

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	19-10-2026 11:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	20-10-2026 11:00:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	150 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Gujarat
विभाग का नाम/Department Name	Education Department Gujarat
संगठन का नाम/Organisation Name	University Library Veer Narmad South Gujarat University
कार्यालय का नाम/Office Name	Estate
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id :hod1.vnsgu.gj@gembuyer.in Buyer Email id: mmpatel@vnsgu.ac.in
वस्तु श्रेणी /Item Category	Paper-based Printing Services - Printing with Material; Main Answer Book (24 Pages 12 Papers); Offset , Paper-based Printing Services - Printing with Material; Main Answer Book (36 Pages 18 Papers); Offset , Paper-based Printing Services - Printing with Material; Main Answer Book (8 Pages 4 Papers); Offset , Paper-based Printing Services - Printing with Material; Supplementary Sheet (8 Pages 4 Papers); Offset , Paper-based Printing Services - Printing with Material; Supplementary Sheet (4 Pages 2 Papers); Offset , Paper-based Printing Services - Printing with Material; Practical Answer Sheet (4 Pages 2 Papers); Offset , Paper-based Printing Services - Printing with Material; Graph Paper Answer Sheet (4 Pages 2 Papers); Offset , Paper-based Printing Services - Printing with Material; Roll Number Masking Stickers; Offset , Paper-based Printing Services - Printing with Material; Barcode Sticker; Offset
अनुबंध अवधि /Contract Period	1 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	500 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
टर्नओवर पात्रता मानदंड/Turnover eligibility criteria	To be verified by the buyer at the time of technical evaluation

बिड विवरण/Bid Details	
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover	Yes Complete
विक्रेता से मांगे गए दस्तावेज़/ Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/ Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/ Bid to RA enabled	Yes
रिवर्स नीलामी योग्यता नियम/ RA Qualification Rule	H1-Highest Priced Bid Elimination
बिड का प्रकार/ Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय / Time allowed for Technical Clarifications during technical evaluation	3 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes)	25075000
मूल्यांकन पद्धति/ Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes
मध्यस्थता खंड/ Arbitration Clause	No
सुलह खंड/ Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	752250

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	14

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(c). ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

लाभार्थी /Beneficiary :

Registrar
Veer Narmad South Gujarat University, SURAT
(Registrar)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ / Purchase Preference to MSE OEMs/ Service Provider available upto price within $L1+X\%$	15
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माता/सेवा प्रदाता को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Percentage of Bid quantity/amount for MSE OEMs/ Service Provider Purchase preference	100

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.
5. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
6. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
7. **Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs from the State of Bid Inviting Authority having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry/ State of Bid Inviting Authority. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 100% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017 and its subsequent Orders/Notifications issued by concerned Ministry. Benefits of MSE will be allowed only if seller/service provider is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.
8. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
9. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
 1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
 2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
 3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated

cost.

10. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- If number of technically qualified bidders are only 2 or 3.
- If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Sample image of desired product:[1790164497.pdf](#)

Additional customization details:[1789988491.pdf](#)

Pre Bid Detail(s)

मूल्य भिन्नता खंड दस्तावेज़/Pre-Bid Date and Time	प्री-बिड स्थान/Pre-Bid Venue
29-09-2026 16:00:00	Purchase Cell, Veer Narmad South Gujarat University, Surat. (online link : VNSGU Purchase Cell General Meeting Link https://meet.google.com/gbx-krwp-czt) Contact No. 0261-2203042

Paper-based Printing Services - Printing With Material; Main Answer Book (24 Pages 12 Papers); Offset (3000000)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Printing	Printing with Material
Category of Printing	Main Answer Book (24 Pages 12 Papers)
Mode of Printing	Offset
Single/ Double Sided	Double Sided (Both Sided - Front and Back)
Colour of Printing	Single Color
Printing Content	Text + Pictorial
Paper Material	Maplitho Paper
Standards of Paper	Conformity to Indian Standard IS 1848
Size of the Paper (in cm)	A4 (21.0 x 29.7)
Thickness of Paper in GSM	61-65 GSM
Inserts	AS PER ATC
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	NO
Number of languages of printing	Bilingual

विवरण/ Specification	मूल्य/ Values
Language	ENGLISH AND GUJARATI
एडऑन /Addon(s)	
Binding	Stitching
Packaging Required	Brown paper+ Plastic sheet+ Carton
Additional Support	Designing Support & Logistics Support (Delivery of Order to the Consignee)
Finishing	Un-coated
Security Features	University Logo as Watermark

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Copies	अतिरिक्त आवश्यकता /Additional Requirement
1	Nareshkumar Dalshabhai Joshi	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	3000000	Number of pages per Item : 24

Paper-based Printing Services - Printing With Material; Main Answer Book (36 Pages 18 Papers); Offset (300000)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Printing	Printing with Material
Category of Printing	Main Answer Book (36 Pages 18 Papers)
Mode of Printing	Offset
Single/ Double Sided	Double Sided (Both Sided - Front and Back)
Colour of Printing	Single Color

विवरण/ Specification	मूल्य/ Values
Printing Content	Text + Pictorial
Paper Material	Maplitho Paper
Standards of Paper	Conformity to Indian Standard IS 1848
Size of the Paper (in cm)	A4 (21.0 x 29.7)
Thickness of Paper in GSM	61-65 GSM
Inserts	AS PER ATC
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	NO
Number of languages of printing	Bilingual
Language	ENGLISH AND GUJARATI
एडऑन /Addon(s)	
Binding	Stitching
Packaging Required	Brown paper+ Plastic sheet+ Carton
Additional Support	Designing Support & Logistics Support (Delivery of Order to the Consignee)
Finishing	Un-coated
Security Features	University Logo as Watermark

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Copies	अतिरिक्त आवश्यकता /Additional Requirement
1	Nareshkumar Dalshabhai Joshi	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	300000	Number of pages per Item : 36

Paper-based Printing Services - Printing With Material; Main Answer Book (8 Pages 4 Papers); Offset (1800000)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Printing	Printing with Material
Category of Printing	Main Answer Book (8 Pages 4 Papers)
Mode of Printing	Offset
Single/ Double Sided	Double Sided (Both Sided - Front and Back)
Colour of Printing	Single Color
Printing Content	Text + Pictorial
Paper Material	Maplitho Paper
Standards of Paper	Conformity to Indian Standard IS 1848
Size of the Paper (in cm)	A4 (21.0 x 29.7)
Thickness of Paper in GSM	61-65 GSM
Inserts	AS PER ATC
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	NO
Number of languages of printing	Bilingual
Language	ENGLISH AND GUJARATI
एडऑन /Addon(s)	
Binding	Stitching
Packaging Required	Brown paper+ Plastic sheet+ Carton
Additional Support	Designing Support & Logistics Support (Delivery of Order to the Consignee)
Finishing	Un-coated
Security Features	University Logo as Watermark

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषित/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Copies	अतिरिक्त आवश्यकता /Additional Requirement
1	Nareshkumar Dalshabhai Joshi	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	1800000	Number of pages per Item : 8

Paper-based Printing Services - Printing With Material; Supplementary Sheet (8 Pages 4 Papers); Offset (1500000)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Printing	Printing with Material
Category of Printing	Supplementary Sheet (8 Pages 4 Papers)
Mode of Printing	Offset
Single/ Double Sided	Double Sided (Both Sided - Front and Back)
Colour of Printing	Single Color
Printing Content	Text + Pictorial
Paper Material	Maplitho Paper
Standards of Paper	Conformity to Indian Standard IS 1848
Size of the Paper (in cm)	A4 (21.0 x 29.7)
Thickness of Paper in GSM	61-65 GSM
Inserts	AS PER ATC
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	NO
Number of languages of printing	Bilingual
Language	ENGLISH AND GUJARATI
एडऑन /Addon(s)	
Binding	Stitching
Packaging Required	Brown paper+ Plastic sheet+ Carton
Additional Support	Designing Support & Logistics Support (Delivery of Order to the Consignee)
Finishing	Un-coated
Security Features	University Logo as Watermark

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Copies	अतिरिक्त आवश्यकता /Additional Requirement
1	Nareshkumar Dalshabhai Joshi	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	1500000	Number of pages per Item : 8

Paper-based Printing Services - Printing With Material; Supplementary Sheet (4 Pages 2 Papers); Offset (1500000)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Printing	Printing with Material
Category of Printing	Supplementary Sheet (4 Pages 2 Papers)
Mode of Printing	Offset
Single/ Double Sided	Double Sided (Both Sided - Front and Back)
Colour of Printing	Single Color
Printing Content	Text + Pictorial
Paper Material	Maplitho Paper
Standards of Paper	Conformity to Indian Standard IS 1848
Size of the Paper (in cm)	A4 (21.0 x 29.7)
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Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	NO
Number of languages of printing	Bilingual
Language	ENGLISH AND GUJARATI
एडऑन /Addon(s)	
Packaging Required	Brown paper+ Plastic sheet+ Carton

विवरण/ Specification	मूल्य/ Values
Additional Support	Designing Support & Logistics Support (Delivery of Order to the Consignee)
Finishing	Un-coated
Security Features	University Logo as Watermark

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Copies	अतिरिक्त आवश्यकता /Additional Requirement
1	Nareshkumar Dalshabhai Joshi	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	1500000	Number of pages per Item : 4

Paper-based Printing Services - Printing With Material; Practical Answer Sheet (4 Pages 2 Papers); Offset (500000)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Printing	Printing with Material
Category of Printing	Practical Answer Sheet (4 Pages 2 Papers)
Mode of Printing	Offset
Single/ Double Sided	Double Sided (Both Sided - Front and Back)
Colour of Printing	Single Color
Printing Content	Text + Pictorial
Paper Material	Recycled Paper
Standards of Paper	Conformity to Indian Standard IS 1848
Size of the Paper (in cm)	A4 (21.0 x 29.7)

विवरण/ Specification	मूल्य/ Values
Thickness of Paper in GSM	61-65 GSM
Inserts	AS PER ATC
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	NO
Number of languages of printing	Bilingual
Language	ENGLISH AND GUJARATI
एडऑन /Addon(s)	
Packaging Required	Brown paper+ Plastic sheet+ Carton
Additional Support	Designing Support & Logistics Support (Delivery of Order to the Consignee)
Finishing	Un-coated
Security Features	University Logo as Watermark

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Copies	अतिरिक्त आवश्यकता /Additional Requirement
1	Nareshkumar Dalshabhai Joshi	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	500000	Number of pages per Item : 4

Paper-based Printing Services - Printing With Material; Graph Paper Answer Sheet (4 Pages 2 Papers); Offset (400000)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Printing	Printing with Material
Category of Printing	Graph Paper Answer Sheet (4 Pages 2 Papers)

विवरण/ Specification	मूल्य/ Values
Mode of Printing	Offset
Single/ Double Sided	Double Sided (Both Sided - Front and Back)
Colour of Printing	Single Color
Printing Content	Text + Pictorial
Paper Material	Recycled Paper
Standards of Paper	Conformity to Indian Standard IS 1848
Size of the Paper (in cm)	A4 (21.0 x 29.7)
Thickness of Paper in GSM	61-65 GSM
Inserts	AS PER ATC
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	NO
Number of languages of printing	Bilingual
Language	ENGLISH AND GUJARATI
एडऑन /Addon(s)	
Packaging Required	Brown paper+ Plastic sheet+ Carton
Additional Support	Designing Support & Logistics Support (Delivery of Order to the Consignee)
Finishing	Un-coated
Security Features	University Logo as Watermark

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Copies	अतिरिक्त आवश्यकता /Additional Requirement
1	Nareshkumar Dalshabhai Joshi	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	400000	Number of pages per Item : 4

Paper-based Printing Services - Printing With Material; Roll Number Masking Stickers;

Offset (4500000)**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Printing	Printing with Material
Category of Printing	Roll Number Masking Stickers
Mode of Printing	Offset
Single/ Double Sided	Single Sided (One Sided)
Colour of Printing	Single Color
Printing Content	Text + Pictorial
Paper Material	Recycled Paper
Standards of Paper	Conformity to Indian Standard 14490
Size of the Paper (in cm)	8 cm X 10 cm
Thickness of Paper in GSM	61-65 GSM
Inserts	AS PER ATC
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	NO
Number of languages of printing	Single
Language	English
एडऑन /Addon(s)	
Packaging Required	Brown paper+ Plastic sheet+ Carton
Additional Support	Designing Support & Logistics Support (Delivery of Order to the Consignee)
Finishing	Un-coated

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Copies	अतिरिक्त आवश्यकता /Additional Requirement
1	Nareshkumar Dalshabhai Joshi	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	4500000	Number of pages per Item : 1

Paper-based Printing Services - Printing With Material; Barcode Sticker; Offset (5600000)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Printing	Printing with Material
Category of Printing	Barcode Sticker
Mode of Printing	Offset
Single/ Double Sided	Single Sided (One Sided)
Colour of Printing	Single Color
Printing Content	Text + Pictorial
Paper Material	AS PER ATC
Standards of Paper	AS PER ATC
Size of the Paper (in cm)	AS PER ATC
Thickness of Paper in GSM	AS PER ATC
Inserts	AS PER ATC
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	NO
Number of languages of printing	Single
Language	English
एडऑन /Addon(s)	
Packaging Required	Brown paper+ Plastic sheet+ Carton
Additional Support	Designing Support & Logistics Support (Delivery of Order to the Consignee)
Security Features	Bar Code

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Copies	अतिरिक्त आवश्यकता /Additional Requirement
1	Nareshkumar Dalshabhai Joshi	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	5600000	Number of pages per Item : 1

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE 25% : The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration.

For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 25 percent with the consent of the service provider

2. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. Buyer Added Bid Specific Scope Of Work(SOW)

File Attachment [Click here to view the file.](#)

4. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

5. Service & Support

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

6. Service & Support

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid &

resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc.

and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---



**FOR PRINTING AND
SUPPLY OF ANSWER
BOOKS,
SUPPLEMENTARY
SHEETS, GRAPH
SHEETS, ROLL NUMBER
MASKING STICKERS &
BARCODE STICKER**



**VEER NARMAD SOUTH GUJARAT
UNIVERSITY**

Udhna Magdalla Road Surat, Gujarat 395007, www.vnsgu.ac.in

PART A – SCOPE OF WORK

(For Printing and Supply of Answer Books, Supplementary Sheets, Graph Sheets, Roll Number Masking Stickers & Barcode Sticker)

The successful Tenderer shall be responsible for the **designing (where applicable), printing, binding, finishing, packing, transportation, and supply** of Answer Books, Supplementary Answer Sheets, Graph Paper Answer Sheets, Roll Number Masking Brown Stickers and Barcode Sticker required for University examinations.

The work shall be executed **strictly in accordance with GeM specifications, University-approved samples, and examination confidentiality norms.**

The Tenderer shall ensure **secure, confidential, and tamper-proof printing**, including use of watermark, prescribed paper standards, and secure packing, in line with University examination protocols.

1. General

1. All Answer Books and Stickers shall strictly conform to the **approved format**, including watermark visibility, page layout, page numbering, thread binding quality, print clarity, and finishing.
 2. The University shall provide the **approved format and content** for the cover page and other printed matter wherever applicable.
 3. The Tenderer shall be solely responsible for:
 - Printing through **offset printing mode**
 - Maintaining approved **security features**
 - Ensuring **correct packing and sealing** as specified
 4. Any deviation from approved samples or specifications shall be treated as **non-compliance**.
-

2. Items Covered Under This Bid

Sr. No.	Item	Description	Approx. Annual Quantity*	Packing & Supply Details
1	Main Answer Book – 24 Pages (12 Papers)	A4 size 210 mm × 297 mm ± 2 mm, offset double-side single-colour (Black) printing, Maplitho paper as per IS 1848, watermark on each page, increased page numbering at bottom corner, serial numbering starting from 1 on first page, round punching hole on top-left (1 cm from top and left edge), stitching with white thread	As per GeM Bid	1 bundle = 200 Nos. Packed first in plastic strips of 50 Nos and then in 3-ply corrugated carton box with external plastic wrapping. Whole carton to be packed with cross plastic strips
2	Main Answer Book – 36 Pages (18 Papers)	Same specifications as Item No. 1	As per GeM Bid	Same as Item No. 1
3	Main Answer Book – 8 Pages (4 Papers)	Same specifications as Item No. 1	As per GeM Bid	1 bundle = 1000 Nos. Packed first in plastic strips of 250 Nos and then in carton box with external plastic wrapping. Whole carton packed with cross plastic strips
4	Supplementary Sheet – 8 Pages (4 Papers)	Same specifications as Item No. 1	As per GeM Bid	Same as Item No. 3
5	Supplementary Sheet – 4 Pages (2 Papers)	Same specifications as Item No. 1 (No binding)	As per GeM Bid	Same as Item No. 3

Sr. No.	Item	Description	Approx. Annual Quantity*	Packing & Supply Details
6	Practical Answer Sheet – 4 Pages (2 Papers)	A4 size, Recycled paper as per IS 1848 , offset double-side single-colour black printing, watermark on each page, increased page numbering, serial numbering from 1 onwards on first page, no binding	As per GeM Bid	Same as Item No. 3
7	Graph Paper Answer Sheet – 4 Pages (2 Papers)	A4 size, Recycled paper as per IS 1848 , offset double-side light green printing, watermark on each page, increased page numbering, serial numbering from 1 onwards on first page, no binding	As per GeM Bid	Same as Item No. 3
8	Roll Number Masking Stickers	Brown Kraft paper 61–65 GSM with compatible silicon release paper, size 8 cm × 10 cm, gumming on all four borders for secure masking of student information	As per GeM Bid	1 bundle = 2000 Nos. Packed first in plastic strips of 200 Nos and then in carton box with external plastic wrapping. Whole carton packed with cross plastic strips
9	Barcode Sticker	size 99.06mm X 38.40mm, arranged 14 stickers per A4 sheet and supplied along with the Main Answer Books.	As per GeM Bid	To cover rejection, damage or printing defects the bidder shall supply minimum 10% extra barcode stickers over the ordered quantity of main answer sheet without any additional cost along with Main Answer sheet. The barcode stickers shall be of ODDY make or equivalent quality.

Note :

- The paper used for Main Answer Books and Supplementary Sheets, shall be **Non-absorbing Maplitho Paper of gem stated GSM**, manufactured in conformity with **IS-1848**. The paper shall be manufactured from pulp containing **not less than 60% by mass of pulp made from materials other than bamboo, hardwood, softwood, and reed**, and shall be of uniform formation, reasonably free from specks, holes, sieves, or other blemishes, strictly as per **BIS standards**.
- Wherever the BID refers to "61-65 GSM Maplitho Paper", it shall be read as: "60 GSM or 60+ GSM Maplitho Paper conforming to IS-1848 and BIS standards." This clarification is issued because commercial supply of exact 60 GSM paper normally includes standard positive GSM tolerance and such paper shall be treated as fully compliant.
- The successful bidder shall submit, along with paper samples, a **valid R&D Laboratory Test Report** specifying all paper parameters and a **BIS Certificate of the Paper Mill**. Only the paper sample approved by the University shall be used for printing. Use of any paper other than the approved sample shall be treated as **fraudulent practice**
- The design, layout, and format provided in the bid documents are **indicative in nature and intended solely for the purpose of price discovery**. The **final design, layout, and content structure** of the printed materials shall be **developed, finalised, and approved in consultation with the competent University authority** prior to execution. The University reserves the right to **modify, revise, or change the design, layout, pagination, ruling format, or content elements** for each order, based on examination requirements, academic needs, or administrative instructions, without any additional financial implication beyond the accepted bid rates. The successful bidder shall be required to **incorporate such changes for each order** and execute the work strictly as per the **order-specific approved design and specifications**.

3. Quantity & Order Placement

1. The quantities indicated in the bid documents represent the **estimated annual requirement** and may **increase or decrease** as per GeM conditions and University requirements.
2. The University may place:
 - The entire order at once, **or**
 - Split orders ranging from **two to four times** during the contract period.
3. For each order, the Tenderer shall:
 - Print and supply all ordered items
 - Deliver the materials to **all locations specified by the University** (list attached)

4. Item-wise supply instructions shall be issued by the **Examination Section of the University**.
-

4. Security Instrument – ePBG Compliance

1. In lieu of a traditional security deposit, the successful bidder shall submit an **e-Performance Bank Guarantee (ePBG)** equivalent to **2% of the total order value**, prior to issuance of the Purchase Order, in accordance with GeM norms.
 2. No supply shall commence unless the ePBG is **successfully issued and accepted on the GeM portal**.
 3. Failure to submit the ePBG shall result in **cancellation of bid acceptance**.
-

5. Inspection, Quality & Compliance

1. The University reserves the right to:
 - Inspect printing facilities
 - Verify paper mills and BIS certifications
 - Examine samples prior to bulk printing
 2. Supplies not conforming to:
 - Approved samples
 - Page count
 - Watermark quality
 - Thread-binding strengthshall be **rejected at the Tenderer's cost**.
 3. Supplied materials may be subjected to **third-party testing at any stage**. Any non-conformance shall attract rejection, return, or penalties as decided by the University.
 4. In case of conflict, **University-uploaded conditions shall prevail over GeM standard terms**.
-

6. Delivery

The Tenderer shall:

1. Complete delivery of each Purchase Order **within 30 days** from the date of issue.

2. Supply materials directly to approximately **300 affiliated colleges and examination centres** of VNSGU, including locations in:
 - South Gujarat Region
 - Union Territories of Daman & Dadra and Nagar Haveli
 3. Ensure all bundles are properly sealed to prevent:
 - Moisture damage
 - Tampering
 - Misplacement
 - Physical deformation
-

7. Misprint, Malpractice & Packaging Compliance

The Tenderer shall:

1. Replace **free of cost** any misprinted, defective, smudged, torn, incorrectly bound, or non-readable materials.
2. Ensure strict compliance in packaging, bundling, and carton labelling.
3. Any instance of:
 - Short supply per bundle
 - Mislabelled cartons
 - Tampering with sealed bundles

Shall be treated as wilful malpractice and penalised as per University provisions, including cancellation of contract.

8. Confidentiality & Storage Conditions

The Tenderer shall:

1. Not retain any extra printed material, misprinted sheets, or rejected copies.
2. Not reproduce, circulate, store, or disclose University formats, artwork, or examination material.
3. Any violation shall attract **strict legal and financial consequences**.

PART B – SERVICE LEVEL AGREEMENT (SLA)

This Service Level Agreement (SLA) defines the service standards, compliance obligations, and contractual conditions applicable to the successful bidder. This SLA shall form an **integral and binding part** of the GeM Bid, Purchase Order, and Contract Agreement.

SECTION I – ACCEPTANCE OF GeM STANDARD SLA CONDITIONS

1. The bidder **unconditionally accepts and agrees** that all **standard Service Level Agreement (SLA) provisions of Government e-Marketplace (GeM)** applicable to **Paper-Based Printing Services (Printing with Material)** shall be **fully applicable** to this contract.
 2. All GeM SLA parameters relating to **delivery timelines, quality standards, penalties, acceptance mechanism (SDAC), payment conditions, and contract management** shall be governed **exclusively by GeM rules**, as notified on the GeM portal from time to time.
 3. In case of any inconsistency, **GeM General Terms & Conditions (GTC) and SLA provisions shall prevail**, except where University-specific conditions are **explicitly permitted and imposed** under GeM.
-

SECTION II – VNSGU-SPECIFIC SLA CONDITIONS

(These conditions are in addition to GeM SLA and shall apply wherever not inconsistent with GeM provisions.)

1. Sample Submission & Approval

- The successful bidder shall submit **physical samples** of:
 - Answer Book (stitched)
 - Supplementary Answer Sheet
 - Graph Paper Answer Sheet
 - Roll Number Masking Sticker (with release paper and gumming pattern)
- **Bulk printing shall commence only after written approval** of samples by the University.
- Printing without approval shall be treated as **breach of contract**.

2. Examination Security & Confidentiality

- All printing shall be carried out under **strict confidentiality and controlled conditions**.
- No excess printing, storage, reuse, or circulation of examination material is permitted.
- All misprints, overruns, and rejected materials shall be **destroyed securely**.
- Any breach of confidentiality shall invite **termination, penalties, and legal action**.

3. Inspection & Quality Monitoring

The University reserves the right to:

- Inspect printing press facilities at any stage
- Verify BIS / IS certification of paper mills
- Inspect packing, bundling, and sealing process
- Conduct third-party quality testing, if required

4. Replacement of Defective Supplies

The bidder shall replace **free of cost** any materials that are:

- Misprinted or smudged
- Torn or damaged
- Incorrectly bound
- Short-count or wrongly packed

5. Packaging & Malpractice Control

Any instance of:

- Short supply per bundle
- Mislabelled cartons
- Tampering with sealed bundles

shall be treated as **wilful malpractice** and penalised as per University provisions, including cancellation of contract.

6. Delivery Obligation

- All supplies shall be completed **within 30 days** from the date of Purchase Order.
- Delivery shall be made directly to **approximately 300 affiliated colleges and examination centres**, including South Gujarat, Daman, and Dadra & Nagar Haveli, as instructed by the University.

7. No Sub-Contracting

The bidder shall **not assign, subcontract, or outsource** any part of the printing, binding, packing, or supply work without prior written approval of the University.

****SECTION III – GENERAL TERMS & CONDITIONS**

(Selected & Applicable to This Printing Bid)**

1. Governing Law

This contract shall be governed by:

- GeM General Terms & Conditions (GTC)
- Gujarat State Procurement Policy
- Rules and regulations of Veer Narmad South Gujarat University
- Applicable laws of India

2. Force Majeure

Neither party shall be liable for failure to perform obligations due to events beyond reasonable control such as natural calamities, war, strikes, epidemics, lockdowns, or government restrictions.

The affected party shall notify the other party **within seven (7) calendar days**.

3. Right to Cancel / Terminate

VNSGU reserves the right to **cancel the bid or terminate the contract at any stage**, without assigning any reason and without financial liability, in accordance with GeM GTC.

4. Indemnity

The bidder shall indemnify and hold harmless VNSGU against any loss, damage, claim, penalty, or liability arising out of:

- Printing errors affecting examination integrity
- Breach of confidentiality
- Non-compliance with contractual or statutory obligations

5. Limitation of Liability

The bidder's liability shall be limited to the **total contract value**, except in cases of fraud, wilful misconduct, or confidentiality breach, where liability shall be unlimited.

6. Audit & Inspection Rights

The University or any authorised government agency shall have the right to audit and inspect the bidder's facilities, records, and processes related to this contract at any time.

7. Execution of Agreement

The successful bidder may be required to execute a **formal agreement on non-judicial stamp paper** of appropriate value, if instructed by the University. The cost shall be borne by the bidder.

8. Dispute Resolution & Jurisdiction

Any dispute shall be resolved as per the **Arbitration and Conciliation Act, 1996**. Jurisdiction shall lie exclusively with the **competent courts at Surat, Gujarat**.

9. Final Authority

The decision of the **Hon'ble Vice-Chancellor, Veer Narmad South Gujarat University**, shall be final and binding in all administrative and contractual matters, subject to applicable legal remedies.

PART C – PAYMENT TERMS & CONDITIONS

1. Eligibility for Payment

Payment shall be processed only after submission of a proper invoice and confirmation of acceptance of the supplied material by the competent authority of the University.

2. Mode of Payment

Payment shall be made only through online banking / PFMS / GeM payment mechanism, as applicable. No cash payment shall be made under any circumstances.

3. Invoice & Billing

The bidder shall submit a GST-compliant tax invoice clearly indicating contract reference, quantity supplied, and applicable GST. Invoices not complying with statutory or contractual requirements shall not be processed.

4. Price Firmness

Rates quoted in the financial bid shall remain firm and fixed for the entire contract period. No escalation or additional claim shall be admissible on any account.

5. Statutory Deductions

Applicable deductions such as TDS, GST-TDS, or any other statutory deductions shall be made at source as per prevailing Government rules. The University shall not be responsible for any statutory liability of the bidder beyond contractual payment.

6. Adjustment of Deductions

Any recoveries arising out of delay, short supply, rejection, or other contractual liabilities shall be adjusted directly from the payable bill as per tender and SLA provisions.

7. Material Testing, Withholding & Recovery of Payment

1. The University reserves the right to **draw samples and conduct testing or verification of supplied material at any time**, including after delivery and/or after payment, through internal checks or authorised agencies.
 2. If during such testing or verification, the supplied material is found **not conforming to approved specifications, samples, quality, paper standard, printing, binding, or finishing requirements**, payment for such material **shall not be released**.
 3. Where payment has already been made, the University shall have the right to **recover the amount**, in part or full.
 4. Recovery may be effected by adjustment against pending bills, security deposit (if any), or through any other legal means permissible under Government rules.
 5. The decision of the competent authority of the University in this regard shall be **final and binding**. No interest or compensation shall be payable to the bidder.
-

8. No Interest on Delayed Payment

No interest shall be payable for any delay in processing or release of payment.

9. No Additional Claims

The bidder shall not be entitled to any claim for idle time, administrative delays, cost increase, or variation in quantity or number of pages. The quoted rates shall be deemed to include all such contingencies.

10. Final Settlement

Submission and acceptance of the final bill shall be treated as full and final settlement of all claims under the contract. Any excess payment made inadvertently shall be recoverable as per Government rules.

11. Governing Authority

All payment-related matters shall be governed by the tender conditions, applicable Government procurement rules, and decisions of the competent authority of the University.

PART D – MINIMUM ELIGIBILITY CRITERIA

The bidder hereby assures and confirms compliance with the following eligibility requirements and submits the relevant declarations / annexures along with the bid:

1. Past Experience

As per **ANNEXURE – I**

Declaration of Past Printing / Publication Work Experience & Eligibility as per Bid Conditions.

2. Financial Turnover

As per **ANNEXURE – II**

Declaration of Average Annual Turnover and Exemption Eligibility (if applicable).

3. Earnest Money Deposit (EMD)

As per **ANNEXURE – III**

EMD Submission Details or Valid Exemption Declaration, as applicable.

4. Mandatory Basic Eligibility & Bid Acceptance

As per **ANNEXURE – IV**

Bidder Information, Legal Status, and General Acceptance of Tender Conditions.

5. Notarised Self-Declaration & Non-Blacklisting Declaration

As per **ANNEXURE – V**

Self-Declaration confirming that the bidder has not been blacklisted or debarred by any Government / PSU / Autonomous Body / University.

6. Land Border / Country of Origin Compliance

As per **ANNEXURE – VI**

Self-Declaration regarding compliance with restrictions under Rule 144(xi) of GFR 2017 relating to bidders from countries sharing land borders with India.

7. Class of Supplier Declaration (Make in India / Local Content)

As per **ANNEXURE – VII**

Self-Declaration regarding Class-I / Class-II / Non-Local Supplier status, wherever applicable.

8. Price Reasonability Certificate

As per **ANNEXURE – VIII**

Certificate confirming that the prices quoted are reasonable, competitive, and inclusive of all costs.

B. BID-SPECIFIC REQUIREMENTS (PRINTING BID)

The bidder further assures compliance with the following printing-specific requirements:

1. Sample Submission & Quality Compliance Undertaking

As per **ANNEXURE – IX**

Undertaking for submission of samples and confirmation that printing, paper quality, binding, finishing, and layout shall strictly conform to approved specifications.

Below is the **revised PART E – BID SUBMISSION GUIDELINES**, fully aligned with **the changes we have done** for the **PRINTING / PUBLICATION BID** (e.g., Yearly Diary), and **cleaned to remove all event-management–specific items**.

I have:

- Replaced **Event Management references**
- Corrected **EMD wording**
- Removed **Pre-Bid / Site Inspection** and **Insurance & Indemnity**
- Aligned **Annexure IX** with the **Sample & Quality Undertaking**
- Kept the structure **GeM-friendly and audit-safe**

You can **paste this directly** into the bid document.

PART E – BID SUBMISSION GUIDELINES

1. Mode of Submission

1.1 Bids shall be submitted **online only through the Government e-Marketplace (GeM)** portal within the stipulated date and time.

1.2 **Earnest Money Deposit (EMD)**, wherever applicable, shall be submitted:

- Through **Demand Draft** of ₹ _____ (as specified in the tender), **OR**
- Through valid **MSME / NSIC / Startup exemption**, as applicable.

The original Demand Draft (if applicable) must be submitted physically at the University as specified below.

1.3 Each document shall be uploaded under the **appropriate GeM upload button**, in **searchable PDF format**, duly **signed and stamped** by the authorised signatory.

1.4 **Incomplete, illegible, unsigned, or wrongly tagged documents** may result in rejection of the bid during technical evaluation.

A. Physical (Hard Copy) Submission

Document	Mode	Submission Location	Last Date
EMD Demand Draft in a sealed cover marked “EMD for Printing Tender (VNSGU)”	Original Hard Copy	Purchase Section, Veer Narmad South Gujarat University, Udhna–Magdalla Road, Surat – 395007	As per tender schedule

(Applicable only where EMD is submitted through Demand Draft)

B. Online (GeM Portal) Submission

No.	Title / Purpose	Upload Button on GeM	Documents to Attach	Uploaded (Yes/No)	Office Remarks
Annexure I	Declaration of Average Annual Turnover & Exemption Eligibility	Button 1 – Financial Capacity	Annexure I* CA-certified turnover certificate* MSME / NSIC / Startup Registration (if applicable)		
Annexure II	Declaration of Past Work Experience & Eligibility as per Bid Conditions	Button 2 – Experience Documents	Annexure II* Relevant work order copies* Completion certificates / proof*		
Annexure III	EMD Submission or Exemption Declaration	Button 3 – Compliance Documents	Annexure III* Scanned copy of DD (if applicable) MSME / NSIC / Startup Registration		
Annexure IV	Bidder Information & General Acceptance	Button 4 – Additional Documents	Annexure IV* GST Registration* PAN* Cancelled Cheque* MSME / NSIC / Startup Registration (if applicable)		
Annexure V	Notarised Self-Declaration Regarding Non-Blacklisting	Button 4 – Additional Documents	Annexure V*		
Annexure VI	Self-Declaration Regarding Land Border Sharing Country	Button 4 – Additional Documents	Annexure VI*		
Annexure VII	Class of Supplier Declaration	Button 4 – Additional Documents	Annexure VII*		
Annexure VIII	Price Reasonability Certificate	Button 4 – Additional Documents	Annexure VIII*		
Annexure IX	Undertaking for Sample Submission & Quality Compliance (Printing Bid)	Button 4 – Additional Documents	Annexure IX*		

*** Star-marked documents are mandatory**

IMPORTANT NOTES FOR ANNEXURES & DOCUMENT SUBMISSION

1. All Annexures must be **fully filled, signed, stamped, and page-numbered**. Annexure numbering must **exactly match** the numbering mentioned in the tender document.
 2. All supporting documents shall be **self-attested and stamped** by the authorised signatory of the bidder.
 3. **No price-related information** shall appear in any annexure or technical document.
Price details shall be entered **only in the BoQ / Financial Bid section** on the GeM portal.
 4. All uploaded documents must be in **searchable PDF format**, clear and legible.
 5. Documents must be uploaded **strictly under the correct GeM upload buttons** as indicated above. Incorrect tagging may lead to rejection during technical evaluation.
 6. **Do not upload unnecessary or unrelated documents**. Only documents specifically asked for in this tender shall be submitted.
 7. Under **Experience Criteria**, bidders shall upload **maximum three (03) relevant work orders**, supported by valid completion certificates / payment proof, as applicable.
-

ANNEXURE - I
DECLARATION OF AVERAGE ANNUAL TURNOVER & EXEMPTION ELIGIBILITY

PART A – DECLARATION OF TURNOVER (Last Three Financial Years)

We hereby declare that our average annual turnover for the last **three financial years** is as follows:

Financial Year	Annual Turnover (₹)
FY 2022–23	
FY 2023–24	
FY 2024–25	
Average turnover	
Required Turnover as per Bid	
Average turnover is as per Bid condition	YES/NO

Attachment required: Self attested copy of CA-certified Turnover Certificate(s)

PART B – EXEMPTION FROM TURNOVER (IF APPLICABLE)

We seek exemption from the following requirement(s) under valid government policy
Turnover Requirement

Basis of Exemption (select one & provide valid certificate):

☐ MSME-Udyam-Registered , ☐ NSIC Registered, ☐ DPIIT-Recognized
Startup

Attachment required: Self attested copy of Valid MSME-Udyam / NSIC/ DPIIT
Startup Certificate

FINAL DECLARATION

I/We hereby declare that:

✓ All information provided is true and correct.

✓ We understand that concealment/misrepresentation may lead to bid
rejection.

✓ We agree to submit any additional documents if required by VNSGU during
evaluation.

Place: _____ Date: _____

Authorized Signatory (Name & Seal)

ANNEXURE - II
Declaration of Past Work Experience & Eligibility as per Bid Conditions

PART A – WORK EXPERIENCE DETAILS (Last Three Financial Years)

Give the details of only three orders executed for Government Departments/ PSUs/ Autonomous Bodies / Universities / Public or Private limited organizations

Sr. No.	Client Name & Address	Work Order No. & Date	Description of Work / Service	Contract Value (₹)	Completion Proof Attached (Yes/No)
1					
2					
3					

Documents to):

- Attach following self-attested copy for each order mentioned above
 - Work Order / Contract Agreement (**compulsory**)
 - **and any one of:** CARC from GeM **OR** Completion / Performance Certificate **OR** Payment proof (Bank advice / TDS / etc.)

PART B – DECLARATION OF ELIGIBILITY (AS PER TENDER CONDITIONS)

We hereby confirm that we meet the eligibility criteria regarding **past work experience**, as specified in the tender document. We have successfully completed **similar contracts during the last three (03) financial years**, satisfying **ANY ONE** of the following conditions:

Eligibility Condition	Tick (✓)
A. One completed work of value not less than 80% of the estimated bid value	☐ YES ☐ NO
B. Two completed works, each of value not less than 50% of the estimated bid value	☐ YES ☐ NO
C. Three completed works, each of value not less than 40% of the estimated bid value	☐ YES ☐ NO

PART C – DECLARATION FOR EXEMPTION (IF APPLICABLE)

We request exemption from the past experience requirement based on (select one & provide valid certificate):

- ☐ MSME-Udyam-Registered Company, ☐ NSIC Registered Company
☐ DPIIT-Recognized Startup Company

Attachment required: Self attested copy of Valid MSME-Udyam / NSIC/ DPIIT Startup Certificate

FINAL DECLARATION

We hereby declare that all information furnished is true and correct. We understand that misrepresentation may lead to disqualification. We agree to submit any additional documents if requested by VNSGU.

Place: _____ Date: _____ **Authorized Signatory (Name & Seal)**

ANNEXURE - III

EMD Submission or Exemption Declaration

Option A – EMD Submission via Demand Draft

We hereby submit the **Earnest Money Deposit (EMD)** for the above-mentioned tender as per the following details:

Particulars	Details
Name of Bidder	
DD Amount	
DD Number	
Date of Issue	
Bank Name & Branch	
Payable To	Registrar, Veer Narmad South Gujarat University
Payable At	Surat – 395007

We confirm that:

- The Demand Draft has been issued by a any **Nationalized bank or as per latest Gujarat government recognized bank for SD/EMD**
- The DD has been drawn in favour of the University, by or on behalf of the bidding firm.
- The **original DD** has been submitted or dispatched to the University as per tender instructions.

To Be Submitted (Hard Copy):

The original Demand Draft must be submitted at the Purchase Section, Veer Narmad South Gujarat University, Surat – 395007 before the bid submission deadline.

Place: _____ Date: _____ **Authorized Signatory (Name & Seal)**

Attachment : Original Demand Draft

OR

Option B – EMD Exemption Declaration

We hereby declare that our organization is registered as a **Micro/Small Enterprise (MSME) or NSIC or Startup under DPIIT**, and is therefore **exempted from EMD submission** under **Government Procurement Policy (GPP) 2024** and **GeM rules**.

We understand and acknowledge that:

- Only **GeM-verified MSME/NSIC / Startup registration** will be considered valid for exemption.
 - If our MSME / Startup status appears as “*pending*” or “*applied*” on GeM at the time of bid submission, the exemption will not be granted.
 - If neither valid exemption proof nor EMD is submitted at bid opening, our bid shall be **summarily rejected**.
 - Submission of false or invalid exemption documents will lead to **disqualification** and may attract **legal or contractual action**.
-

Place: _____ Date: _____ **Authorized Signatory (Name & Seal)**

Attachment required: Self Attested Valid MSME - Udyam / NSIC/ Startup (DPIIT) Registration Certificate.

ANNEXURE -IV
BIDDER INFORMATION & GENERAL ACCEPTANCE

1. BIDDER DETAILS

No.	Details	Bidder's Response
1	Name of Firm / Company	
2	Type of Entity (Proprietorship / LLP / Pvt. Ltd. / etc.)	
3	Year of Establishment	
4	Registered Office Address	
5	Communication Address (if different)	
6	Authorized Signatory – Name	
7	Designation	
8	Contact Number	
9	Email ID	
10	Website (if any)	
11	Any other	

2. STATUTORY & REGISTRATION DETAILS

Sr. No.	Registration / License	Registration No.	Valid Up To	Copy Enclosed (Y/N)
1	PAN			
2	GST Registration			
3	MSME/ NSIC/ Startup Registration (if applicable)			
4	DIN- Director Identification Number (if applicable)			
5	Any Other			

3. BANK DETAILS

Sr. No.	Details	Bidder's Response
1	Bank Name	
2	Branch	
3	Account Holder Name	
4	Account Number	
5	IFSC Code	

4. ESCALATION MATRIX (FOR SUPPORT / ISSUES)

Level	Name	Designation	Email	Contact No.	Response Time
Level 1					
Level 2					
Level 3					

5. GENERAL ACCEPTANCE OF BID CONDITIONS

We hereby confirm that we have **read and understood** all terms and conditions of the tender document.

We agree to the following:

- ✓ We accept the **Scope of Work** mentioned in the bid.
- ✓ We accept the **Service / Supply Conditions (SLA)** mentioned in the bid.
- ✓ We accept the **Payment Terms** as specified in the bid.
- ✓ We agree to **sign an agreement with VNSGU** if awarded the order and comply with all requirements of the University.
- ✓ We comply with all applicable **laws, statutory requirements** under **Central. State and VNSGU**
- ✓ All information submitted by us is **true and correct** to the best of our knowledge.

We understand that submission of any incorrect or misleading information may result in bid rejection or termination of contract.

Place: _____ Date: _____ **Authorized Signatory (Name & Seal)**

ATTACHMENT & UPLOAD INSTRUCTIONS

- **Attachment required: Self attested copy of GST registration, PAN Card, Cancelled** cheque, MSME/NSIC/ DPIIT if applicable and DIN- Director Identification Number if applicable
- Upload on Gem portal on button :

Annexure - V
Notarised Self-Declaration Regarding Non-Blacklisting

To

The Registrar

Veer Narmad South Gujarat University

Surat – 395007, Gujarat, India

Subject: Declaration Regarding Non-Blacklisting

Sir/Madam,

In reference to the bid issued by Veer Narmad South Gujarat University, I/we, the undersigned, do hereby solemnly declare and affirm that:

1. **We have not been blacklisted**, debarred, suspended, or banned from participating in any procurement process by **any Central or State Government department, Public Sector Undertaking (PSU), Autonomous Institution, or Government agency (including Government e-Marketplace [GeM]) in India, as on the date of bid submission.**
2. We further declare that **no criminal proceedings** are pending against the bidder or any of its directors/partners that would affect our ability to participate in this procurement process.
3. We understand that if this declaration is found to be false or misleading at any stage, our bid may be summarily rejected, or the contract may be terminated without any liability on the part of the University.

Declaration

We hereby declare that the above information is true and correct to the best of our knowledge and belief.

Place: _____ Date: _____ **Authorized Signatory (Name & Seal)**

Annexure - VI
Self-Declaration Regarding Land Border Sharing Country

To
The Registrar
Veer Narmad South Gujarat University,
Surat – 395007, Gujarat, India

Subject: Declaration Regarding Compliance with Rule 144(xi) of General Financial Rules (GFR), 2017

Sir/Madam,

In reference to the Bid issued by Veer Narmad South Gujarat University, I/we, the undersigned, do hereby declare as under:

1. That I/we am/are not from a country which shares a land border with India as defined under Rule 144(xi) of the General Financial Rules (GFR), 2017 and as amended by Government of India.

OR

2. That I/we am/are from a country which shares a land border with India, and I/we have been registered with the Competent Authority as defined in the said Rule. A copy of the valid registration certificate issued by the Competent Authority (Ministry of Home Affairs, Government of India) is enclosed herewith.

Please tick as applicable:

- ☐ **Not from a country sharing land border with India**
☐ **From a country sharing land border with India and registered with Competent Authority (Registration Certificate attached)**

Declaration

We hereby certify that the above information is true and complete to the best of our knowledge and belief. We understand that any misrepresentation may result in rejection of our bid or cancellation of the contract.

Place: _____ Date: _____ **Authorized Signatory (Name & Seal)**

Annexure VII : Class of Supplier Declaration

(To be submitted on the bidder's letterhead and duly signed by the authorized signatory)

We, M/s _____ (Name of Bidder), having our registered office at _____, hereby declare and confirm the following in compliance with the **Gujarat State Procurement Policy, 2024**:

Declaration

1 ☐. Local Content Confirmation

We confirm that the **local content** in respect of the quoted item(s) is _____% and we qualify as:

☐ **Class-I Gujarat MSE / Class-I Local Supplier** (local content $\geq 50\%$)

☐ **Class-II Gujarat MSE / Class-II Local Supplier** (local content $\geq 20\%$ but $< 50\%$)

(Tick whichever is applicable)

2 ☐. Eligibility for Purchase Preference

As per GoG Industries and Mines Department Resolution No: **SPO-102021-188460-CH dated 14-03-2024**, we hereby claim eligibility for purchase preference under the Gujarat State Procurement Policy, 2024.

3 ☐. Compliance with Local Content Calculation

We confirm that:

Local content has been calculated as per the formula:

Local content (%) = [(Sale Price – Value of Imported Content) x 100] ÷ Sale Price

Transportation, insurance, installation, commissioning, training, and after-sales services like AMC/CMC have **not** been considered as local value addition.

4□. Details of Local and Imported Content

Sr. No.	Item/Equipment Name	Local Content (%)	Location of Value Addition (State of India)	Imported Content (%) (incl. customs duties)
1				
2				

(Attach additional sheet if required)

5□. Auditor Certification (if applicable):

For bids **above ₹10 crore**, we have attached a certificate from our:

- **Statutory Auditor / Cost Auditor (for Companies)**
- **OR Practicing Chartered Accountant / Cost Accountant (for others)**
certifying the percentage of local content.

(Auditor's certificate format as per Gujarat State Procurement Policy Annexure II)

6□. Declaration of Integrity

We understand that any false declaration shall be considered a breach of the code of integrity under Clause 2(C)(d) of the Gujarat State Procurement Policy, 2024, and may lead to:

- Debarment for up to two years.
- Other legal actions as applicable.

Place: _____ Date: _____ **Authorized Signatory (Name & Seal)**

ANNEXURE- VII
Price Reasonability Certificate

To

The Registrar
Veer Narmad South Gujarat University
Surat – 395007, Gujarat, India

Subject: Price Reasonability Certificate

Dear Sir/Madam,

We hereby certify that:

1. **The rates quoted in our bid are reasonable and justified**, based on prevailing market rates, product specifications, and associated services offered.
2. The offered price:
 - Is comparable to the price of similar goods/services supplied to other Government organizations, PSUs, or reputed private institutions.
 - Has not been increased for the current tender and is consistent with prices offered in other recent bids or supply orders.
3. We also confirm that **no lower price** has been quoted for the same product or service to any Government/PSU/Autonomous institution or any buyer on GeM in the last six months for comparable quantity and terms.
4. In the event of discovery of any lower quoted price for the same specification elsewhere under similar conditions, we agree that the University may take appropriate action, including price reduction or disqualification.

We assure full cooperation and submission of supporting documents, invoices, or client POs if required by the audit or evaluation committee.

Sincerely,

Place: _____ Date: _____ **Authorized Signatory (Name & Seal)**

ANNEXURE – IX

UNDERTAKING FOR SAMPLE SUBMISSION & QUALITY COMPLIANCE

We, the undersigned, hereby solemnly declare and undertake that:

1. We have carefully read and understood the Scope of Work, technical specifications, quality requirements, and other conditions mentioned in the tender document related to printing, binding, finishing, and supply of printed materials.
2. We hereby confirm our willingness and capability to **submit samples of paper, printing quality, binding, lamination, finishing, and any other material**, as and when required by the University, **prior to commencement of bulk printing**.
3. We undertake that **bulk printing shall be commenced only after written approval of samples** by the competent authority of the University.
4. We assure that all printed materials supplied under this contract shall **strictly conform to the approved samples, specifications, paper quality, colour standards, binding, finishing, layout, and design requirements** as stipulated in the tender.
5. We further undertake that, if at any stage (including post-supply verification), the supplied material is found to be **non-conforming, defective, or not matching the approved samples or specifications**, we shall:
 - Replace the rejected material at our own cost within the timeframe specified by the University, **and/or**
 - Accept recovery of payment, penalties, or other action as per tender and payment terms.
6. We understand that **submission of samples and approval thereof shall not absolve us** from responsibility for maintaining consistent quality across the entire quantity supplied.
7. We acknowledge that the **decision of the competent authority of the University** regarding quality compliance, acceptance, rejection, or recovery shall be **final and binding**, and no claim shall be raised in this regard.
8. We confirm that this undertaking shall form an **integral and binding part of the contract** upon award of work.

Place: _____ Date: _____ **Authorized Signatory (Name & Seal)**

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