

INSPECTION FORMAT

B.Optometry / M.Optometry

(As per NCAHP Minimum Standard Requirements - MSR)

A – GENERAL INFORMATION

Particular	Details
Name of Institution	
Address	
Management	Government / Private / Trust / Society
Approval of NCAHP	Yes / No
Intake Approved	
Principal/Dean	
Contact Details	
Date of Inspection	

B – LAND & BUILDING

Sr	Requirement (MSR)	Required Value	Actual	Compliance	Remarks
1	Independent College Building	Mandatory			
2	Building in Institution Name / Lease	Minimum 10 Years			
3	Built-up Area (30 Intake)	26,675 sq.ft			
4	Built-up Area (60 Intake)	35,750 sq.ft			
5	Barrier Free Access	Mandatory			
6	Parking Facility	Mandatory			
7	Open/Recreation Area	Mandatory			
8	Fire NOC	Available			
9	Structural Stability Certificate	Available			
10	Land Use Certificate	Available			
11	CCTV Coverage	Entire Campus			
12	Biometric Attendance	Students & Faculty			

C – INFRASTRUCTURE

Facility	No. Required	Area Required (30 Intake)	Area required per student in Sq.ft	Area Required (60 Intake)	Actual Area	Compliance
Classrooms	5	1500 sq.ft	10	3000 sq.ft		
Optics Lab	1	600 sq.ft	20	1200 sq.ft		
Biochemistry Lab	1	600 sq.ft	20	1200 sq.ft		
Anatomy Lab	1	600 sq.ft	20	1200 sq.ft		
Clinical Lab	2	1200 sq.ft	20	2400 sq.ft		
Library	1	900 sq.ft	30	1800 sq.ft		
Girls Common Room	1	300 sq.ft	10	600 sq.ft		
Boys Common Room	1	300 sq.ft	10	600 sq.ft		
Auditorium	1	7500 sq.ft	-	7500 sq.ft		
Principal Room	1	500 sq.ft	-	500 sq.ft		
Administration Room	1	500 sq.ft	-	500 sq.ft		
Faculty Room	1	1000 sq.ft	-	2000 sq.ft		
Guest Faculty Room	1	500 sq.ft	-	500 sq.ft		
Waiting Area	1	500 sq.ft	-	500 sq.ft		
Girls Toilet	1	500 sq.ft	-	1000 sq.ft		
Boys Toilet	1	500 sq.ft	-	1000 sq.ft		
ECR Room	1	350 sq.ft	-	350 sq.ft		
Store Room	1	250 sq.ft	-	500 sq.ft		
Pantry	1	150 sq.ft	-	150 sq.ft		

D – OPTOMETRY CLINIC

Clinic	Required	Area	Available	Compliance
Contact Lens Clinic	1	500 sq.ft		
Low Vision Clinic	1	500 sq.ft		
Binocular Vision/Vision Therapy Clinic	1	500 sq.ft		
Ocularistry Clinic	1	500 sq.ft		
Myopia Clinic	1	500 sq.ft		
Sports Vision Clinic	1	500 sq.ft		
Reception	1	500 sq.ft		
Patient Waiting Area	1	1500 sq.ft		
Ladies Toilet	1	500 sq.ft		
Gents Toilet	1	500 sq.ft		

E – HOSPITAL / CLINICAL TRAINING

Requirement	Required Value	Actual	Compliance
Hospital Distance	Within 20 km		
Student : OPD Ratio	1 : 5		
Maximum Tie-up Hospitals	5		
Minimum Daily OPD (30 Intake)	150 Patients		
Bus Facility	Mandatory if Hospital >1 km		
MOU Validity	Minimum 5 Years		

F – CLASSROOM REQUIREMENTS

Requirement	Required Value	Actual	Compliance
No. of Classrooms	4 Teaching + 1 Additional = 5		
Area per Student	10 sq.ft		
LCD Projector	Yes		
Smart Board	Yes		
Ventilation	Adequate		
Furniture	Adequate		

G – LABORATORY REQUIREMENTS

Laboratory	Required Area	Actual	Compliance
Optics Lab	600 sq.ft		
Biochemistry Lab	600 sq.ft		
Anatomy Lab	600 sq.ft		
Clinical Lab-I	600 sq.ft		
Clinical Lab-II	600 sq.ft		
Refraction Lanes	6 Lanes		

H – EQUIPMENT

Equipment	Required Quantity	Available	Working	Compliance
Distance Vision Drum	6			
Trial Set	6			
Streak Retinoscope	6			
Keratometer	6			
Lensometer	6			
Slit Lamp	6			
Applanation Tonometer	6			
Direct Ophthalmoscope	6			
Indirect Ophthalmoscope	3			
Fundus Camera	1			
Color Vision Test	3			
RGP Contact Lens Kit	3 Sets			
Soft Contact Lens Kit	3 Sets			
LogMAR Charts	1 Distance + 1 Near			
Contrast Sensitivity Chart	1			
Prism Bar	1			
Stereo Acuity Test	1			
Geneva Lens Measure	6			
PD Ruler	10			
Pen Torch	10			
Pupillometer	2			

I – LIBRARY

Requirement	Required Value	Actual	Compliance
Text Books	1 Book per 10 Students		
Books (30 Intake)	Approx. 450		
Books (60 Intake)	Approx. 900		
Reference Books	Minimum 100		
International Journals	2		
National Journals	2		
E-Journal Subscription	Mandatory		
Internet Facility	Mandatory		
Computers (30 Intake)	8		
Computers (60 Intake)	15		

J - FACULTY

Designation	Required	Available	Shortage
Professor			
Associate Professor			
Assistant Professor			
Part-time Faculty			
Visiting Faculty			

FACULTY REQUIREMENT (UG)

Intake	Professor	Associate Professor	Assistant Professor
30 Seats	1	2	8
40 Seats	1	2	11
50 Seats	1	3	13
60 Seats	2	3	15
100 Seats	3	6	24

Faculty Ratio

- Core Faculty : Student = **1 : 15**
- Professor : Associate Professor : Assistant Professor = **1 : 2 : 5**
- Part-time Faculty (Non-core subjects) = **Maximum 40%**
- for P.G. intake permission of **4 (four)** seats per eligible P.G. Guide

OBSERVATIONS

- 1.
- 2.
- 3.
- 4.

DEFICIENCIES

Sr. No.	Deficiency	Recommendation
1		
2		
3		
4		

FINAL RECOMMENDATION

- ☐ Suitable for Recognition
- ☐ Suitable after Compliance
- ☐ Not Suitable

Inspection Committee

Name	Signature

Principal/Director (Acknowledgement): _____

Date: _____

College Seal