बिड संख्या/Bid Number: GEM/2026/B/8138011
दिनांक /Dated: 09-10-2026

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	21-10-2026 12:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	22-10-2026 12:00:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	150 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Gujarat
विभाग का नाम/Department Name	Education Department Gujarat
संगठन का नाम/Organisation Name	University Library Veer Narmad South Gujarat University
कार्यालय का नाम/Office Name	Estate
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id :hod1.vnsgu.gj@gembuyer.in Buyer Email id: mmpatel@vnsgu.ac.in
वस्तु श्रेणी /Item Category	Facility Management Services - LumpSum Based - Commercial; O&M of Mechanical Work; Consumables to be provided by service provider (inclusive in contract cost)
अनुबंध अवधि /Contract Period	1 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	10 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
टर्नओवर पात्रता मानदंड/Turnover eligibility criteria	To be verified by the buyer at the time of technical evaluation
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes | Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover	Yes | Complete

बिड विवरण/**Bid Details**	
विक्रेता से मांगे गए दस्तावेज़/**Document required from seller**	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/**Do you want to show documents uploaded by bidders to all bidders participated in bid?**	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / **Minimum number of bids required to disable automatic bid extension**	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / **Number of days for which Bid would be auto-extended**	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / **Number of Auto Extension count**	1
बिड से रिवर्स नीलामी सक्रिय किया/**Bid to RA enabled**	Yes
रिवर्स नीलामी योग्यता नियम/**RA Qualification Rule**	H1-Highest Priced Bid Elimination
बिड का प्रकार/**Type of Bid**	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /**Time allowed for Technical Clarifications during technical evaluation**	3 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / **Estimated Bid Value in INR (Inclusive of all taxes)**	500000
मूल्यांकन पद्धति/**Evaluation Method**	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / **Financial Document Indicating Price Breakup Required**	Yes
मध्यस्थता खंड/**Arbitration Clause**	No
सुलह खंड/**Mediation Clause**	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%)/ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	14

(a).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

Registrar
Veer Narmad South Gujarat University, Surat
(Registrar)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% / Purchase Preference to MSE OEMs/ Service Provider available upto price within L1+X%	15

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.
5. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the

completed financial years after the date of constitution shall be taken into account for this criteria.
6. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
7. **Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs from the State of Bid Inviting Authority having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry/ State of Bid Inviting Authority. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for % (selected by Buyer) percentage of total quantity. The buyers are advised to refer the for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017 and its subsequent Orders/Notifications issued by concerned Ministry. Benefits of MSE will be allowed only if seller/service provider is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.
8. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
9. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
10. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

11. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

i. If number of technically qualified bidders are only 2 or 3.
ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Details of the premise:1791526071.pdf

Scope of work:1791526083.pdf

Pre Bid Detail(s)

मूल्य भिन्नता खंड दस्तावेज़/Pre-Bid Date and Time	प्री-बिड स्थान/Pre-Bid Venue

13-10-2026 16:00:00	Purchase Cell, Veer Narmad South Gujarat University, Surat. (online link : VNSGU Purchase Cell General Meeting Link https://meet.google.com/gbx-krwp-czt) Contact No. 0261-2203042

Facility Management Services - LumpSum Based - Commercial; O&M Of Mechanical Work; Consumables To Be Provided By Service Provider (inclusive In Contract Cost) (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Premises	Commercial
Type of services required	O&M of Mechanical Work
Cost for Consumables/ Materials	Consumables to be provided by service provider (inclusive in contract cost)
Service component	As per ATC
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

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परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Vansiya Yogeshkumar Natvarsinh	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	Project / Lumpsum Based	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. **Generic**

   OPTION CLAUSE 25% : The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration.
   For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 25 percent with the consent of the service provider

2. **Generic**

   Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. **Buyer Added Bid Specific Scope Of Work(SOW)**

   File Attachment Click here to view the file.

4. **Buyer Added Bid Specific ATC**

   Buyer uploaded ATC document Click here to view the file.

5. **Service & Support**

   Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

6. **Service & Support**

   Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.

13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the सामान्य नियम और शर्तें/General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

OPERATION & ANNUAL MAINTENANCE OF SWIMMING POOL AT VNSGU, SURAT

VEER NARMAD SOUTH GUJARAT UNIVERSITY, UDHNA-MAGDALLA ROAD, SURAT, GUJARAT, INDIA

www.vnsgu.ac.in

PART – A SCOPE OF WORK (Operation & Annual Maintenance of Swimming Pool)

1. Objective

This contract covers Operation and Annual Maintenance (AMC) of the existing Swimming Pool at Veer Narmad South Gujarat University (VNSGU) campus, Udhna–Magdalla Road, Surat, for a period of one year. The Contractor shall be responsible for the complete upkeep of the pool's mechanical systems (pumps, motors, filtration) and for maintaining water quality as per standard guidelines, keeping the pool safe and fit for use at all times.

2. Pool Specification (for Price Discovery)

Sr. No.	Description	Length	Width	Depth	Qty
1	Operation & Maintenance of existing Swimming Pool and its related parts & machineries for 1 year	25 Meters	10 Meters	5.5 Feet	01

Note: Actual site verification of the Swimming Pool at the University campus, Athletics Complex, is recommended before quoting the rate.

3. Water Quality Standard

The Contractor shall maintain pool water PH between **7.0 and 7.5** at all times, in line with standard swimming pool water-quality guidelines. PH shall be checked daily and chemical dosing adjusted accordingly as per Clause 4 below.

4. Water Treatment & Filtration Process

4.1 Daily PH Check and Routine Chlorination

- PH shall be checked every day. Where PH is found not less than 6 and not more than 8, the routine maintenance process below shall be followed.
- Back-force (backwash) shall be given, fresh water added to the pool, and 300–350 grams of chlorine dosed twice daily — once in the morning and once in the evening.
- The filtration plant shall thereafter be run continuously for a minimum of 2–3 days and up to 4–5 days, and water clarity shall be checked periodically.

4.2 Additional Treatment if Water Does Not Clear

- If the water does not clear through the routine process, Alum (Fitkadi) shall be added into the pool's inlet channel to help settle suspended particles.
- After the pool is closed for the day, the water shall be left undisturbed for at least one hour to allow sediment to settle to the bottom.
- Settled sediment shall then be removed using a manual trolley/rake before proceeding further.
- Backwash shall be carried out and fresh water added; PH shall be re-checked and chlorine dosed as required, maintaining the schedule strictly — failure to follow this sequence in time may spoil the water quality.

4.3 Backwash Schedule

- Backwash with addition of fresh water shall be carried out at least three days a week, in addition to continuing the chlorination process described above based on the daily PH check.
- On the weekly off/rest day, Copper Sulphate ($CuSO4$) shall be dosed into the water — this is essential for maintaining water cleanliness.

5. Monthly Consumables / Chemicals (Minimum Requirement)

Sr. No.	Chemical / Consumable	Quantity per Month
1	Alum (Fitkadi)	20 to 25 Kg
2	Copper Sulphate ($CuSO_4$)	5 to 8 Kg
3	Chlorine	25 to 30 Kg

Note: Alum (Fitkadi) must compulsorily be used for water clarification. The filtration plant must be kept running throughout the maintenance process without interruption.

6. Daily Operation & Housekeeping of Pool

- Skimming off leaves and debris floating in the pool.
- Brushing off sediment settled on the pool walls.
- Manual vacuuming of the pool floor, as and when required.
- Cleaning out the skimmers.
- Keeping the filtration pump running at all times during operational hours.
- Checking the filter and carrying out backwash as required.
- Testing the water and adding chemicals as necessary (as per Clauses 3–5 above).

7. Filtration Pump Operation (Shift-wise Manpower)

The Contractor shall operate and maintain the pressure filter pump of the swimming pool in two shifts per day:

Shift	Timing	Manpower per Shift
Shift 1	7:00 AM to 1:00 PM	As per office Requirement
Shift 2	1:00 PM to 7:00 PM	As per office Requirement

Necessary arrangements shall be made by the Contractor for smooth, trouble-free operation of all valves located in the Swimming Pool area, including running of the filter. Swimming operation time shall be 7:00 AM to 7:00 PM daily. however time may varies depending on holidays and other relevant event in campus.

8. Pump House — Running & Routine Mechanical Maintenance

- Running and routine maintenance of all pumps and motors in the swimming pool pump house, including minor consumables — greasing, gland rope, nuts, bolts, etc. — complete for smooth running of all pumps and motors.
- Removal of floating material and cleaning of silt by operating the silt-cleaning motor pump (suction sweeper system) as per daily requirement.
- All labour, tools & plant (T&P) required shall be arranged by the Contractor, complete as per the direction of the University's In-Charge of Swimming Pool.

9. Monthly Deep Cleaning

- Manual cleaning of the swimming pool with all labour, tools and tackles, including all consumables — brush, scraping tools, bleaching powder, acid, surf, jute, brooms, etc.
- Dewatering to be carried out using electric/diesel motor pumps, discharging outside the pool periphery, as per the direction of the In-Charge.
- This deep cleaning shall be carried out once every month.

10. Waste & Garbage Removal

The Contractor shall remove and take out all garbage and waste material generated from swimming pool cleaning to the site designated by the University. Removal of such garbage/waste on a day-to-day basis shall be the sole responsibility of the Contractor.

11. Working Hours & Availability

- The Swimming Pool AMC work shall be carried out under the direction of the Director, Youth Welfare & Physical Education Department, VNSGU.
- Contractor's personnel shall be available on working days generally between 10:30 AM and 6:10 PM, apart from the shift-wise pump operation timing given in Clause 7.
- All problems related to the Swimming Pool arising during the AMC period shall be resolved by the Contractor as per the directions of the In-Charge.

12. Supervision & Safety

- The Contractor shall be fully responsible for the complete upkeep and safekeeping of the Swimming Pool during the AMC period and shall provide related safety measures/equipment.
- Any person deployed by the Contractor for supervision/attendance at the pool shall not be treated as an employee of the University, and shall be covered under an insurance policy by the Contractor, a copy of which shall be submitted to the University.

13. Items to be Provided by the Contractor

The Contractor shall provide, at its own cost, a complete list of items required for swimming pool cleaning and maintenance, including but not limited to cleaning equipment, chemicals listed in Clause 5, brushes, scraping tools, vacuum equipment, and consumables for the pump house — to be submitted along with the technical bid.

Note: *All rates quoted for the above scope shall be inclusive of manpower, chemicals, consumables, tools and tackles required to complete the work; no separate charges shall be payable by the University.*

PART – B SERVICE CONDITIONS

PART – I Applicability of GeM Conditions

- This contract, placed through GeM under the Facility Management Services (Lumpsum) category, shall be governed by the General Terms and Conditions (GTC) of GeM, the Service Specific Terms and Conditions (STC) including the Service Level Agreement (SLA) applicable to the category, and the Bid-specific Additional Terms and Conditions (ATC) contained in this document.
- Wherever there is any conflict between GTC, STC and this ATC, the order of precedence shall be: ATC shall supersede the Service-specific STC, which shall supersede the GTC.
- All performance monitoring, deductions, penalties and escalation for this contract shall be governed jointly by the GeM SLA framework (Part II below) and this ATC. Where the FMS category's standard SLA parameters do not specifically address swimming pool operation, the pool-specific conditions and penalties set out in Part II of this Section shall apply in addition.
- The Contractor's participation in e-bidding on GeM shall be construed as unconditional acceptance of the GTC, STC and this ATC in entirety.

PART – II VNSGU Specific Conditions & Service Level Agreement

1. Contract Duration & Extension

- The contract period shall be for ONE YEAR from the date of issue of the Work Order.
- If required by the University, the contract may be extended on the same terms, conditions and rates for such further period as decided by the University.
- No increase in the fixed rates shall be allowed during the contract period, except statutory revisions (e.g., minimum wages) as applicable under law.

2. Performance Security (e-PBG)

- The successful bidder shall submit Performance Security equivalent to 5% of the total contract value, within 15 days of award of contract on GeM, in favour of the Registrar, Veer Narmad South Gujarat University.
- Performance Security shall be submitted preferably as an electronic Performance Bank Guarantee (e-PBG), generated through the NeSL (National e-Governance Services Limited) e-BG platform, as recognised under GeM GTC Clause 7. Alternatively, it may be submitted as an Account Payee Demand Draft, Fixed Deposit Receipt, or Bank Guarantee from a scheduled commercial bank, as accepted under GeM rules.
- The Performance Security shall remain valid for a period of 2 months beyond the date of completion of all contractual obligations under this AMC. In case the contract is extended, the Contractor shall suitably extend the validity of the Performance Security.
- No interest shall be payable by the University on the Performance Security amount.
- Payment to the Contractor shall become due only after the Performance Security (e-PBG) is received and its genuineness verified by the University.
- The Performance Security shall be refunded to the Contractor within 30 days of satisfactory completion of all contractual obligations, subject to no outstanding dues or deductions.

3. Site Supervision & In-Charge

- All work under this AMC shall be carried out under the overall direction and supervision of the Director, Youth Welfare & Physical Education Department, VNSGU, and the University's designated In-Charge of the Swimming Pool.
- The Contractor shall depute a responsible supervisor/attendant during pool operating hours, who shall not be treated as an employee of the University and to whom the University shall not be liable for any payment.
- The person(s) deployed for supervision/attendance shall be covered under an insurance policy taken by the Contractor, a copy of which shall be submitted to the University before commencement of work.

4. Complaint Resolution Timeline & Penalty

- Any problem or deficiency relating to the Swimming Pool (including water quality, pump/filter malfunction, or any operational issue) brought to the Contractor's notice shall be resolved within 24 hours.
- Failure to resolve within 24 hours shall attract a penalty of ₹500/- per day of delay, in addition to any deductions applicable under the SLA table at Clause 6 below.
- Where a complaint regarding the Contractor's performance is received from the concerned University department/In-Charge, a deduction of 10% of the relevant bill amount shall be made, over and above any other applicable deductions.

5. Restriction on Local Bidders

- Only bids from parties located within Surat city/Surat district shall be considered for this tender.

6. Service Level Agreement — Deductions Table

Deductions shall be levied by the University as per the table below, in line with the GeM Facility Management Services SLA framework:

Sr.	Nature of Default	1st Instance	2nd Instance	3rd Instance
1	Non-deployment of shift-wise manpower as per Clause 7, Part A	1% per day of total value up to 15 days; beyond 15 days, cancellation @ 10% of order value	2% per day up to 15 days; beyond 15 days, cancellation @ 10% of order value	Cancellation of contract @ 10% of order value
2	Failure to address deficiencies/complaints (subject to 24-hour clause in Cl. 4 above)	Deduction of ₹500/-	Deduction of ₹800/-	Deduction of ₹1,000/-
3	Employee found responsible for theft, loss or damage of material/equipment	Immediate payment in actuals for the loss/damage; replacement of employee within 2 days	Same as 1st instance; contract may be cancelled depending on gravity	Cancellation of contract @ 10% of order value
4	Employee absent for more than 2 days without prior information/approval	Substitute within 2 days, failing which 1% per day of value of absent resource up to 15 days	Substitute within 2 days, failing which 3% per day up to 15 days	Cancellation of contract @ 10% of order value
5	Disobedience / misconduct by deployed personnel	Warning/counselling as decided by the University	Warning/counselling + immediate replacement within 2 days	Cancellation of contract @ 10% of order value
6	Delay in statutory payments (wages, EPF, ESI) to deployed staff	₹100/day per default; warning to deposit within 7 working days	₹200/day per default; hold on payments to Contractor till deposited	Cancellation of contract @ 10% of order value
7	Illegal/corrupt practice or collusion by deployed personnel	Immediate replacement within 2 days / cancellation @ 10%, as decided by the University	Cancellation of contract @ 10% of order value	—

Deductions for any billing month shall be capped at 10% of the bill generated for that month/period. If SLA breaches recur beyond 3 instances within any billing period, it shall be treated as a breach of contract and the University shall have full right to terminate the contract after giving 30 days' notice.

7. Non-Employment Relationship

- Manpower deployed by the Contractor for this AMC shall in no circumstance be treated as employees of the University, nor shall the University be liable for any wages, statutory dues, or other payment to such personnel.

8. Payment of Bill Amount

- 100% of the bid amount shall not be paid in advance. Payment shall be released in four equal quarterly instalments during the contract year, each representing 25% of the annual bill amount, subject to satisfactory performance and the deductions set out above.

9. Termination / Blacklisting

- The University reserves the right to cancel/terminate the contract at any stage without assigning any reason and without any financial liability, and the Contractor shall not be entitled to any compensation on this account.
- The decision of the University with regard to acceptance/rejection of the bid and quality of service rendered shall be final and binding.

10. No Transfer / Sub-Contracting

- The contract awarded under this AMC shall not be transferable to any other party, nor shall any part of it be sub-contracted.

11. Prohibited Substances on Campus

- Use of pan, gutka, cigarette/beedi-tobacco and other intoxicating substances is prohibited within the University premises. The Contractor shall ensure strict compliance by its deployed personnel as per applicable State Government rules.

PART – III General Terms & Conditions

1. Force Majeure

Neither party shall be liable for failure to perform its obligations under this contract if such failure arises from acts of God, war, riot, flood, epidemic, natural disaster, strike, or other circumstances beyond the reasonable control of the affected party, provided that prompt written notice of such event is given to the other party within 7 calendar days.

2. Indemnification

The Contractor shall indemnify and keep indemnified the University, its employees and officers, against all losses, claims, damages, penalties or liabilities arising from any act, omission, negligence or misconduct of the Contractor or its personnel during execution of this contract.

3. Insurance and Liability

The Contractor shall maintain, throughout the contract period, a valid insurance policy covering personnel deployed at the Swimming Pool against accident, injury or death whilst on duty, and shall submit proof of the same to the University before commencement of work and upon each renewal. The University shall own no liability or obligation in respect of such insurance.

4. Confidentiality

The Contractor and its personnel shall maintain strict confidentiality of all University information and records that may come to their knowledge during the course of this contract. Any breach shall be treated as misconduct and may lead to termination of contract and legal action.

5. Governing Law and Jurisdiction

This contract shall be governed by the laws of India, the GeM General Terms & Conditions, and the Gujarat State Procurement Policy, 2024. All disputes shall be subject to the exclusive jurisdiction of the courts at Surat, Gujarat.

6. Dispute Resolution

Any dispute arising out of or in connection with this contract shall first be resolved amicably through direct negotiation between the parties. If unresolved within 60 days, either party may refer the matter to arbitration under the Arbitration and Conciliation Act, 1996, before a Sole Arbitrator appointed by the University. The seat of arbitration shall be Surat, Gujarat, and the language of proceedings shall be English. The Arbitrator's decision shall be final and binding on both parties, and each party shall bear its own costs of preparation and presentation.

7. Execution of Agreement on Stamp Paper

The successful bidder shall, if required by the University, execute a formal Service Agreement on non-judicial stamp paper of appropriate value, within the time specified by the University. Execution of this Agreement shall be a mandatory condition for commencement of services; failure to do so within the stipulated time shall be treated as non-acceptance of the contract and may result in cancellation of award and forfeiture of Performance Security/EMD.

Cost of stamp paper and related expenses shall be borne entirely by the Contractor.

8. Audit and Inspection Rights

The University, or any authorised Government auditor, shall have the right to inspect the Contractor's records, personnel deployment, and service delivery at the Swimming Pool site at any time, with or without prior notice. The Contractor shall extend full cooperation.

9. No Sub-letting or Assignment

The Contractor shall not assign, transfer, or sub-contract this contract, or any part thereof, to any other party without the prior written approval of the University. Unauthorised sub-letting shall lead to immediate termination of the contract.

10. Final Authority

The Hon'ble Vice-Chancellor, VNSGU, shall be the final authority on all matters of administration and compliance under this contract, subject to the GeM framework and applicable legal remedies.

11. Limitation of University Liability

The University shall not be liable for salaries, EPF, ESI or other statutory dues of the Contractor's personnel; for any accident, injury or death of such personnel; or for any loss, damage or claim arising from the Contractor's equipment, tools or consumables. All such risks and liabilities shall rest entirely with the Contractor.

PART – C PAYMENT TERMS & CONDITIONS

1. Basis of Payment

- Payment shall be made only through the GeM portal, against the accepted rate for Operation & Annual Maintenance of the Swimming Pool as quoted in the Price Bid.
- Payment shall be calculated on the fixed annual contract value quoted by the bidder, released in instalments as per Clause 2 below, subject to satisfactory performance and deductions as per the SLA table in Part B, Clause 6.
- No payment shall be linked to reimbursement of actual expenditure incurred by the Contractor on manpower, chemicals or consumables; the quoted rate shall be treated as fixed and all-inclusive.

2. Payment Cycle

- Payment shall be released quarterly, in four equal instalments of 25% of the annual contract value each, corresponding to satisfactory service for that quarter.
- No advance payment shall be made under any circumstances.
- Each quarterly payment shall be released only after the Contractor submits the invoice through GeM along with the supporting documents listed in Clause 3 below, and after verification by the University's In-Charge of Swimming Pool.

3. Documents Required for Payment

Payment shall be released only after submission and verification of:

- GeM system-generated invoice for the relevant quarter
- Attendance/manpower deployment record for both shifts as per Part A, Clause 7
- Monthly water-quality/PH testing log and chemical dosing record as per Part A, Clauses 3–5
- Record of complaint resolution, including compliance with the 24-hour resolution timeline (Part B, Clause 4)
- Proof of statutory compliance for deployed staff (minimum wages, EPF, ESI, as applicable)
- Valid insurance policy copy for deployed personnel (Part B, Clause 3)
- Any deductions applicable for the quarter under the SLA table (Part B, Clause 6), duly reconciled

4. Deductions Before Payment

All deductions, penalties, or recoveries applicable under Part B (SLA table, 24-hour complaint resolution penalty, or any other clause of this ATC) shall be adjusted against the relevant quarterly payment before release. The Contractor shall not raise any objection, claim or dispute against such deductions, provided they are made in accordance with the terms of this bid document.

5. Payment Delay — No Claim by Contractor

- The Contractor expressly agrees and acknowledges that release of payment may be subject to delay on account of administrative processing, internal verification, GeM system/portal processing time, budget or fund-release procedures of the University, or any other procedural requirement of the Government/University.
- The Contractor shall not be entitled to claim, and hereby waives any right to claim, interest, compensation, damages, or any other financial relief on account of delay in release of payment arising from the above or any similar cause not attributable to wilful default by the University.
- Delay in payment by the University shall not, under any circumstances, be treated as a breach of contract by the University, nor shall it entitle the Contractor to suspend, reduce, or discontinue services at the Swimming Pool.
- Notwithstanding any delay in payment, the Contractor shall continue to render uninterrupted services as per the Scope of Work (Part A) and shall continue to pay wages and statutory dues to its deployed personnel on time, regardless of the status of payment from the University.

- Failure by the Contractor to maintain service continuity or timely payment of wages to its staff, citing delay in payment from the University as a reason, shall be treated as a breach of contract by the Contractor and shall be liable for action as per Part B of this document.

6. No Escalation

Rates quoted by the Contractor shall remain firm and fixed for the entire contract period of one year and shall not be subject to escalation on any account, except for statutory revision in minimum wages or other applicable statutory levies, which shall be reimbursed only on production of documentary proof, as per Part B, Clause 1.

7. Taxes and Statutory Deductions

- The quoted rate shall be inclusive of GST and all other applicable taxes, duties and levies. No separate claim on this account shall be entertained.
- TDS and other statutory deductions, as applicable under the Income Tax Act and other laws, shall be deducted at source from payments due to the Contractor.

8. Final Payment Principle

Payment for this contract shall be governed by: Fixed Contract Value ÷ 4 Quarterly Instalments, less applicable deductions under the SLA (Part B), released strictly after submission, verification and reconciliation of all required documents, and subject to the payment-delay conditions set out in Clause 5 above.

PART – D MINIMUM ELIGIBILITY CRITERIA

A. General Eligibility

The bidder shall meet the following minimum eligibility requirements and submit the corresponding declarations/information in the prescribed Annexures. Failure to submit mandatory Annexures shall render the bid non-responsive.

1. Financial Turnover

The bidder shall submit a declaration of average annual turnover from relevant business activities/services and eligibility for exemption, if applicable, as per ANNEXURE – I.

2. Past Experience

The bidder shall submit details of past experience of similar nature of work/services (Operation & Maintenance of Swimming Pool / Facility Management / relevant AMC services), as per ANNEXURE – II.

3. Earnest Money Deposit (EMD) (If Applicable)

The bidder shall submit details of EMD (If Applicable) or valid exemption, as applicable, strictly in accordance with the bid conditions, as per ANNEXURE – III.

4. Bidder Information & General Acceptance

The bidder shall furnish complete bidder information and unconditional acceptance of the Scope of Work (Part A), GeM SLA and Service Conditions (Part B), and Payment Terms (Part C), as per ANNEXURE – IV.

5. Consolidated Self-Declaration

The bidder shall submit a consolidated self-declaration covering non-blacklisting status, compliance with land-border-sharing-country restrictions (GFR Rule 144(xi)), class of supplier/local content declaration, and correctness of information, as per ANNEXURE – V.

6. Price Reasonability Certificate

The bidder shall submit a Price Reasonability Certificate confirming that the quoted prices are reasonable, competitive, and inclusive of all statutory obligations and costs, as per ANNEXURE – VI.

B. Bid-Specific Requirements

The bidder shall additionally submit an Undertaking of Manpower, Technical Capability & Management Potential for Operation & Maintenance of the Swimming Pool, confirming sufficiency of manpower deployed as per operational need, technical knowledge of pool water treatment and mechanical upkeep, preventive and immediate/breakdown maintenance capability, site inspection status, and overall management potential to independently run the AMC, as per ANNEXURE – VII.

IMPORTANT NOTE: *Submission of all Annexures (I to VII) is mandatory. Exemptions for EMD, turnover and experience shall be allowed only if the bidder's MSME/NSIC/DPIIT Startup status is verified on GeM on the date of bid submission.*

PART – E BID SUBMISSION GUIDELINES

1. Mode of Submission

- 1.1 All bids shall be submitted online only through the Government e-Marketplace (GeM) portal.
- 1.2 Earnest Money Deposit (EMD) (If Applicable), wherever applicable, shall be submitted either through Demand Draft (DD) or claimed through valid MSME/NSIC/DPIIT Startup exemption, strictly as per GeM rules.
- 1.3 The original EMD Demand Draft (if applicable) shall be submitted physically at the Purchase Section, Veer Narmad South Gujarat University, Udhna–Magdalla Road, Surat – 395007, in a sealed cover clearly superscribed "EMD for Operation & Annual Maintenance of Swimming Pool", before the GeM bid closing date.
- 1.4 Each document shall be uploaded under the correct GeM upload button, in clear, readable, searchable PDF format, duly signed and stamped by the authorised signatory.
- 1.5 Incomplete, illegible, wrongly tagged, or missing documents may result in rejection of the bid during technical evaluation, as per GeM rules.

A. Physical (Hard-Copy) Submission

Document	Mode	Submission Location	Last Date
EMD Demand Draft (if applicable) in sealed cover marked "EMD for Swimming Pool AMC"	Original Hard Copy	Purchase Section, VNSGU, Surat – 395007	As per GeM bid closing date

B. Online Submission on GeM Portal

Sr.	Purpose	GeM Upload Button	Documents to Attach
1	Financial Capacity & Turnover	Button 1 – Financial Capacity	Annexure–I, MSME/NSIC/Startup certificate (if applicable)
2	Past Experience	Button 2 – Experience Documents	Annexure–II, supporting work orders/completion certificates
3	EMD / Exemption	Button 3 – Compliance Documents	Annexure–III, scan of DD or MSME/Startup certificate
4	Bidder Information & Acceptance	Button 4 – Additional Documents	Annexure–IV, self-attested PAN, GST Certificate, Cancelled Cheque
5	Consolidated Self-Declaration	Button 4 – Additional Documents	Annexure–V
6	Price Reasonability	Button 4 – Additional Documents	Annexure–VI
7	Bid-Specific Requirement (Manpower & Technical Capability)	Button 4 – Additional Documents	Annexure–VII

All above Annexures are mandatory, unless exempted under applicable GeM provisions.

Important Notes for Annexures & Document Submission

- All Annexures must be fully filled, signed, stamped, and page-numbered. Annexure numbering must strictly match the tender document.
- All supporting documents must be self-attested and stamped by the authorised signatory.
- No price information shall be mentioned in any Annexure or technical document. Prices shall be entered only in the GeM BoQ/Financial Bid.
- All uploaded files must be in clear, readable, searchable PDF format.
- Documents must be uploaded strictly under the correct GeM upload button; wrong tagging may lead to rejection.
- Unnecessary, promotional, or irrelevant documents shall not be uploaded. Only documents specifically asked for in this bid shall be considered.
- Under experience criteria, bidders are advised to upload only relevant and limited documents. Excess or unrelated documents may be ignored during evaluation.

ANNEXURE – I

DECLARATION OF AVERAGE ANNUAL TURNOVER & EXEMPTION ELIGIBILITY

PART A – Declaration of Turnover (Last Three Financial Years)

(fill even though you claim exemption)

We hereby declare that our average annual turnover for the last three financial years is as follows:

Financial Year	Annual Turnover (₹)
FY-2022-23	
FY-2023-24	
FY-2024-25	
Average turnover	
Required Turnover as per Bid	
Average turnover is as per Bid condition	YES / NO

Attachment required: Self-attested copy of CA-certified Turnover Certificate(s).

PART B – Exemption from Turnover (If Applicable)

We seek exemption from the turnover requirement under valid Government policy, on the basis of:

☐ MSME-Udyam-Registered

☐ NSIC Registered

☐ DPIIT-Recognized Startup

Attachment required: Self-attested copy of valid MSME-Udyam / NSIC / DPIIT Startup Certificate.

Note: Exemption from past experience, turnover or EMD shall be applicable only if the bidder's MSME / NSIC / DPIIT Startup status is valid and reflected as 'Verified/Active' on the GeM portal at the time of bid submission. Registrations appearing as 'Pending' or 'Applied' shall not be considered for exemption at the bid evaluation stage.

Final Declaration

I/We hereby declare that all information provided is true and correct; that we understand concealment/misrepresentation may lead to bid rejection; and that we agree to submit any additional documents if required by VNSGU during evaluation.

Place: _____ Date: _____ Authorized Signatory (Name & Seal)

ANNEXURE – II

DECLARATION OF PAST WORK EXPERIENCE & EXEMPTION ELIGIBILITY

PART A – Work Experience Details (Last Three Financial Years)

- Fill this even though you claim exemption.
- Maximum three (03) Work Orders shall be listed; submission of more will result in evaluation of only the first three listed.
- Only completed works of similar nature (swimming pool / facility O&M / AMC services) shall be considered. Ongoing, partial, or trial contracts shall not be treated as completed works.
- Eligible clients: Government / PSU / Autonomous Bodies / Universities (all completed works acceptable); Private Limited Companies (only completed works for Public/Private Limited Companies considered). Works executed for proprietorships, partnership firms, individuals, societies or NGOs shall not be considered.

Sr.	Client Name & Address	Org. Type	Work Order No. & Date	Brief Description	Contract Value (₹)	Completion Proof (Y/N)
1						
2						
3						

For each work order mentioned above, attach: (Mandatory) Copy of Work Order / Contract Agreement AND any ONE of: Completion/Performance Certificate, Proof of payment, or CARC generated on GeM (if applicable).

PART B – Declaration of Experience Eligibility (as per Bid Conditions)

We confirm that we satisfy the past experience eligibility criteria by fulfilling any one of the following:

☐ One completed work of value not less than 80% of the estimated bid value

☐ Two completed works, each of value not less than 50% of the estimated bid value

☐ Three completed works, each of value not less than 40% of the estimated bid value

☐ We do NOT satisfy the above criteria and are claiming exemption, if permissible (supporting document attached)

PART C – Declaration for Exemption (If Applicable)

☐ MSME (Udyam Registered)

☐ NSIC Registered

☐ DPIIT-Recognized Startup

Attachment required: Self-attested copy of valid MSME-Udyam / NSIC / DPIIT Startup Certificate.

Final Declaration

We declare that the information furnished above is true, complete and correct; that only eligible and completed works have been declared; and that submission of incorrect information may result in rejection of bid, forfeiture of EMD, and other legal/contractual action.

Place: _____ Date: _____ Authorized Signatory (Name & Seal)

ANNEXURE – III

EMD SUBMISSION OR EXEMPTION DECLARATION

Option A – EMD (If Applicable) Submission via Demand Draft

Particulars	Details
Name of Bidder	
DD Amount	
DD Number	
Date of Issue	
Bank Name & Branch	
Payable To	Registrar, Veer Narmad South Gujarat University
Payable At	Surat – 395007

- The Demand Draft has been issued by a Nationalized bank or as per the latest Gujarat Government-recognized bank for SD/EMD.
- The DD has been drawn in favour of the University, by or on behalf of the bidding firm.
- The original DD has been submitted or dispatched to the University as per tender instructions.

The original Demand Draft must be submitted at the Purchase Section, Veer Narmad South Gujarat University, Surat – 395007, not later than three days from the online GeM bid submission deadline.

Place: _____ Date: _____ Authorized Signatory (Name & Seal)

Attachment: Original Demand Draft

OR

Option B – EMD Exemption Declaration

We hereby declare that our organization is registered as a Micro/Small Enterprise (MSME) or NSIC or Startup under DPIIT, and is therefore exempted from EMD submission under Government Procurement Policy (GPP) 2024 and GeM rules.

- Only GeM-verified MSME/NSIC/Startup registration will be considered valid for exemption.
- If our MSME/Startup status appears as 'pending' or 'applied' on GeM at the time of bid submission, the exemption will not be granted.
- If neither valid exemption proof nor EMD is submitted at bid opening, our bid shall be summarily rejected.
- Submission of false or invalid exemption documents will lead to disqualification and may attract legal or contractual action.

Place: _____ Date: _____ Authorized Signatory (Name & Seal)

Attachment required: Self-attested valid MSME-Udyam / NSIC / Startup (DPIIT) Registration Certificate.

ANNEXURE – IV

BIDDER INFORMATION & ACCEPTANCE

A. Bidder Information

Sr.	Particulars	Bidder's Response
1	Name of Firm / Company	
2	Legal Status (Proprietorship/Partnership/LLP/Pvt Ltd/Ltd/Others)	
3	Year of Establishment	
4	Registered Office Address	
5	Communication Address (if different)	
6	Authorized Signatory – Name	
7	Designation	
8	Contact Number	
9	Email ID	
10	Website (if any)	

B. Statutory & Registration Details

Sr.	Registration / License	Registration No.	Valid Up To	Copy Enclosed (Y/N)
1	PAN			
2	GST Registration			
3	MSME / NSIC / DPIIT Startup (if applicable)			
4	DIN- Director Identification Number (if applicable)			

C. Bank Details (for Payment Purpose)

Sr.	Details	Bidder's Response
1	Bank Name	
2	Branch	
3	Account Holder Name	
4	Account Number	
5	IFSC Code	

D. Escalation Matrix (for Operational / Support Issues)

Level	Name	Designation	Email ID	Contact No.	Response Time
Level – 1					
Level – 2					
Level – 3					

E. General Acceptance & Undertaking

- We have read, understood and accepted the Scope of Work as specified in the bid document (Part A) and appendices.
- We have read, understood and accepted the GeM General Terms & Conditions and applicable Service Level Agreement (SLA) governing this bid (Part B).
- We have read, understood and accepted the Payment Terms as specified in the bid document (Part C), including the payment-delay conditions therein.

- We agree to execute a formal agreement/contract, if required, and to comply with all terms and conditions of the bid.
- We confirm compliance with all applicable Central and State laws, statutory requirements and procurement rules relevant to this bid.
- We certify that all information furnished by us is true, correct and complete to the best of our knowledge.
- We understand that submission of false, misleading or incomplete information may result in rejection of the bid, cancellation of award, or other action as per applicable rules.

Place: _____ Date: _____ Authorized Signatory (Name & Seal)

Upload/Attachment Instructions: Self-attested copy of PAN Card; Self-attested copy of GST Registration Certificate; Cancelled Cheque (for bank verification); MSME/NSIC/DPIIT Startup certificate (if applicable), DIN- Director Identification Number (if applicable)

ANNEXURE – V

CONSOLIDATED SELF-DECLARATION

Part A – Notarised Self-Declaration Regarding Non-Blacklisting

- I/We declare that our firm/company has not been blacklisted, debarred, suspended, or banned from participating in any procurement process by any Central or State Government Department, PSU, Autonomous Institution, University, or Government Agency (including GeM) in India, as on the date of bid submission.
- I/We further declare that no criminal proceedings are pending against the bidder or any of its directors/partners/proprietors which would affect our ability to participate in public procurement.
- I/We understand that if any part of this declaration is found false or misleading at any stage, the bid may be rejected or the contract terminated without any liability on the part of the Procuring Entity, in addition to any other action permissible under law.
- Separate notarised Non-Blacklisting status have to submit on Rs.300 stamp paper (ANNEXURE – VIII)

Part B – Self-Declaration Regarding Land Border Sharing Country (Rule 144(xi) of GFR, 2017)

☐ We are not from a country which shares a land border with India, as defined under Rule 144(xi) of GFR, 2017 and subsequent amendments.

☐ We are from a country which shares a land border with India, and are registered with the Competent Authority as notified by the Government of India. A copy of the valid registration certificate is enclosed.

I/We understand that misrepresentation or suppression of facts under this declaration shall render the bid liable for rejection and may also lead to cancellation of contract, if awarded.

Part C – Class of Supplier & Local Content Declaration (Gujarat State Procurement Policy, 2024)

1. Local Content Confirmation: I/We confirm that the local content in respect of the quoted service is _____ %, and accordingly we qualify as:

☐ Class-I Gujarat MSE / Class-I Local Supplier

☐ Class-II Gujarat MSE / Class-II Local Supplier

2. We declare eligibility for purchase preference, wherever applicable, as per Government of Gujarat Industries & Mines Department Resolution No. SPO-102021-188460-CH dated 14-03-2024.

3. We confirm that the local content has been calculated as per: Local Content (%) = [(Sale Price – Value of Imported Content) × 100] ÷ Sale Price, and that transportation, insurance, AMC/CMC and after-sales services have not been considered as local value addition.

4. Declaration of Integrity: We understand that any false declaration under this Annexure shall be treated as a breach of Code of Integrity under Clause 2(C)(d) of the Gujarat State Procurement Policy, 2024, and may lead to debarment for up to two years and/or other legal action.

Final Declaration

I/We hereby declare that all information provided in this consolidated self-declaration is true, complete, and correct to the best of our knowledge and belief, and nothing material has been concealed therefrom.

Place: _____ Date: _____ Authorized Signatory (Name & Seal)

ANNEXURE – VI

PRICE REASONABILITY CERTIFICATE

To The Registrar Veer Narmad South Gujarat University Surat – 395007, Gujarat, India

Subject: Price Reasonability Certificate for Operation & Annual Maintenance of Swimming Pool

Dear Sir/Madam,

- The rates quoted in our bid are reasonable and justified, based on prevailing market rates, scope of work, and associated services offered.
- The offered price is comparable to prices for similar services supplied to other Government organizations, PSUs, or reputed institutions, and has not been artificially inflated for this tender.
- We confirm that no lower price has been quoted for the same or comparable scope of service to any Government/PSU/Autonomous institution or any buyer on GeM in the last six months for comparable terms.
- In the event of discovery of any lower quoted price for comparable specifications elsewhere under similar conditions, we agree that the University may take appropriate action, including price reduction or disqualification.

We assure full cooperation and submission of supporting documents, invoices, or client POs if required by the audit or evaluation committee.

Sincerely,

Place: _____ Date: _____ Authorized Signatory (Name & Seal)

ANNEXURE – VII

BID-SPECIFIC REQUIREMENT — UNDERTAKING OF MANPOWER, TECHNICAL CAPABILITY & MANAGEMENT POTENTIAL FOR SWIMMING POOL OPERATION & MAINTENANCE

We, M/s _____, hereby declare and undertake the following specific to the Operation & Annual Maintenance (AMC) of the Swimming Pool at Veer Narmad South Gujarat University:

A. Manpower Sufficiency & Deployment Undertaking

- We confirm that we possess sufficient trained manpower to be deployed at the Swimming Pool as per operational need, including coverage across both operating shifts (6:00 AM–2:00 PM and 2:00 PM–6:00 PM) referred to in Part A, Clause 7, with manpower strength adjusted as required to ensure uninterrupted operation — without seeking any extension of time or extra cost from the University.
- We undertake to depute at least one dedicated Supervisor/In-charge for the Swimming Pool AMC who shall be responsible for coordination with the University's In-Charge, water-quality monitoring, and complaint resolution within the 24-hour timeline specified in Part B, Clause 4.
- We confirm that a stand-by/reserve workforce is available with us to ensure uninterrupted pool operation in case of absenteeism, emergency, or increased workload, without seeking any extension of time or extra cost from the University.

B. Technical Capability & Experience Declaration

- We confirm that our organization / deployed personnel possess working knowledge and practical experience of swimming pool water treatment, including PH testing and maintenance (7.0–7.5 range), chlorination, backwashing, and use of Alum (Fitkadi) and Copper Sulphate ($CuSO_4$) as detailed in Part A, Clauses 3–5.
- We confirm familiarity with the operation and routine maintenance of swimming pool filtration pumps, motors, and the pump-house mechanical systems described in Part A, Clauses 7–8.
- We possess / shall procure at our own cost a functional water-testing kit (PH and chlorine testing) for daily use at the Swimming Pool, and shall maintain a daily testing log as required for payment verification under Part C, Clause 3.

C. Preventive & Immediate (Breakdown) Maintenance Capability

- We undertake to carry out preventive maintenance of all pumps, motors, valves and filtration equipment as per need — including greasing, gland rope replacement, nut-bolt tightening, and periodic inspection — so as to avoid breakdowns and ensure continuous availability of the pool for use, as per Part A, Clause 8.
- We undertake to attend to any breakdown or urgent mechanical/water-quality issue immediately upon notice, and in any case resolve the same within the 24-hour timeline prescribed in Part B, Clause 4, deploying additional manpower or resources as the situation may require, at no extra cost to the University.
- We confirm that we have access to the tools, plant (T&P) and minor spares necessary to carry out both preventive and breakdown maintenance without awaiting fresh instructions from the University for routine items.

D. Site Inspection Confirmation

☐ We confirm that we have visited and physically inspected the Swimming Pool at the VNSGU Athletics Complex prior to submission of this bid, and have fully accounted for its condition, size, and existing machinery in our quoted rate.

☐ We have NOT inspected the site but confirm that our quoted rate fully accounts for the specifications given in Part A, Clause 2, and we shall raise no claim on account of site conditions discovered after award of contract.

E. Management & Operational Potential

- We confirm our organizational capacity to independently manage the day-to-day operation, cleaning, chemical dosing, preventive maintenance and immediate/breakdown maintenance of the Swimming Pool for the full one-year contract period, deploying manpower and resources as per actual need,

without requiring supervisory or technical support from the University other than the directions of the In-Charge as per Part A, Clause 11.

- We undertake to procure and maintain, at our own cost, all consumables, chemicals, tools and equipment listed in Part A (Clauses 5 and 13) throughout the contract period, and to promptly replenish stock so that maintenance activity is never disrupted for want of consumables.
- We undertake to resolve all pool-related problems within 24 hours as per Part B, Clause 4, and acknowledge that failure to demonstrate adequate manpower or technical capability during the contract period shall be treated as a performance failure under the SLA table at Part B, Clause 6.

Declaration

We certify that the above information is true and correct to the best of our knowledge, and we understand that any false declaration regarding manpower sufficiency or technical capability shall be grounds for rejection of our bid or termination of the contract, in addition to forfeiture of EMD/Performance Security and other action as per applicable rules.

Place: _____ Date: _____ Authorized Signatory (Name & Seal)

Annexure - VIII
Notarised Declaration Regarding Non-Blacklisting

To
The Registrar
Veer Narmad South Gujarat University
Surat – 395007, Gujarat, India

Subject: Notarised Declaration Regarding Non-Blacklisting

In reference to the bid issued by Veer Narmad South Gujarat University, I/we, the undersigned, do hereby solemnly declare and affirm that:

1. **We have not been blacklisted**, debarred, suspended, or banned from participating in any procurement process by **any Central or State Government department, Public Sector Undertaking (PSU), Autonomous Institution, or Government agency (including Government e-Marketplace [GeM]) in India, as on the date of bid submission.**
2. We further declare that **no criminal proceedings** are pending against the bidder or any of its directors/partners that would affect our ability to participate in this procurement process.
3. We understand that if this declaration is found to be false or misleading at any stage, our bid may be summarily rejected, or the contract may be terminated without any liability on the part of the University.

Declaration
We hereby declare that the above information is true and correct to the best of our knowledge and belief.

Place: _____ Date: _____ **Authorized Signatory (Name & Seal)**