINAL DECLARATION

We hereby declare that all information furnished is true and correct. We understand that misrepresentation may lead to disqualification. We agree to submit any additional documents if requested by VNSGU.

Place: _____ Date: _____

Authorized Signatory (Name & Seal)

ANNEXURE - III**EMD Submission or Exemption Declaration**

Option A – EMD Submission via Demand Draft

We hereby submit the **Earnest Money Deposit (EMD)** for the above-mentioned tender as per the following details:

Particulars	Details
Name of Bidder	
DD Amount	
DD Number	
Date of Issue	
Bank Name & Branch	
Payable To	Registrar, Veer Narmad South Gujarat University
Payable At	Surat – 395007

We confirm that:

- The Demand Draft has been issued by a any **Nationalized bank or as per latest Gujarat government recognized bank for SD/EMD** (list of Nationalized bank: file:///C:/Users/Admin/Downloads/Annexure_86b23334-dccc-46b0-a29a1758885820178_buycon1.gmsclg.gj.pdf)
- The DD has been drawn in favour of the University, by or on behalf of the bidding firm.
- The **original DD** has been submitted or dispatched to the University as per tender instructions.

To Be Submitted (Hard Copy):

The original Demand Draft must be submitted at the Purchase Section, Veer Narmad South Gujarat University, Surat – 395007 before the bid submission deadline.

Place: _____ Date: _____

Authorized Signatory (Name & Seal)

Attachment : Original Demand Draft

OR

Option B – EMD Exemption Declaration

We hereby declare that our organization is registered as a **Micro/Small Enterprise (MSME) or NSIC or Startup under DPIIT**, and is therefore **exempted from EMD submission** under **Government Procurement Policy (GPP) 2024** and **GeM rules**.

We understand and acknowledge that:

- Only **GeM-verified MSME/NSIC / Startup registration** will be considered valid for exemption.
- If our MSME / Startup status appears as “*pending*” or “*applied*” on GeM at the time of bid submission, the exemption will not be granted.
- If neither valid exemption proof nor EMD is submitted at bid opening, our bid shall be **summarily rejected**.
- Submission of false or invalid exemption documents will lead to **disqualification** and may attract **legal or contractual action**.

Place: _____ Date: _____

Authorized Signatory (Name & Seal)

Attachment required: Self Attested Valid MSME - Udyam / NSIC/ Startup (DPIIT) Registration Certificate.

ANNEXURE -IV
BIDDER INFORMATION & GENERAL ACCEPTANCE

1. BIDDER DETAILS

No.	Details	Bidder's Response
1	Name of Firm / Company	
2	Type of Entity (Proprietorship / LLP / Pvt. Ltd. / etc.)	
3	Year of Establishment	
4	Registered Office Address	
5	Communication Address (if different)	
6	Authorized Signatory – Name	
7	Designation	
8	Contact Number	
9	Email ID	
10	Website (if any)	
11	Any other	

2. STATUTORY & REGISTRATION DETAILS

Sr. No.	Registration / License	Registration No.	Valid Up To	Copy Enclosed (Y/N)
1	PAN			
2	GST Registration			
3	MSME/ NSIC/ Startup Registration (if applicable)			
4	DIN- Director Identification Number (if applicable)			
5	Any Other			

3. BANK DETAILS

Sr. No.	Details	Bidder's Response
1	Bank Name	
2	Branch	
3	Account Holder Name	
4	Account Number	
5	IFSC Code	

4. ESCALATION MATRIX (FOR SUPPORT / ISSUES)

Level	Name	Designation	Email	Contact No.	Response Time
Level 1					
Level 2					
Level 3					

5. GENERAL ACCEPTANCE OF BID CONDITIONS

We hereby confirm that we have **read and understood** all terms and conditions of the tender document.

We agree to the following:

- ✓ We accept the **Scope of Work** mentioned in the bid.
- ✓ We accept the **Service / Supply Conditions (SLA)** mentioned in the bid.
- ✓ We accept the **Payment Terms** as specified in the bid.
- ✓ We agree to **sign an agreement with VNSGU** if awarded the order and comply with all requirements of the University.
- ✓ We comply with all applicable **laws, statutory requirements** under **Central. State and VNSGU**
- ✓ All information submitted by us is **true and correct** to the best of our knowledge.

We understand that submission of any incorrect or misleading information may result in bid rejection or termination of contract.

Place: _____ Date: _____

Authorized Signatory (Name & Seal)

ATTACHMENT & UPLOAD INSTRUCTIONS

- **Attachment required: Self attested copy of GST registration, PAN Card, Cancelled cheque, MSME/NSIC/ DPIIT if applicable, DIN- Director Identification Number if applicable**

Annexure - V
Notarised Self-Declaration Regarding Non-Blacklisting
(Separate notarised Non-Blacklisting status have to submit on Rs.300 stamp paper)

To

The Registrar

Veer Narmad South Gujarat University

Surat – 395007, Gujarat, India

Subject: Notarised Declaration Regarding Non-Blacklisting

In reference to the bid issued by Veer Narmad South Gujarat University, I/we, the undersigned, do hereby solemnly declare and affirm that:

1. **We have not been blacklisted**, debarred, suspended, or banned from participating in any procurement process by **any Central or State Government department, Public Sector Undertaking (PSU), Autonomous Institution, or Government agency (including Government e-Marketplace [GeM]) in India, as on the date of bid submission.**
2. We further declare that **no criminal proceedings** are pending against the bidder or any of its directors/partners that would affect our ability to participate in this procurement process.
3. We understand that if this declaration is found to be false or misleading at any stage, our bid may be summarily rejected, or the contract may be terminated without any liability on the part of the University.

Declaration

We hereby declare that the above information is true and correct to the best of our knowledge and belief.

Place: _____ Date: _____

Authorized Signatory (Name & Seal)

Annexure - VI
Self-Declaration Regarding Land Border Sharing Country

To
The Registrar
Veer Narmad South Gujarat University,
Surat – 395007, Gujarat, India

Subject: Declaration Regarding Compliance with Rule 144(xi) of General Financial Rules (GFR), 2017

Sir/Madam,
In reference to the Bid issued by Veer Narmad South Gujarat University, I/we, the undersigned, do hereby declare as under:

1. That I/we am/are not from a country which shares a land border with India as defined under Rule 144(xi) of the General Financial Rules (GFR), 2017 and as amended by Government of India.

OR

2. That I/we am/are from a country which shares a land border with India, and I/we have been registered with the Competent Authority as defined in the said Rule. A copy of the valid registration certificate issued by the Competent Authority (Ministry of Home Affairs, Government of India) is enclosed herewith.

Please tick as applicable:

- ☐ **Not from a country sharing land border with India**
☐ **From a country sharing land border with India and registered with Competent Authority (Registration Certificate attached)**

Declaration

We hereby certify that the above information is true and complete to the best of our knowledge and belief. We understand that any misrepresentation may result in rejection of our bid or cancellation of the contract.

Place: _____ Date: _____

Authorized Signatory (Name & Seal)

Annexure VII : Class of Supplier Declaration

(To be submitted on the bidder's letterhead and duly signed by the authorized signatory)

We, M/s _____ (Name of Bidder), having our registered office at _____, hereby declare and confirm the following in compliance with the **Gujarat State Procurement Policy, 2024**:

Declaration

1. Local Content Confirmation

We confirm that the **local content** in respect of the quoted item(s) is _____% and we qualify as:

- ☐ **Class-I Gujarat MSE / Class-I Local Supplier** (local content **≥50%**)
☐ **Class-II Gujarat MSE / Class-II Local Supplier** (local content **≥20% but <50%**)

(Tick whichever is applicable)

2. Eligibility for Purchase Preference

As per GoG Industries and Mines Department Resolution No: **SPO-102021-188460-CH dated 14-03-2024**, we hereby claim eligibility for purchase preference under the Gujarat State Procurement Policy, 2024.

3. Compliance with Local Content Calculation

We confirm that:

Local content has been calculated as per the formula:

Local content (%) = [(Sale Price – Value of Imported Content) x 100] ÷ Sale Price

Transportation, insurance, installation, commissioning, training, and after-sales services like AMC/CMC have **not** been considered as local value addition.

4. Details of Local and Imported Content

Sr. No.	Item/Equipment Name	Local Content (%)	Location of Value Addition (State of India)	Imported Content (%) (incl. customs duties)
1				
2				

(Attach additional sheet if required)

5. Auditor Certification (if applicable):

For bids **above ₹10 crore**, we have attached a certificate from our:

- **Statutory Auditor / Cost Auditor (for Companies)**
 - **OR Practicing Chartered Accountant / Cost Accountant (for others)**
- certifying the percentage of local content.

(Auditor's certificate format as per Gujarat State Procurement Policy Annexure II)

6. Declaration of Integrity

We understand that any false declaration shall be considered a breach of the code of integrity under Clause 2(C)(d) of the Gujarat State Procurement Policy, 2024, and may lead to:

- Debarment for up to two years.
- Other legal actions as applicable.

Place: _____ Date: _____

Authorized Signatory (Name & Seal)

ANNEXURE- VII
Price Reasonability Certificate

To

The Registrar
Veer Narmad South Gujarat University
Surat – 395007, Gujarat, India

Subject: Price Reasonability Certificate

Dear Sir/Madam,

We hereby certify that:

1. **The rates quoted in our bid are reasonable and justified**, based on prevailing market rates, product specifications, and associated services offered.
2. The offered price:
 - Is comparable to the price of similar goods/services supplied to other Government organizations, PSUs, or reputed private institutions.
 - Has not been increased for the current tender and is consistent with prices offered in other recent bids or supply orders.
3. We also confirm that **no lower price** has been quoted for the same product or service to any Government/PSU/Autonomous institution or any buyer on GeM in the last six months for comparable quantity and terms.
4. In the event of discovery of any lower quoted price for the same specification elsewhere under similar conditions, we agree that the University may take appropriate action, including price reduction or disqualification.

We assure full cooperation and submission of supporting documents, invoices, or client POs if required by the audit or evaluation committee.

Sincerely,

Place: _____ Date: _____

Authorized Signatory (Name & Seal)

ANNEXURE – IX
PRE-BID MEETING / SITE INSPECTION CERTIFICATE
With Condition Acknowledgement

Certificate of Site Inspection & Pre-Bid Participation

Bidder Details

Details	Information
Name of Firm	
Registered Address	
Contact Person	
Mobile No.	
Email ID	
GST / PAN (if available)	

Participation in Pre-Bid Process

Kindly **tick (✓)** one of the following options:

- ☐ **Physically visited** VNSGU premises and inspected the site(s), infrastructure and service requirements.
- ☐ **Attended** the pre-bid meeting **online**, without physical site visit.
- ☐ **Did not attend** the pre-bid meeting but has **fully reviewed all bid documents** and voluntarily proceeds with bid submission.
-

Declaration & Acknowledgement by Bidder

By signing this certificate, the bidder hereby:

- ✓ Confirms that the **scope of work, site conditions, layout, and service requirements** have been clearly understood.
- ✓ Accepts that **no claim or dispute** shall be raised later on the grounds of unfamiliarity with site conditions or operational difficulties.
- ✓ Agrees that **bidding implies full acceptance** of all terms, including **SLA, payment terms, safety norms, statutory compliance, and event execution standards** stated in the tender.
- ✓ Accepts that **additional services, if requested, shall only be provided with written approval** of the University and on mutually agreed rates.
- ✓ Understands that **University organse academic and related official event**, and services must be executed in a **professional and disciplined manner**.
-

Place: _____ Date: _____

Authorized Signatory (Name & Seal)
