

INSPECTION FORMAT

Physiotherapy College (B.P.T.)

(As per NCAHP Minimum Standard Requirements - MSR)

A – GENERAL INFORMATION

Particular	Details
Name of Institution	
Address	
Management	Government / Private / Trust / Society
Approval of NCAHP	Yes / No
Intake Approved	☐ 50 ☐ 100
Dean/Director/Principal	
Contact Details	
Date of Inspection	

B – LAND & BUILDING

I. Land

Requirement	MSR Requirement	Actual	Compliance	Remarks
Land Area	Minimum 05 Acres			
Ownership	Institution Name			
Lease	Minimum 10 Years			
Medical College Co-location	Yes/No			
Parking Area	Available			
Recreational/Open Area	Available			

II. Building

Requirement	Standard	Available	Remarks
Exclusive Building	Yes		
Built-up Area	35,000 Sq.ft		
Barrier Free Access	Yes		
Fire NOC	Yes		
Structural Stability	Yes		
Land Use Certificate	Yes		
CCTV	Yes		
Biometric Attendance	Yes		
Internet Facility (Campus)	Yes		
Canteen	Yes		

C – INFRASTRUCTURE (for 50 student intake; double for 100 student intake)

Room	Required Area	Actual Area	Room No	Compliance
Department Office	500			
Principal Office	300			
Professor Rooms (2)	200 each			
Associate Professor Rooms (4)	100 each			
Assistant Professor Rooms (8)	50 each			
Staff Common Room	500			
Visiting Faculty Room	300			
Seminar Room	1000			
Conference Hall	1500			
Classroom-1	1200			
Classroom-2	1200			
Classroom-3	1200			
Classroom-4	1200			
Girls Common Room	500			
Boys Common Room	500			
Library	2500			
Discussion Room	200			
OPD	2500			
Therapeutic Exercise Room	1000			
Anatomy Lab	1200			
Physiology Lab	1200			
Exercise Therapy Department	1200			
Electrotherapy Department	1200			
Musculoskeletal Department	1200			
Neuro Physiotherapy Department	1200			
Cardio-Respiratory Department	1200			
Community Physiotherapy Department	1200			
Sports Physiotherapy Department	1200			
Play Ground (Outdoor)	3000			
Hostel for Girls				
Hostel for Boys				

D – LIBRARY (for 50 student intake; double for 100 student intake)

Requirement	Standard	Available	Compliance
Text Books	600–700		
Reference Books	300		
National Journals	Minimum 4		
International Journals	Minimum 4		
E-Journals	Mandatory		
E-Databases	Mandatory		
Computer Terminals	Minimum 15		
Internet	Mandatory		

E - Physiotherapy OPD

Requirement	Standard	Available	Compliance
Own OPD	Mandatory		
Student:Patient Ratio	1:5		
Reception	Yes		
Waiting Hall	Yes		
Electrotherapy units	6		
Space for Cryotherapy Unit/ Wax Bath/ Hydrocollator Unit	Yes		
Consultation Rooms	2 (8ftx8ft)		
Exercise Therapy Unit	Yes		
Treatment Rooms	3 (10ftx10ft)		
Gymnasium	1 (25ftx20ft)		
Space for parallel bar, Gait training & floor or mat exercises			
Hydrotherapy Unit	Yes		
Essential water and wash room facilities and furniture	As required		
Biomedical Waste Management	Yes		
Stethoscope	1		
Digital Thermometer	1		
Torch (Flash lights)	1		
Digital Sphygmomanometer	1		
Weighing scale	1		

F – HOSPITAL

Particular	Requirement	Actual	Compliance
NMC recognized medical college	Yes / No		
Own Hospital	Yes / No		
Attached Hospital ⁺	Yes / No		
Bed Strength [*]	250		
Student:Bed ratio	1:5		
Distance	≤20 km		
Transport	Mandatory		
MOU	Verified		

⁺Not more than 2 colleges

^{*}If > 2 colleges are attached, the bed strength must be adequately divided amongst the colleges

Specialty-wise Beds

- Orthopaedics
- Medicine
- Surgery
- Obstetrics & Gynaecology
- Neurology
- Paediatrics
- Respiratory Medicine
- Cardiology
- Oncology

For each specialty:

Specialty	Beds	Daily OPD	Faculty	Complied

G - DEPARTMENT

Create a separate inspection sheet for each department:

- Kinesiotherapy & Exercise therapy
- Electrotherapy & Electrodiagnosis
- Musculoskeletal Physiotherapy
- Neuro Physiotherapy
- Cardio-Pulmonary Physiotherapy
- Community Physiotherapy
- Pediatric Physiotherapy
- Sports Physiotherapy

Each sheet should include:

- Area
- Equipment
- Faculty
- Clinical Records

H - LABORATORY

Instead of listing only the laboratory name, reproduce **every equipment item from the MSR**.

For example: **Anatomy Laboratory (for 50 student intake; double for 100 student intake)**

Equipment	Required	Available	Working	Remarks
Cadavers	2			
Bone Sets	5			
Soft Tissue Models	2			
Anatomy Software	Updated			

Repeat similarly for:

- Physiology
- Exercise Therapy
- Electrotherapy
- Musculoskeletal
- Neuro
- Cardio-Respiratory
- Community Physiotherapy
- Skill Lab

I – FACULTY* (Minimum basic qualification and teaching experience required for teachers as specified in Table 3.2 and 9.1.7 of MSR)

Designation	Required	Available	Shortage
Professor	2		
Associate Professor	4		
Assistant Professor	6		
Tutor/Demonstrator	10		
Part-time Faculty			
Visiting Faculty			

*(for 50 student intake; double for 100 student intake)

- Teachers of Pre, Para and Clinical/ Medical Subjects
 - Anatomy, Physiology, Biochemistry, Pathology, Microbiology, Pharmacology Orthopedics, General Medicine, General Surgery, Neurology, Neurosurgery, Prosthetics and Orthotics, Pediatrics, Geriatrics, Obstetrics and gynecology, Cardiology, Cardiac surgery, Plastic surgery- MD/MS/ M.Sc./ PhD/ DM/ M.Ch. in respective specialty
 - Psychology & Sociology, Biostatistics, English & Computer applications - post graduate with 55% marks in respective subject
- Faculty-to-student ratio (UG 1:10)
- Weekly teaching workload (Professor 8 hrs, Associate Professor 12 hrs, Assistant Professor 18 hrs)
- Year-wise staffing pattern according to the approved intake.

J - NON-TEACHING STAFF

Post	Required	Available	Remarks
Physiotherapists	6		
Librarian	1		
Assistant Librarian	1		
Office Superintendent	1		
Accountant	1		
Office Assistant/DEO	1		
Lab Attendants	8		
Peons/Sweepers	As Required		

K - STUDENT & ACADEMIC RECORDS

- Admission Register
- Attendance Register
- Clinical Posting Register
- Internship Register
- Patient Logbook
- Internal Assessment
- University Examination Results
- Time Table
- Academic Calendar

L - STATUTORY DOCUMENTS

Document	Verified	Validity	Remarks
NCAHP Permission			
University Affiliation			
Land Documents			
Fire NOC			
Structural Stability			
Hospital MoU			
Faculty Appointment Files			
Library Records			
Equipment Purchase & AMC Records			

M - FINAL RECOMMENDATION

Chapter	Compliant	Partially Compliant	Non-Compliant
Land	☐	☐	☐
Building	☐	☐	☐
Infrastructure	☐	☐	☐
OPD	☐	☐	☐
Hospital	☐	☐	☐
Departments	☐	☐	☐
Laboratories	☐	☐	☐
Equipment	☐	☐	☐
Faculty	☐	☐	☐
Library	☐	☐	☐
Human Resources	☐	☐	☐

FINAL RECOMMENDATION

- ☐ Suitable for Recognition
- ☐ Suitable after Compliance
- ☐ Not Suitable

Inspection Committee

Name	Signature

Principal/Director (Acknowledgement): _____

Date: _____

College Seal